

**Agenda – Annual Advisory Board Meeting
Crafton Hills College
Respiratory Care Department**

Date	August 28, 2025
Time	From: 4:00 p.m. To: 5:30 p.m.
Facilitator	Michael Sheahan
Note Taker	Megan Hernandez
Attendees	Advisory Board Members/ Michael Sheahan, Daniel Rojas, Nadal Rafeedie, Allison Flores, Valerie Sevilla, Tom Serrano, Lindsay Parra (student), Damaris Hernandez(student), Audrey Brown(student), Jacob Nguyen(student), Ohirenuan Ogbeta(student), Dr. Roger Seheult, Sedrick Bedolla, Ray Hernandez, Cecilia Mayorga, Alejandra Ramirez, Jessica Orozco, Mike Vista, Kim Smith and Debbie Pirrello.
Approve Minutes for August 29, 2024	
Call to Order	The meeting was called to order by Michael Sheahan at 4:00 p.m. He welcomed both in-person and online attendees and expressed gratitude for their ongoing support of the program.
Introductions	<p>All attendees introduced themselves, including faculty, clinical directors, advisory board members, and students.</p> <ul style="list-style-type: none"> • Faculty/Directors: Michael Sheahan (Program Director), Daniel Rojas (Faculty & Clinical Director), Nadal Rafidi (Arrowhead Regional), Allison Flores (RUHS), Valerie Sevilla (Crafton), Tom Serrano (Crafton) • Students: Lindsay Parra, Damaris Hernandez, Audrey Brown, Jacob Nguyen and Ohirenuan Ogbeta (all second-year students). • Online: Dr. Roger Seheult (Medical Director), Sedrick Bedolla (Eisenhower), Ray Hernandez (Respiratory Care Board VP), Cecilia Mayorga (Crafton), Alejandra Ramirez (Crafton), Jessica Orozco (Loma Linda), Mike Vista (Crafton), Kim Smith (RUHS), and Debbie Pirrello (Loma Linda).
Approval of Meeting Minutes	Minutes from the previous meeting (August 29, 2024) were reviewed. A motion to approve was made and seconded. With no objections, the minutes were approved.
Mock Interviews	Michael Sheahan shared plans for mock interviews to prepare students for employment. With ~30 students, the goal is at least one interview per student (ideally two). Advisory Board members will be contacted to provide availability. Prompt responses were requested to ensure scheduling efficiency.

2024 Annual Report / NBRC Exams	<p>Michael Sheahan presented highlights from the annual NBRC report:</p> <ul style="list-style-type: none"> • RRT pass rates: Average above 90% for the past 5–6 years; most recent year at 93%, one of the highest in Southern California. • Retention: Reported at 100% due to reporting structure. • Job Placement: Currently at 79%, slightly below desired levels. • Upcoming Graduation: Cohort graduates December 18–19, 2024. Students expected to be exam-ready immediately after graduation. <p>Faculty and board members were thanked for their ongoing contributions to student success.</p>
Bachelor’s Program	<ul style="list-style-type: none"> • First bachelor’s cohort graduated May 2024 with 7 students. • Current enrollment: 17–19 active students, with additional applicants completing prerequisites. (30-40 students) • Program undergoing refinement each semester. • Self-study for CoARC accreditation is due October 1, 2025. • Valerie Sevilla has been assigned the role of Academic Advisor for the BSRC students. • Capstone projects demonstrated strong outcomes, with plans to showcase during Respiratory Care Week. • Future opportunities include student abstract submissions to AARC. • Rubrics are designed to evaluate all SLO’s and are continually being updated to better serve the program. These rubrics are shared with students in each of the BSRC classes.
Personnel Surveys AS & BS	<ul style="list-style-type: none"> • Surveys for both the Associate and Bachelor’s programs were distributed. • Additional surveys will be sent via email to non-attendees and online participants. • Responses were requested ASAP since the BSRC self-study is due by October 1, 2025, to support the bachelor’s program accreditation process. • Feedback is essential to identify program strengths and opportunities for improvement.
Medical Director’s Report	<p>(Dr. Roger Seheult)</p> <ul style="list-style-type: none"> • California may move toward requiring a bachelor’s degree as the minimum entry-level education. • Emergence of Advanced Practice Respiratory Therapists (APRTs) with expanded scope (e.g., prescribing inhalers, advanced procedures). • Workforce outlook: 12% employment growth over 10 years, with ~100,000 RTs projected to leave the workforce by 2030. 27% drop in enrollment programs nationally since 2010. • National enrollment decline noted, though Crafton’s program remains strong with high demand.

	<ul style="list-style-type: none"> Recommendations included integration of point-of-care ultrasound, bronchoscopy awareness, and other advanced practices into the curriculum.
Clinical Report	(Daniel Rojas)
	<ul style="list-style-type: none"> Current cohorts: 39 new first-year students and 28 final-semester students set to graduate December 2025. Expanded clinical placements through Loma Linda allow greater student capacity. eValue continues to be used for clinical tracking; students in future cohorts will assume the cost. Physician interaction hours are now required, replacing the discontinued lecture series. Clinical practices discussed: <ul style="list-style-type: none"> Preoxygenation methods during intubation (nasal cannula, BiPAP, high flow). Hydrogen peroxide in trach care (mixed practices across hospitals). Continued MDI use across sites, with particular focus in pediatric asthma pathways. Emphasis placed on skin integrity with use of non-invasive devices.
Students Reports	Second-year students shared their experiences in the program. They expressed gratitude for faculty support, clinical opportunities, and preparation for professional success.
Old Business	No old business was discussed.
New Business	<ul style="list-style-type: none"> Plans to display bachelor's capstone projects during Respiratory Care Week. Consideration of AARC abstract submissions for future student projects. Advisory Board emphasized showcasing student achievements as a tool for program promotion and recruitment. Discussion about regular (e.g., quarterly) meetings between hospitals and the college to strengthen collaboration, involve leaders from different sites, and help grow the Inland Empire Respiratory program beyond just student placements.
Adjourn	The meeting adjourned at approximately 5:30 p.m. Michael Sheahan thanked all attendees for their time, input, and continued support.