

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 (“Ten Plus One”) and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially requires that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate,
OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

January 19, 2022

Time and Location

3PM - 4:30 PM Via Zoom Link:
<https://cccconfer.zoom.us/j/98822892587>

Next Meeting

February 2, 2022

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Good of the Order
- Reports

Additional Documents

Additional documents are linked in the preparation section of each agenda item.

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	8	8
Available Seats	4	1	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Macamay, Mariana	Ferrari, Ed (LAM)	Cline, Melissa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	McLaren, Meridyth		Pfaler, Diane (Career Ed & Human Dev.)	Hamlett, Cynthia
	McKee, Julie	Jaques, Paul	Serrano, Thomas			Mello, Brandi (SINS)
	Olivera, Chris	Juan, Shirley	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests: Judy Cannon,

Agenda Items

Preliminary Business - Duration 6 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President, Brandi Bailes called the meeting to order at 3:00 pm.
Announcements (3 minutes)	Start 3:01 3 Minutes	Birthday Shoutouts!  Julie McKee  Souts Xayaphanthong  Kathy Crow  Rey Bell  Kenny George  Annie Brydson  Sam Truong  Robert McAtee
Statements from the public 3 per speaker 15 minutes max	0	
Kudos - Highlighting Faculty Work	Start 3:04 3 Minutes	To Kaushaunda for an awesome inservice To Breanna for many hours of sessions To everyone for going remote again. To the snack fairy in the Tutoring Center.

Main Business - Duration 63 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Proposed Action
Approval of Minutes - Bailes	Start 3:07 3 Minutes	<input type="checkbox"/> Minutes 12/1	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to make sure motions are accurately reflected in minutes.</p>	Motion: to approve the minutes (Hamlett, Bartlett, MSC)
In-Service Day Check-In - Bailes	Start 3:10 10 Minutes	<input type="checkbox"/> Poll (https://pollev.com/professorbailes841)	<p>Open response poll regarding in-service day. Just type in what comes to mind when you reflect on your experiences over our in-services and flex day. Need more time to make the changes that were identified as issues or we were encouraged to address. Feedback on plenary - breakout sessions were good, got work done, was enjoyable, opportunity to vent and laugh.</p>	Take the poll: https://pollev.com/professorbailes841
CSU policy on Credit for Prior Learning - Dial	Start 3:20 10 Minutes	<input type="checkbox"/> Review the Policy	Important features of the new policy include:	Motion to support the recommendations of the

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			<ul style="list-style-type: none"> • Applicability to both undergraduate and graduate credit • Separate section for military-affiliated students • A clear indication that previously transcribed CPL by the CCC shall be accepted for transfer <p>Discussion: Have a chart for IB exams - similar to AP exam. Crafton doesn't currently give credit for these exams. CSU will accept the units we award for transfer degrees. Can we see a list of disciplines that would have an IB exam?</p>	Articulation Officer (Ferrari, McKee, MSC)
BS in Respiratory - Wurtz	Start 3:30 10 Minutes	<input type="checkbox"/> Program Viability Study	<p>Develop and implement a Bachelor of Science in Respiratory Care Program</p> <p>Keith presented the need, support and process for creating the BS degree. Discussion: will it be a 4 year program? Not a stand alone 4 year at the beginning. Can our current faculty teach it? Yes. Will we need more faculty? Yes.</p>	Motion: to support the Bachelor of Science degree in Respiratory Care at Crafton (McLaren, Andrews, MSC)
Decentering Whiteness in Education - TL Brink, Ed Ferarri, Ryan Bartlett	Start 3:40 10 Minutes	None	<p>Would the senators support a resolution supporting the work of decentering whiteness in education with resolved specifying needed resources and support? Discussion: do we want to send this to a workgroup and bring it back? Yes.</p>	Motion to support the development of a resolution (DiPonio, Hamlett, MSC 2 abstentions, Weiler, Hellerman)

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<p>Plenary Summary - Brandi Bailes</p>	<p>Start 3:50 20 Minutes</p>	<p><input type="checkbox"/> Plenary Website</p>	<p>Discussion regarding the plans completed at plenary including, course caps, onboarding and training, assessing committees, in-service vs flex, and forming a review workgroup.</p> <p>Meridyth will chair this work group. Will only meet when directed to do so by Senate.</p> <p>Hybrid version of old Ed Policy - will have set days and times but not meet consistently. Need name - AS Work Group Will establish a day and time.</p> <p>Need to address Caps. Want to take a new look at caps with an equity lens.</p> <p>VP of Outreach will research how other campuses define committees and which committees they consider Brown Act Subcommittees of the senate.</p>	<p>Several motions of support are needed. Creation of review workgroup Tasks for review workgroup Goals for course caps Deliverables for assessing committees</p> <p>Motion: to form this new, hybrid work group, titled AS Work Group (DiPonio, Ferrari, MSC 3 abstentions, Hughes, Hellerman, Green)</p> <p>Motion: to write a resolution to readdress/establish caps (McLaren, Hughes, MSC, 2 nay, McKee, Mello, 6 abstentions - Hamlett, DiPonio, Ferrari, Bartlett, Cline, Macamay)</p>
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Reports - Duration 21 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:10 3 Minutes	<ul style="list-style-type: none"> • Books+ Return dates extended (Jan 28) • Electronic Book return explanation

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<p>President's Report</p>	<p>Start 4:14 3 Minutes</p>	<ul style="list-style-type: none"> • The Academic Senate for California Community Colleges' Spring Plenary Session is being held this year at the Marriott Los Angeles Burbank Hotel and via Pathable on April 7-9, 2022. <ul style="list-style-type: none"> ◦ Cost is \$495 per person • New, second VP - Meridyth McLaren
<p>1st meeting of the month (3 mins): A. Classified Senate (Mello) B. CTA Report (McLaren)</p>	<p>Start 4:17 6 Minutes</p>	<p>A. Doing elections for Classified Senate Eboard B. Had our Plenary, planned a few events and activities for members for spring. Election for FT Rep at Crafton coming up soon. Election for Eboard officers coming up later in spring.</p>
<p>2nd meeting of the month: (3 mins): A. Student Senate Report (Alexander) B. Treasurer's Report (DiBartolo)</p>	<p>Start 4:17 6 Minutes</p>	<p>A. Will be meeting this Friday. Will focus on club rush. Is Robert Alexander still the AS rep? Ericka will check.</p>
<p>1st meeting of the month (3 mins): A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (DiPonio)</p>	<p>Start 4:23 9 Minutes</p>	<p>A. Have not met yet B. Had 6 students accepted to research conference. Have some info about internships for Environmental Science students. C. Curriculum chairs meeting with Meta rep.</p>
<p>2nd meeting of the month: (3 mins) A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren)</p>	<p>Start 4:23 9 Minutes</p>	

Adjournment - 4:23 pm.

Curriculum Updates

The following are new classes and programs that are being addressed by the [Curriculum Committee](#).

- New Courses
 - PHIL 103H Critical Thinking and Argumentation
 - MULTI 191 History, Practices, and Culture of Making
- New Programs
 - Associate Of Science Multimedia: Web Development And Interface Design
 - Originator Iris Kern-Foster
 - Virtual Reality Design Certificate Of Achievement
 - Originator Iris Kern-Foster

Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- 4.0 Scholarship - DiBartolo/Bailes
- On hold: Anti-racism (Bartlett)
 - Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
 - Draft Social Media Policy
 - Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.