

<https://www.craftonhills.edu/current-students/student-accessibility-services/index.php>

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Student Accessibility Services

Hours of Operation

Monday and Thursday	8 a.m. - 6 p.m.
Tuesday and Wednesday	8 a.m. - 7 p.m.
First two Fridays of the semester	8 a.m. - 4:30 p.m.
All other Fridays	8 a.m. - 1 p.m.

CCR-101/Building 6 ([Campus Map](#)) | Office: 909-389-3325 | TTY: 909-794-4105 |

Text: 909-942-6934 | Email: chc_sas@craftonhills.edu

For Assistive Technology contact Doug Ferguson, Assistive Technology/Alt Media Specialist at 909-389-3305 or by email at: doferguson@craftonhills.edu

To Apply for the Program

You will need your CHC ID number and CHC Student Email Address.

[Apply To Crafton](#)

Submit the SAS application form if you are NEW to the program.

Returning students only need to contact our office.

1. [Application for SAS Services](#)
2. [Consent for Release of SAS Information](#)
3. [Students Rights and Responsibilities](#)
4. [Verification of Student Disability](#) (*This is not needed if student has a 504 Plan or an IEP AND a PsychEd Report*)

Forms

- [Application for SAS Services](#)
- [Verification of Student Disability](#) (*fillable/printable pdf form, but signatures/initials/stamp must be "wet-signed"*)
- [Consent for Release of SAS Information](#)
- [Students Rights and Responsibilities](#)
- [Mobility / Tram Services Request](#)
- [Alternative Media \(eTexts\) Request](#) (Contact Doug Ferguson 909-389-3305 or doferguson@craftonhills.edu)
- [Request for Copy of SAS Student's File](#)
- SAS Live Captions or Scribe /Notes Request (Contact Doug Ferguson 909-389-3305 or doferguson@craftonhills.edu)
- [Interpreter/Live Captioning or Scribe Services Student Agreement & No-Show Policy](#) Contact Doug Ferguson 909-389-3305 or doferguson@craftonhills.edu
- [SAS Attendant Waiver and Understanding](#)

Student Accessibility Services (SAS) provides academic adjustments, auxiliary aids, and services to students with disabilities so they can participate fully in the college experience. To qualify for SAS, you must be an enrolled student at Crafton Hills College, have a verifiable disability that causes educational limitations, and have the ability to benefit from instruction. Based on the nature of your verified disability, you may be eligible for:

- Disability related counseling.
- Assessment for Learning Disabilities Eligibility.
- Extended Time for Exams.
- Distraction Reduced Environment for Exams.
- Priority Registration.
- Texts in alternate formats (e.g. PDFs, etext, audio, daisy or braille).
- On-campus transportation and mobility assistance.

- Specialized equipment and software.
- Sign language interpreters or synchronous live closed captioning.
- Note takers or scribe technology.
- Assistive technology (e.g. screen readers, e-books, audio books, smart pens).
- Individualized assistive technology training.

Intro to SAS

Student Accessibility Services

- [Student Requirements and Expectations](#)
- [Students Who Qualify](#)
- [Accessing Your IEP and Psych-Ed Report](#)
- [Test Proctoring Services](#)
- [College Resources](#)
- [Local Resources](#)
- [Mental Health Resources](#)
- [Learning Tools](#)
- [SAS Policies and Procedures](#)
- [Technology Success Center](#)
- [SAS Staff](#)