

Strong Workforce Program - Local Share
Plans (Grant: Strong Workforce Program - Local Share 2.0)

Produced: Jan 27, 2026, 09:28 PM UTC - By Michael Strong

Innovation, Development, and Advancing Career Education Programs CLOSED

Created by Veronica Arrowood on Sep 26, 2023, 12:54 PM PDT

Plan Closed

Plan End Date: 06/30/2025

Reason for Closure: Plan completed; funding fully expended

Outcomes for Plan: For CHC's SWP Local Round 8 funding, we were able to support innovative equipment/software implementation throughout Allied Health, Public Safety, and ICT programs. Additionally, we were able to begin exploring apprenticeship opportunities for our programs that align with DAS-approved standards and/or help contribute to new standards for some of our Nursing Services programs. We were able to introduce a Phlebotomy program that expands our Nursing Services pathway, which includes CNA, HHA, and ACNA. Lastly, we were able to provide support services across all CTE programs.

Details of Request

Plan Closure Submittal Date: 01/14/2026 02:34 PM PST

Requested By:

Dr. Keith Wurtz (kwurtz@craftonhills.edu)

(909) 389-3202

2024-25 Quarter 4 Fiscal Reporting **Completed**

Budget	\$821,255
Expenditures	\$821,255
Remaining (Budget - Expenditures)	\$0

Certifying Authority

Leticia Hector

Interim, Vice President of Instruction

lhector@sbccd.cc.ca.us

(909) 387-1685

Keith Wurtz

Vice President of Instruction

kwurtz@craftonhills.edu

(909) 389-3202

Plan Closure Approved by Dr. Keith Wurtz

01/14/2026 02:34 PM PST

Details

Plan Title *

Innovation, Development, and Advancing Career Education Programs

Available funds for your district

\$56,000

The funding year for this plan

2023-24

The start year for this plan

2023-24

The number of fiscal years the plan will span

2

Lead Institution

Crafton Hills College

Address

N/A

Website

N/A

Community College District

San Bernardino CCD

Region within which work is being done

Inland Empire/Desert

Does this plan include short-term credit, noncredit, and not-for-credit workforce training?

No, this plan does not include short-term credit, noncredit, and not-for-credit workforce training.

Does this plan provide support for an Apprenticeship program?

No, this plan does not provide support for an Apprenticeship program.

Plan Rationale

How many students will experience a positive impact from this plan? *

750

Explain how you came up with this number and how the students will be positively impacted. *

Based on previous years student count within our CTE programs.

What needs motivate this project? *

Faculty and college support is needed to drive this project. This project addresses employment needs of our region and offers more courses to our students.

What are the risks of this project? *

The risk associated with this project is if we take a prolonged period of time to get programs off the ground, other colleges in our region may have already started these programs. Our region can only support so many of each program so it is important to progress these programs in a timely fashion.

Work-Based Learning Models And Programs**Does this plan include a Work-Based Learning Component?**

No

Select the sector that best applies to this plan.

Disproportionately Impacted (DI) Groups**The DI Groups this plan targets (optional)**

Not Entered

Assurances

- ✓ I have read the [Strong Workforce Program legislation](#)
- ✓ This project meets the intention and requirements of the [Strong Workforce Program legislation](#)
- ✓ Informed by Labor Market Information and regional priorities
- ✓ I certify that we are supplementing, not supplanting
- ✓ I have read and agree to the Student Success Metrics Agreement
- ✓ I certify that this plan complies with all SWP funding guidelines
- ✓ I certify and confirm that statements made in this plan about how funds will be used, and also accept that documentation will be required as part of reporting

Contacts: District Contact Information Form

Name	Responsibility	Institution	Email Address	Phone Number
Veronica Arrowood Crafton Hills College	Project Lead Contact	n/a	vsmith@craftonhills.edu	(909) 389-3558
Daniel Word	Project Lead Contact	n/a	dword@craftonhills.edu	(909) 389-3214
Veronica Arrowood Crafton Hills College	Institution Project Fiscal Reporter	Crafton Hills College	vsmith@craftonhills.edu	(909) 389-3558

Approving Authority

Institutional Signing Authority

District Signing Authority - San Bernardino CCD

- Dr. Keith Wurtz (kwurtz@craftonhills.edu)
- Leticia Hector (lhector@sbccd.cc.ca.us)

