

# Educational Master Plan Committee Minutes

Date: December 9, 2025  
 Time: 2:30 p.m.  
 Location: CCR 233

**Members:**

Kevin Horan, Chair  
 Bartlett, Ryan, Faculty  
 Hayes, Ashley, Faculty=**A**  
 Kozanova, Marina, Faculty  
 Lopez, Natalie, President, Academic Senate  
 Peterson, Karen, President, Classified Senate  
 Riggs, Michelle, Executive Director IA

Schmidt, Jeff, Faculty  
 Shaw, Jared, President, Student Senate=**A**  
 Spencer, Delmy, VPSS=**A**  
 Sosa, Gio, Dean, IERP  
 Strong, Mike, VPAS  
 Vaichis, Diana, CSEA=**A**  
 Word, Dan, Dean, CEHD=**A**  
 Wurtz, Keith, VPI  
 Vacant, CSEA  
 Vacant, Classified

**Quorum: Yes**  
**A=Absent**

TOPIC	DISCUSSION & FURTHER ACTION
Review and approve minutes from 10-14-25	Minutes from 10/14/25 were approved as written. Motion by Keith, seconded by Karen. No opposition. No abstentions. Motion approved.
Strategic Direction 5 - Gio	<ul style="list-style-type: none"> <li>• Gio sent link to SD5 to review and add comments.</li> <li>• Reviewed all comments.</li> <li>• Several items were changed from in progress to complete.</li> </ul>
Mountain Community Strategic Direction – Gio/Kevin	<p>Kevin spoke about adding a new Strategic Direction to our existing Educational Master Plan about the inclusion of the Mountain Community since this is a change for CHC. Gio reviewed the existing Strategic Directions, Supporting Actions and Key Results to see where the best fit occurs. Here is what he proposed:</p> <ul style="list-style-type: none"> <li>• SD1: Increase Student Enrollment        Supporting Action 1: Develop and implement strategies to increase dual enrollment  <b>ADD Key Results:</b> <ul style="list-style-type: none"> <li>➢ Increase the dual enrollment FTES in the mountain communities from 13 in 2024-25 to 26 (100% increase) by 2027-28.</li> <li>➢ Increase the dual enrollment sections in the mountain communities from 11 in 2024-25 to 16 (45% increase) by 2027-28.</li> <li>➢ Increase total FTES by students living in mountain communities from 101 in 2024-25 to 140 (39% increase) by 2027-28. Responsible Individual for all 3: Keith Wurtz</li> </ul> </li> </ul>

<p>Mountain Community Strategic Direction – Gio/Kevin (Continued)</p>	<ul style="list-style-type: none"> <li>SD1: Increase Student Enrollment Supporting Action 2: Find and remove internal and external barriers to student enrollment <b>ADD Key Results:</b> <ul style="list-style-type: none"> <li>➤ Establish physical presence to provide course offerings and services to the general public in the mountain communities by 2027-28. Responsible Individual: Kevin Horan</li> </ul> </li> </ul> <p>Motion to approve and adopt new key results to include mountain communities in existing Educational Master Plan by Ryan, seconded by Keith. No opposition. Motion approved.</p>
<p>Mission, Vision and Values Review - Keith</p>	<p>Included in the Educational Master Plan committee charge is to annually review the Mission, Vision and Values statement for CHC. The last time these were changed and board approved was February 10, 2022. Since then, we have reviewed annually, but no changes have been made.</p> <p>Ryan suggested adding life long learning or collaboration. After discussion, it was decided to leave the Mission, Vision and Values without changes at this time but next year when we start the process for the new Educational Master Plan document, we will take a deeper dive and will have a consultant working with us at that time.</p>
<p>Announcements (All)</p>	<ul style="list-style-type: none"> <li>• Jeff: There are three participating in th study abroad program in Spain next semester.</li> <li>• Michelle: The Yucaipa Christmas parade will be Saturday 12-13-25 at noon. We also participated in the Redlands Parade last Saturday evening.</li> <li>• Karen: Soup-a-palooza is returning and will be scheduled some time in February.</li> <li>• Kevin: Climate survey needs to be completed. 120 people so far have participated. Our goal is 200.</li> <li>• Cyndie: CHC Holiday luncheon is Thursday 12-11-25 at 11:00-1:00 in the Smith Event Center. Lunch, games and prizes.</li> </ul>
<p>Next Meeting: <b>Tuesday, January 27, 2026, at 2:30</b></p>	<p>Meeting adjourned at 2:51 pm  <a href="#">No meeting 12-23-25 due to Winter Break</a>  <a href="#">No meeting 01-13-26 as prior to start of semester</a></p>
<p><b>Mission Statement:</b> The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p> <p><b>Vision Statement:</b> To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.</p> <p><b>Institutional Values:</b> We rely on the following values to support our vision and mission:  <i>Respect:</i> To champion active listening and open dialogue within our community.  <i>Integrity:</i> To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</p>	

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.