



FERPA Authorization - Student Release of Records

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a federal law that establishes the rights of students with regard to education records and ensures students of the right to privacy and confidentiality with respect to those records. The Admissions & Records Office will not discuss the student's academic records with any person other than the student, regardless of age, relationship, marital status, etc. unless written authorization using this form has been submitted by the student to Admissions & Records. This policy is to protect the student's right to privacy under FERPA laws and regulations. As the student, by filling out this form, you give permission for the designated individual(s) to view and access the type of information specified on this form. By default, your records will not be released to anyone else, except where FERPA allows for an exception until this form is filled out completely, signed, submitted by the student, approved, and processed by Admissions & Records.

More information about FERPA and exceptions can be found at <https://www2.ed.gov/policy/gen/reg/ferpa/index.html>

Student Information

Student First Name *

Student Last Name *

Student ID *

Email Address *

Select an action below: *

- I am giving consent to a third-party for the release of my records/information.
- I am revoking consent previously granted to all third-parties.

Student Signature & Certification

Student Signature *

Date *

Date will be captured on form submission