Regional Fund Monitor

- Javier Cazares (jcazares@cccco.edu)
- Yvette O'Rourke (yorourke@cccco.edu)
- Jennifer Yang (jyang@cccco.edu)

Labor Market Information

Name *

Allied Health

Occupations

- 29-1126.00 Respiratory Therapists
- 29-1141.01 Acute Care Nurses
- 29-2034.00 Radiologic Technologists and Technicians
- 29-2061.00 Licensed Practical and Licensed Vocational Nurses
- 31-1011.00 Home Health Aides
- 31-1014.00 Nursing Assistants
- 31-1131.00 Nursing Assistants

Programs

Institution

Crafton Hills College

TOP Code

Certified Nurse Assistant (123030)

Institution

Crafton Hills College

TOP Code

Home Health Aide (123080)

Institution

Crafton Hills College

TOP Code

Nursing (123000)

Supporting Evidence

Document Title	Type	Uploaded	Comment
 IED LMA Licensed-Vocational-Nursing 22-23.pdf	LMI Library Reports Data	9/26/2023, 1:00:06 PM	N/A
 IED LMA Certified-Nurse-Assistant 22-23.pdf	LMI Library Reports Data	9/26/2023, 1:00:06 PM	N/A

Name *

Public Safety

Occupations

- 29-2041.00 Emergency Medical Technicians and Paramedics
- 33-2011.00 Firefighters
- 33-2011.01 Municipal Firefighters
- 33-2011.02 Forest Firefighters

Programs

Institution

Crafton Hills College

TOP Code

Emergency Medical Services (125000)

Institution

Crafton Hills College

TOP Code

Paramedic (125100)

Institution

Crafton Hills College

TOP Code

Fire Technology (213300)

Supporting Evidence

Document Title	Type	Uploaded	Comment
 FN LMA Emergency-Medical-Technicians-and-Paramedics 22-23.pdf	LMI Library Reports Data	9/26/2023, 1:03:49 PM	N/A
 IED LMA Fire-Academy 22-23.pdf	LMI Library Reports Data	9/26/2023, 1:03:49 PM	N/A

Allied Health

Allied Health Reporting

Plan ID *

22985

Does this plan require the use of clinical training sites?

Yes, this plan requires the use of clinical training sites.

Metrics

Investment Plan

Investments *

Investing in staff to help build curriculum and processes needed for new programs. Investment in our campus culture to ensure that all programs are meeting DEI recommendations for our students, faculty, and staff. Investments in equipment to help promote innovation, development, and expansion of our career education programs.

Metrics: Vision for Success Goals and SWP Metrics

✓ **Completion:** Increase the number of CCC students annually who acquire associate degrees, credentials, certificates, or specific job oriented skill sets.

SWP Metrics

- SWP Exiting Students Who Attained the Living Wage (SW_802)

✗ **Transfer:** Increase the number of CCC students system-wide transferring annually to a UC or CSU.

✓ **Unit Accumulation:** Decrease the average number of units accumulated by CCC students earning associate degrees.

SWP Metrics

- Median Annual Earnings for SWP Exiting Students (SW_800)

✓ **Workforce:** Increase the percent of exiting students who report being employed in their field of study.

SWP Metrics

- Median Annual Earnings for SWP Exiting Students (SW_800)
- Median Change in Earnings for SWP Exiting Students (SW_801)
- SWP Exiting Students Who Attained the Living Wage (SW_802)
- SWP Students Who Completed a Noncredit CTE or Workforce Preparation Course (SW_403)
- SWP Students with a Job Closely Related to Their Field of Study (SW_701)

✓ **Equity:** Reduce equity gaps across all of the above measures through faster improvements among traditionally underrepresented student groups.

SWP Metrics

- Median Annual Earnings for SWP Exiting Students (SW_800)
- Median Change in Earnings for SWP Exiting Students (SW_801)
- SWP Exiting Students Who Attained the Living Wage (SW_802)
- SWP Students Who Completed a Noncredit CTE or Workforce Preparation Course (SW_403)
- SWP Students Who Earned 12 or More Units at Any Time and at Any College and Who Exited California Community Colleges (SW_235)
- SWP Students Who Earned 9 or More Career Education Units in the District in a Single Year (SW_402)

