

2024 – 2025

New Faculty Orientation and Tenure Track Professional Development

Meetings 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays, Time TBD

Date	All	1 <sup>st</sup> and 2 <sup>nd</sup> years	3 <sup>rd</sup> years	4 <sup>th</sup> Years
<p><b>August 6<sup>th</sup></b></p> <p>Chris O Sam T Lauren B Ashley H Meridyth M Julie M Robert M Jimmy G</p>	<p>Nuts &amp; Bolts: Connect and Re-Connect.</p> <ul style="list-style-type: none"> <li>• Introductions (Admin)</li> <li>• Team building</li> <li>• General information and contracts (evaluation process)/MOUs (any questions about contracts) - Meridyth</li> <li>• DE Certification (encourage enrollment for 1<sup>st</sup> year faculty) – how to transfer certification if done elsewhere - Cynthia</li> <li>• Free Education for employee and dependents (CHC)</li> <li>• IRB – research</li> <li>• Important A&amp; R dates (add codes and self-service) - Larry</li> <li>• Request to purchase supplies and getting materials for classes (talk to your dept. admin)</li> <li>• Flex reporting (using the VRC) and the faculty handbook. (Kashaunda and others)</li> </ul>	<p>Notes:</p> <p>Committee assignments: 1<sup>st</sup> year TTA 2<sup>nd</sup> – 4<sup>th</sup> years – share committee experience</p> <p>-double check with Karla and Jason that first year faculty are listed in VRC system</p> <p>1<sup>st</sup> Year: Ryan Harrold (Spring 24) Danae Heart (Fall 24) 2<sup>nd</sup> Year: Herberth (Alex) Jaco Duran Gaddy Valerie Sevilla Glen Thronson</p>	<p>Notes: (both 3<sup>rd</sup> &amp; 4<sup>th</sup>) -What do you wish someone would have told you as a first year? -Give input on what you’ve learned that you wish you would have known sooner?</p> <p>Andrew Guevara Jillian Robertson Sandra Ruiz George (Butch) Zein?</p>	<p>Notes:</p> <p>Alex Beechko Ed Ferrari Peter Gend Natalie Lopez Yuki Toyooka-Smith George (Butch) Zein?</p>

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Last week of August – <b>August 28<sup>th</sup></b>		<ul style="list-style-type: none"> <li>• Campus resources</li> <li>• Library tour</li> <li>• Student Services Departments</li> <li>• Campus tour?</li> </ul>		
<b>September 11<sup>th</sup></b> (2 <sup>nd</sup> Week)	Alternative Assessment Methods (TL/Jillian)			
<b>September 25<sup>th</sup></b> (4 <sup>th</sup> week)		General overview of campus plans (EMP, Equity Plan, etc.)		
<b>October 9<sup>th</sup></b> (2 <sup>nd</sup> week)	OER – Jeff Ask Jeff if there’s a new faculty lead or a faculty who’s developed OER to co-facilitate (Natalie/Jeff Cervantes)		3 <sup>rd</sup> & 4 <sup>th</sup> years share experience with OER	
<b>October 23<sup>rd</sup></b> (4 <sup>th</sup> week)		Building Curriculum – Keith, Meridyth, Kim/Gwen, and Troy		
<b>November 13<sup>th</sup></b> (2 <sup>nd</sup> week)	<p>End of Semester Documentation - How To</p> <ul style="list-style-type: none"> <li>• Grades</li> <li>• SLO/SAO submission <ul style="list-style-type: none"> <li>○ Breakout into cohort for further discuss SLO/SAO</li> </ul> </li> <li>• positive attendance</li> </ul> <p><b>Bookstore orders for future semester</b></p> <ul style="list-style-type: none"> <li>• Set as a reminder rather than a workshop topic</li> </ul>	<p>What are your SLOs/SAOs and why are they important (Meridyth and members of the senate/Chair/Rick H.)</p> <p>Notes: breakout groups might not be necessary by year. Consider the speed dating method and have round-robin discussions.</p>	Adjusting teaching methodologies and looking at your data (do we have equitable outcomes), and course planning. (Research Team & Faculty – Chris)	Adjusting curriculum and course planning. (Curriculum Committee & Faculty Chair) LFM - Gwen

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	(Keith/Gio – share how data is being used) – Buttons and cloud information. Ask Gio for faculty recommendation			
<b>December 4<sup>th</sup></b>	Equitable Syllabus – USC Race and Equity Center practices	Notes: Bring your syllabus. Ask tenured faculty to attend to help do syllabi reviews	Notes: Ask print shop to make copies and have it bound	
Spring Flex Day <b>January 7<sup>th</sup></b>	Campus Equity Data - Begin the process of exploring an equity praxis. (Aysia Brown) - Leading into OFAR			
January 29 <sup>th</sup>	First OFAR open discussion			
February 12 <sup>th</sup> (2 <sup>nd</sup> week)	Academic freedom			

February 26<sup>th</sup>  
(4<sup>th</sup> week)

Committee chair presentations and considering committees for next year

March 12<sup>th</sup>  
(2<sup>nd</sup> week)

Where to find data, how to access, tips and techniques to use data. (Data coaches from PPR team) –  
Keith/Gio/Faculty – PPR committee

March 26<sup>th</sup>  
(4<sup>th</sup> week)

OFAR discussion

April 9<sup>th</sup>  
(2<sup>nd</sup> week)

Best Practices Conversation (Great Teachers format)

April

Tenure Celebration

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2025-2026 Spring:

First year – OFAR

2<sup>nd</sup> - Equity Praxis

3<sup>rd</sup> – personal mission/purpose

4<sup>th</sup> – Leadership project

Shared governance and  
committee structure.  
(Brandi and Committee  
Chairs)

Develop a personal  
mission or purpose  
(Colleen – online) -  
Kay

4<sup>th</sup> years for 2025-26:  
Establish a Leadership  
Project (Rally for campus  
change – grass roots  
advocacy, group project  
on creating a program i.e.  
One Book, mentorship  
project between 4<sup>th</sup> and  
1<sup>st</sup> years, introduction of  
book club,

Attendance accounting  
methods  
(why a class gets cut,  
formula/method).  
Learn how we are funded  
based on attendance  
accounting and the  
student success formula.  
(Keith)

**Notes:**

Bring/Identify a current issue – i.e. AI – and have round-table discussions on the issues.

More time to have discussions with the total group.

Hot Topics, Speed Dating, Round Robin

Great Teachers format – 1 book you're reading (for work) and 1 personal read

LFM format

Incorporate the Canvas Shell

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When this is taken to Senate – ask them to back up the notion of having faculty participate in TTA on Friday's, please don't schedule new faculty classes during that time on Fridays. Will senate support?

Partnering with Valley – DSO and maybe TES

Open for all – 3<sup>rd</sup> and 4<sup>th</sup> years are option for 2<sup>nd</sup> meeting of the month – share information with new hires

Great teachers/open feedback-round table sessions for 3<sup>rd</sup> and 4<sup>th</sup> years (mid-month)

Update letter – send both letter and char to Keith to send out to faculty for flex day