

**Crafton Hills College  
Educational Master Plan  
Committee Minutes**

**Date: March 12, 2024  
Time: 3:00 p.m.  
Location: CCR 233**

**Members:**

**A=ABSENT**

Kevin Horan, Chair	Michelle Riggs, Director IA
Brandi Bailes, faculty= <b>A</b>	Ola Sabawi, Classified Rep= <b>A</b>
Breanna Brighton, faculty= <b>A</b>	Delmy Spencer, VPSS= <b>A</b>
TL Brink, faculty	Gio Sosa, Dean IERP
Paul Jacques, faculty	Mike Strong, VPAS
Natalie Lopez, Academic Senate designee	Dan Word, Dean CEHD
Julie McKee, faculty	Keith Wurtz, VPI
Karen Peterson, President, Classified Senate	Vacant, CSEA
	Vacant, CSEA

TOPIC	DISCUSSION	Further Action
Approve minutes for February 13, 2024	The minutes for February 13, 2024, were approved as written. Motion for approval of minutes made by Enggie, seconded by Natalie. No opposition. No abstentions. Motion approved. It was noted that Dan Word was missing as a committee member on the minutes. This will be corrected.	
Review Updates for Chancellor’s Report - Gio	<p>The EMP committee reviewed the submissions for Strategic Direction 3 including all the Supporting Actions and Key Results. Changes were made by editing existing text and adding text. Gio made the necessary changes to the live document and will submit to the Chancellor’s Office.</p> <p>Two Key Results were reviewed and the wording in each were changed:</p> <p>Supporting Action 1: Increase equity in student success, completion, and enrollment through decreasing equity gaps for disproportionately impacted groups.</p> <p>Key Result #2 was changed:</p> <ul style="list-style-type: none"> <li>Emphasize DEI social media, podcasts and videos (such as TikTok and YouTube) to promote interest in specific programs.</li> </ul> <p>Motion by TL, seconded by Paul. Motion approved.</p>	

<p>Review Updates for Chancellor’s Report – Gio (Continued)</p>	<p>Supporting Action 4: Improve communication with students (e.g. enhance CHC website, Canvas/Pronto, SMS). Key Result #3 was changed:</p> <ul style="list-style-type: none"> <li>• Create on-line resources for Black/African American students, Hispanic/Latinx, and other cultural groups to find resources support and activities for them.</li> </ul> <p>Motion by TL, seconded by Dan. Motion approved.</p>	
<p>Facilities Master Plan Schedule - Mike</p>	<p>We are starting on the Facilities Master Plan document which is driven by the Educational Master Plan we recently finished. The FMP will guide CHC into the next decade. We have a consultant helping both colleges create their documents. Because of the FMP addendum that was completed in 2021, we are not starting from scratch. We intend to build upon the information and directions previously developed in the 2017 FMP and the 2021 addendum. The new FMP is scheduled for Board of Trustees approval in March 2025. Mike shared the draft schedule that includes meetings with President’s Cabinet, Crafton Council and getting on the schedule for all the senates to get feedback on directions. There is work to be done this semester so the consultants can work over the summer to draft a report. In Fall we will go over the drafts with all the senates (Academic, Classified and Student) allowing time for first and second reads and then to Crafton Council for first and second reads.</p>	
<p>Announcements - All</p>	<p>Enggie indicated that Club Rush was today. They had 2</p> <p>Paul stated the next theatre production is HAM which is a twilight zone on stage on February 23-24-25, 2024.</p>	

<p>Announcements (continued)</p>	<p>Karen stated the Tutoring Center will be closed for spring break.</p> <p>Natalie stated the Library will be open for spring break.</p> <p>Enggie announced that Student Senate will be hosting a Market Day on April 17, 2024, 11:00-3:00 in the quad. Student elections will take place on April 23, 2024.</p> <p>Michelle announced the annual Foundation Gala is on April 18, 2024, and will have a tropical Hawaiian theme. Employees and students can get discounted tickets (\$50.00).</p> <p>The Foundation will be hosting an alumni reception on Saturday, April 27, 2024, at 6:45 p.m. to see Legally Blonde: A Musical. Alumni will receive free tickets.</p> <p>George Takei will be on campus Tuesday, April 9, 2024. Michelle has already received 230 reserved tickets and tickets went out to the campus today. Tickets are free but seating is limited. We expected to have all seats reserved.</p>	
<p>Next meeting is 03-26-24 at 3:00 p.m.</p>	<p>Adjourned 4:00 p.m.</p>	

**Mission Statement**

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision Statement**

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

**Institutional Values**

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.