SWP Metrics

SWP Metrics: Crafton Hills College

Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2023-24 Target	2024-25 Target
SWP Exiting Students Who Attained the Living Wage (SW_802)				62.0%	65.0%
Median Change in Earnings for SWP Exiting Students (SW_801)				25.0%	25.0%
Median Annual Earnings for SWP Exiting Students (SW_800)				\$33,000	\$33,000
SWP Students Who Completed a Noncredit CTE or Workforce Preparation Course (SW_403)	71%			73.0%	75.0%
SWP Students with a Job Closely Related to Their Field of Study (SW_701)				70.0%	70.0%
SWP Students				736	736

Metric	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2023-24 Target	2024-25 Target
Who Earned 12 or More Units at Any Time and at Any College and Who Exited California Community Colleges (SW_235)					
SWP Students Who Earned 9 or More Career Education Units in the District in a Single Year (SW_402)	21.4%			22.0%	22.5%

Workplan: Objectives

Objective Name *

Curriculum Development

Objective Type

Develop new program to address ongoing market need

Description of Objective *

Develop new curriculum for a Certified Nursing Assistant, LVN, and RN Specialty programs.

How will this Objective address the Regional Strategy plan *

By adding additional programs to our campus, we are addressing the LMI data needed for our region.

Description of Alignment with Sector Strategy/Regional Priority *

By adding additional programs to our campus, we are addressing the LMI data needed for our region.

Objective Name *

Equitable and Inclusive Pedagogy

Objective Type

Improve Diversity, Equity, and Inclusion (DEI)

Description of Objective *

Support faculty in their DEI journey by providing professional development opportunities, innovative course design workshops, etc. to help support our students be successful in our programs.

How will this Objective address the Regional Strategy plan *

This objective will address the Regional Strategy plan by addressing student success within our programs and ensuring our classrooms, campus, and culture are inclusive.

Description of Alignment with Sector Strategy/Regional Priority *

This plan would align with all regional priorities as it is ultimately addressing student success.

Objective Name *

Innovative Equipment

Objective Type

Increase quality of existing program(s)

Description of Objective *

Innovative equipment would increase the quality of our existing CTE programs by allowing for industry level standards to be integrated into the classrooms while also implementing innovative technology into the hands of our students.

How will this Objective address the Regional Strategy plan *

By addressing equipment needs to meet industry level standards we can better prepare our students for the workforce.

Description of Alignment with Sector Strategy/Regional Priority *

By addressing equipment needs to meet industry level standards we can better prepare our students for the workforce.

Workplan: Activities**Activity Name ***

Curriculum Development

Objective that Applies to this Activity

Curriculum Development

Brief Description of Activity *

Key deliverables would be to have three new programs up and running on our campus by 2025.

Proposed Completion Date

06/30/2025

Student Success Metrics and SWP Metrics

- Completion: SWP Exiting Students Who Attained the Living Wage (SW_802)
- Workforce: Median Change in Earnings for SWP Exiting Students (SW_801)
- Workforce: Median Annual Earnings for SWP Exiting Students (SW_800)
- Workforce: SWP Exiting Students Who Attained the Living Wage (SW_802)
- Workforce: SWP Students Who Completed a Noncredit CTE or Workforce Preparation Course (SW_403)
- Unit Accumulation: Median Annual Earnings for SWP Exiting Students (SW_800)
- Equity: Median Annual Earnings for SWP Exiting Students (SW_800)
- Equity: SWP Exiting Students Who Attained the Living Wage (SW_802)
- Equity: Median Change in Earnings for SWP Exiting Students (SW_801)
- Equity: SWP Students Who Completed a Noncredit CTE or Workforce Preparation Course (SW_403)
- Equity: SWP Students Who Earned 12 or More Units at Any Time and at Any College and Who Exited California Community Colleges (SW_235)
- Equity: SWP Students Who Earned 9 or More Career Education Units in the District in a Single Year (SW_402)

Regional Priority Sectors

Regional Priority Sector	% of Activity Addressed by Priority Sector
Health	50%
Public Safety	50%

Responsible person(s)

Name
Daniel Word
Veronica Arrowood

Dependencies *

Campus and faculty support is needed to get these programs up and running.

Activity Name *

Equipment

Objective that Applies to this Activity

Innovative Equipment

Brief Description of Activity *

The purchase of industry level equipment.

