



Origination 11/2016
Last Approved 06/2023
Last Revised 06/2023
Next Review 06/2033

Chapter Lead Jose Torres:
Chapter 1&2(BOT),3(CC)&6
Policy Area Chapter 6
Business & Fiscal Services
References CCLC |
Legally Required

AP 6540 Insurance

Pursuant to Education Code Section 81603, the District shall be a member of one or more Joint Partnership Agreements (JPA) for the purpose of providing the following coverage:

- Liability insurance protecting the District, its employees, Board of Trustee members, Foundation Board directors, and Citizens' Bond Oversight Committee members, against liability for negligence while acting within the scope of their duties.
- Property insurance protecting the District's Real Property, and Personal Property except automobiles, against loss suffered from fire, power failure, vandalism, and other sources, excepting damage caused by "acts of God" such as earthquake, flood, wear and tear, and similar causes as defined by the JPA.
- District vehicle insurance shall be provided under a General Comprehensive Liability Policy, with additional coverage as available through the JPA.
- Workers' Compensation Insurance meeting all requirements of the State of California, for all district employees.

Student health insurance shall be available to cover student injuries incurred in the course of participation in district-sponsored activities including athletics.

Independent contractors must obtain their own insurance coverage; no insurance of any kind will be provided to independent contractors by the District.

NOTE: If a District establishes a fund for losses and payments for health and welfare benefits for its employees for the purpose of covering the deductible amount under deductible types of insurance policies, losses or payments arising from self-insurance programs, or losses or payments due to noninsured perils, the District must secure the services of an

actuarial to provide an actuarial evaluation of the future annual costs of such benefits.

NOTE: Education Code Section 81602 specifically authorizes the District to contract for investigative, administrative and claims adjustment services. The contract may provide that the contracting firm may reject, settle, compromise and approve claims within limits and for amounts specified by the Board, including execution and issuing of checks in payment of such claims. The contract may also provide that the contracting firm may employ counsel.

References:

Education Code Sections 70902, 72502, 72506, and 81601 et seq.

Attachments

[AP 6540 Insurance.doc](#)

Approval Signatures

| Step Description | Approver | Date |
|-----------------------------------|----------------|---------|
| Final Board Approval | Kelly Goodrich | 06/2023 |
| Reviewed and Approved per AP 2410 | Kelly Goodrich | 06/2023 |