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Chapter Lead Nohemy Ornelas:  
Chapter 3(CC),4&5  
Policy Area Chapter 4  
Academic Affairs  
References 10+1, CCLC |  
Legally Required

## AP 4020 Program, Curriculum, and Course Development

Note: This procedure is legally required in an effort to show good faith compliance with the applicable federal regulations

District faculty, the college curriculum committees, and the college Academic Senates have the shared responsibility to ensure that curriculum review committee members and discipline experts work together to provide Diversity, Equity, Inclusion, and Anti-Racism (DEIA) frameworks and principles in curriculum review and approval processes for credit and noncredit, including programs and curricula in ethnic studies that encompass instruction and infusion of perspectives of African American, Asian American, Native American, and Latinx people. The curriculum process is supported by Administrators and classified professionals throughout the District who will collaborate to work with faculty to implement equity-minded practices.

Curriculum development procedures for each college are developed by the campus curriculum committees under the purview of the academic senates. The respective curriculum handbooks prepared and revised by each campus committee are posted on the college's curriculum committee webpage.

- One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately [15 weeks for one semester or trimester hour of credit], [or 10 to 12 weeks for one quarter hour of credit], or the equivalent amount of work over a different amount of time; or
- At least an equivalent amount of work as required in the paragraph above, of this definition for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

Curriculum development procedures for each college in the District are documented in the respective curriculum handbooks prepared by each campus.

Faculty, the college curriculum committees, and the college Academic Senates have the shared responsibility to ensure that Ethnic Studies course materials and curriculum:

1. Are written by and for Native American, Black and African American, Latinx, and Asian American communities rather than only about those communities.
2. Address structural and institutional racism, discrimination, oppression, and privilege.
3. Focus on the eleven principles of Ethnic Studies:
  - a. Love
  - b. Respect
  - c. Reflection
  - d. Hope
  - e. Solidarity
  - f. Critical Consciousness
  - g. Community
  - h. Interconnection
  - i. Wellness
  - j. Healing
  - k. Transformation

## References:

Title 5 Sections 51021, 55000 et seq., and 55100 et seq.;  
34 Code of Federal Regulations Part 600.2; ACCJC Accreditation Standard II.A;  
U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended.

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## Attachments

- [!\[\]\(815df092dd722ee9268ef8e6d0193e3a\_img.jpg\) AP 4020 Program, Curriculum, and Course Development- Comments](#)
- [!\[\]\(c72edb9626cad660f3a9f5fb0f22a68c\_img.jpg\) AP 4020 Program, Curriculum, and Course Development- Legal Citations](#)
- [!\[\]\(0c564128c6342bd2f601e97f4518828a\_img.jpg\) SBCCD - Overview for Legal Update 31 Final Version.docx](#)

## Approval Signatures

Step Description	Approver	Date
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Final Board Approval

Kelly Goodrich

05/2023

Reviewed and Approved per AP  
2410

Kelly Goodrich

05/2023

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