

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success	5. Community Value
2. Inclusiveness	6. Effective, Efficient and Transparent Processes
3. Best Practices for Teaching and Learning	7. Organizational Development
4. Enrollment Management	8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) Sare Butler (tri-chair) Ciera Divens (tri-chair) Trinette Barrie Lauren Bond Cherishea Coats	Danae Hart Steve Hellerman Richard Hogrefe Richard Hughes Veronica Lehman Brandi Mello	Belinda Navarrete Chris Olivera Jillian Robertson Keith Wurtz Souts Xayaphanthong Butch Zein	Ginger Sutphin ASL Interpreters

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes	The meeting was called to order at 11:37am. Motion to approve minutes from the October 3 rd meeting was given by Sara and seconded by Chris. Motion approved at 11:40am.	Further meetings will begin at 11:30am.
Funding Requests/ Budget Updates	Current budget: Reference Books \$250 Non-Instructional Supplies \$250 Printing \$ 170 Meals/Refreshments \$492.32 Speakers/Consultants \$2,000 Travel/Conferences (PD) \$12,500 Travel/Conferences (SEA) \$8,500 Dues/Memberships \$200 Awards/Giveaways \$500 Pending Request: • Ed Ferrari (FT English) – PAMLA Conference (presenter). \$500 PD https://www.pamla.org/	

	<p>Motion to approve Ed's request was given by Sara and seconded by Chris. Motion approved at 11:41am.</p> <ul style="list-style-type: none"> Cheryl DiBartolo (FT Anthropology) – CCAT Conference for California Anthropology Teachers. \$500 PD and \$500 Equity https://www.facebook.com/anthropologyteachers <p>Motion to approved Cheryl's request was given by Rick and seconded by Jillian. Motion passed at 11:45am.</p>	
<p>Flex and In-service CCCO Updates</p>	<ul style="list-style-type: none"> Changes and potential updates to PD New legislation is coming down to us. We believe that we are meeting many of the goals. The new memorandum is identifying new Title 5 language and requirements. -The state is now is calling PD professional learning -There are calls to be more inclusive and have more classified specific training – This will require negotiation with CSEA. -Attendance should be kept for all professional learning events. -What does this look like for classified professionals (manager approval, backfill, release time, requirements, etc.)? 	
<p>Spring 2026 Flex and In-service Planning</p>	<ul style="list-style-type: none"> Follow-up to Fall 2025 keynote (Brandi Junious) -Will be bringing her back -summary of her keynote and to implement the activities she was unable to do during in-service. Workshops and facilitators – Lists are now in Google Forms. -Canvas updates, demos, tools -DE updates and information -1/13 Flex and adjunct orientation -Updates/announcements -Legislation updates -Universal design (UDL) -Expert (Consultant?) - ADA accommodations requirements (digital documents, such as agendas and minutes, etc.) - Title IX updates, changes, reporting, and student request for an advisor. -How to write a peer evaluation (ex. adjuncts are reading off powerpoints). Navigate the process of evaluating a long-term adjunct that hasn't changed their teaching style in years. -Refresher pedagogical processes (powerpoint vs. instruction) -Great Teachers retreat (state-wide-Kay?) -Student panel -Mental health workshops -Research (2) workshops (PPR and ?) -Go React or Harmonize -POCR -RSI (contract in spring to review RSI and online courses) -Syllabus student-facing and senate checklist (addendum), welcome letter, examples. -Time for required District safety trainings -Upcoming AP's and BP's 	
<p>Calendar of events</p>	<ul style="list-style-type: none"> Fall events <ul style="list-style-type: none"> Holiday Celebration – December 3rd Lecture series <ul style="list-style-type: none"> TL Brink – November 5th Partnering with other departments 	

Committee Reports	<ul style="list-style-type: none"> • Academic Senate • Classified Senate • Other committees 	
Committee Announcements		
Future Agenda Items	Meeting adjourned at 12:58pm.	

<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. ■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
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