

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success	5. Community Value
2. Inclusiveness	6. Effective, Efficient and Transparent Processes
3. Best Practices for Teaching and Learning	7. Organizational Development
4. Enrollment Management	8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) Sare Butler (tri-chair) Ciera Divens (CSEA tri-chair) Carrie Audet Trinette Barrie (SA) Jessica Beverson	Cherishea Coats Jodi Hanley (SA) Ashley Hayes (SA) Steve Hellerman Richard Hogrefe (SA) Veronica Lehman	Brandi Mello Chris Olivera Keith Wurtz Souts Xayaphanthong Butch Zein (SA) (SA = Senate Appointment)	Ginger Sutphin Briana – Interpreter CONVO- Interpreter

AGENDA ITEM	DISCUSSION	FURTHER ACTION																
Call meeting to order & approval of the minutes	The meeting was called to order at 12:04pm. The minutes were reviewed, Motion to approved the minutes was made by Butch and seconded by Sara. Rick abstained. The minutes were approved at 12:06pm.																	
Funding Requests/ Budget Updates	Current budget: <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Reference Books</td> <td style="text-align: right;">\$250</td> </tr> <tr> <td>Non-Instructional Supplies</td> <td style="text-align: right;">\$350</td> </tr> <tr> <td>Meals/Refreshments</td> <td style="text-align: right;">\$246.94</td> </tr> <tr> <td>Speakers/Consultants</td> <td style="text-align: right;">\$1,425</td> </tr> <tr> <td>Travel/Conferences (PD)</td> <td style="text-align: right;">\$11,639</td> </tr> <tr> <td>Travel/Conferences (SEA)</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>Dues/Memberships</td> <td style="text-align: right;">\$200</td> </tr> <tr> <td>Awards/Giveaways</td> <td style="text-align: right;">\$500</td> </tr> </table>	Reference Books	\$250	Non-Instructional Supplies	\$350	Meals/Refreshments	\$246.94	Speakers/Consultants	\$1,425	Travel/Conferences (PD)	\$11,639	Travel/Conferences (SEA)	\$5,000	Dues/Memberships	\$200	Awards/Giveaways	\$500	
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<p>Spring Flex & In-service Survey Results</p>	<p>Jessica presented:</p> <ul style="list-style-type: none"> • Key takeaways Total of 129 valid evaluations received. There were 21 workshops evaluated. The results appeared to be standard when compared to previous years. • What changes/additions are needed for fall <p>For the workshops those the improvement comments were summarized in the report.</p> <p>Future workshops – AI, Canvas, Mindfulness (personal), Other new technology, DesignPlus, How to set a YouTube channel, In addition, in-seriece workshop suggestions.</p> <p>Cal=GETC – Ernesto and (Spring) Kim and Gwen – CCN updates Townhall</p> <p>What does the current survey look like and do we want to change this to make it more relevant. Fewer questions or more in-depth questions?</p>	
<p>Fall Planning</p>	<ul style="list-style-type: none"> • Keynote speaker recommendations Please send recommendations to Kashaunda. • Workshops Recommendations were made to repeat workshops. Student panel -Can we idetnify students now for the fall. Can we also get students from multiple areas? • Mandatory trainings 	
<p>Committee Reports</p>	<ul style="list-style-type: none"> • Academic Senate <ul style="list-style-type: none"> ○ MOPED • Classified Senate • Other committees 	
<p>Other Committee Business</p>	<ul style="list-style-type: none"> • AI Academy with Conectado This may not occur this semester. We have been looking at two Friday in April; however, the person that would be presenting would like to do the first two Friday's in May. • Great Teachers • Spring community building events Things not connected to work seem to be well attended. <ul style="list-style-type: none"> ○ Tea and R & B ○ Color and Cool Down ○ Coffee and Conversation ○ Ice Cream Social with games, puzzles, cards, and board games. ○ Paint and Sip ○ Pool day 	

	<ul style="list-style-type: none"> • Employee appreciation <ul style="list-style-type: none"> ○ Activities ○ Giveaways <p>AS is looking for a way to spend funds to engage with students – work with PD to format activities.</p> <p>Employee appreciation day turn it into events – specific to classified and then another day for faculty.</p>	
Future Agenda Items	The meeting was adjourned at 1:06 pm.	

<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. ■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
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