



Origination 05/2004
Last Approved 09/2025
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Chapter Lead Nohemy Ornelas:
Chapter 3(CC),4&5
Policy Area Chapter 4
Academic Affairs
References 10+1, CCLC |
Legally Required

BP 4100 Graduation Requirements for Degrees and Certificates

The District grants the degrees of Associate in Arts, Associate in Arts-Transfer, Associate in Science and Associate in Science-Transfer (AA/AS) to those students who have completed the subject requirements for graduation. The District also grants Certificates of Achievement and Certificates of Completion. Non-credit certificates, such as Certificates of Competency (e.g., Job Readiness Skills Certificate), will be included to ensure recognition of diverse student achievements. Note: Non-credit certificates are not transcribed on the official academic transcript.

The Chancellor shall establish procedures to determine degree and certificate requirements that include appropriate involvement of the local curriculum committee. The procedures shall assure that graduation requirements are published in the college catalog(s) and included in other resources that are convenient for students.

References:

Education Code Section 70902 subdivision (b)(3);
Title 5, Sections 55060 et seq.

Attachments

[BP 4100 Graduation Requirements for Degrees and Certificates - Comments](#)

[BP 4100 Graduation Requirements for Degrees and Certificates - Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
Approved per Level 3 process in AP 2410	Brooke Quinones: HR Admin	09/2025

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