Proposed Completion Date

06/30/2024

Student Success Metrics and SWP Metrics

- Completion: SWP Exiting Students Who Attained the Living Wage (SW_802)
- Workforce: Median Annual Earnings for SWP Exiting Students (SW_800)
- Workforce: SWP Exiting Students Who Attained the Living Wage (SW_802)
- Workforce: SWP Students Who Completed a Noncredit CTE or Workforce Preparation Course (SW_403)
- Workforce: SWP Students with a Job Closely Related to Their Field of Study (SW_701)
- Unit Accumulation: Median Annual Earnings for SWP Exiting Students (SW_800)
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- Equity: SWP Students Who Completed a Noncredit CTE or Workforce Preparation Course (SW_403)

Regional Priority Sectors

Regional Priority Sector	% of Activity Addressed by Priority Sector
Health	50%
Public Safety	50%

Responsible person(s)

Name
Veronica Arrowood

Dependencies *

Campus and faculty support is needed.

Activity Name *

Professional Development

Objective that Applies to this Activity

Equitable and Inclusive Pedagogy

Brief Description of Activity *

Conference and workshop attendance from our faculty and staff.

Proposed Completion Date

06/30/2025

Student Success Metrics and SWP Metrics

- Completion: SWP Exiting Students Who Attained the Living Wage (SW_802)
- Workforce: Median Annual Earnings for SWP Exiting Students (SW_800)
- Workforce: SWP Exiting Students Who Attained the Living Wage (SW_802)
- Unit Accumulation: Median Annual Earnings for SWP Exiting Students (SW_800)
- Equity: Median Annual Earnings for SWP Exiting Students (SW_800)
- Equity: SWP Exiting Students Who Attained the Living Wage (SW_802)

Regional Priority Sectors

Regional Priority Sector	% of Activity Addressed by Priority Sector
Health	50%
Public Safety	50%

Responsible person(s)

Name
Veronica Arrowood

Dependencies *

Campus and faculty support is needed.

Budget

Crafton Hills College: Budget

Expenditure Type	Year	Related Activity	Description	One-time/Ongoing	Amount
1000 - Instructional Salaries	2024-25	Curriculum Development	Salaries	Ongoing	\$5,688
2000 - Non-Instructional Salaries	2024-25	Professional Development	Salaries	One-time	\$149,108
3000 - Employee Benefits	2024-25	Curriculum Development	Benefits	One-time	\$73,522
4000 - Supplies and Materials	2024-25	Equipment	Supplies for new programs	One-time	\$5,000
5000 - Other Operating Expenses and Services	2024-25	Equipment	Equipment and Operating Services	One-time	\$189,780
6000 - Capital Outlay	2024-25	Equipment	Nursing Services	One-time	\$398,157
Total					\$821,255

Forecast

2024-25 Expenditure Forecasts

Crafton Hills College Cumulative Quarterly Expenditure Forecast

	Q1	Q2	Q3	Q4
Percentage	25%	50%	75%	100%
Dollars	\$205,314	\$410,628	\$615,941	\$821,255

Success Story (Optional)

Story: EMT Student to Instructor

Title *

EMT Student to Instructor

Follow-up Contact Persons(s)

Name	Title	Email	Phone
Veronica Arrowood	Grant Analyst	vsmith@craftonhills.edu	(909) 389-3558
Laurie Green		lgreen@craftonhills.edu	

Barrier(s) *

Financial, time, struggled in school

Success Story *

One of our EMT students who started off a little rocky in the course was able to turn his grade and career around by taking advantage of the equipment, study areads, staff on our campus who were there to go the extra mile for him Following completion of the EMT program, he passed his National Registry Test with flying colors and began to work at on of our partner agencies who he had done some externship work with. Not only was he hired on at AMR but he is now coming back to CHC to teach as a skills instructor for our program. A true success story of how impactful our program and campus are on our students.

Outcomes *

Employment, living wage, and promotional opportunities.

Certification

Certifying Authority

Leticia Hector

Interim, Vice President of Instruction

lhector@sbccd.cc.ca.us

(909) 387-1685

Keith Wurtz

Vice President of Instruction

kwurtz@craftonhills.edu

(909) 389-3202

Approved by Dr. Keith Wurtz

08/12/2025 01:55 PM PDT

Regional Fund Monitor

Javier Cazares

Specialist, SWP/K12 SWP Lead

jcazares@cccco.edu

(916) 327-5907

Yvette O'Rourke

Community College Program Assistant II

yorourke@cccco.edu

(916) 445-9328

Jennifer Yang

jyang@cccco.edu

Approved by Yvette O'Rourke

08/12/2025 02:00 PM PDT



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