COLLEGE HONORS INSTITUTE (CHI)
Community Service Log

Date	# of hours worked	Location of service	Brief description of service performed	Signature and phone number of supervisor

Student: _____

Approved by: _____

_____   _____
Print Name   Signature   Date

_____   _____
Honors Coordinator   Date

In order to complete the CHI program, you must participate in at least 15 hours of community service. You may use this log to keep track. However, it will be reviewed for approval by the Honors Coordinator.

This form can be found at http://www.craftonhills.edu/academic-and-career-programs/college-honors-institute/applications-and-forms

COLLEGE HONORS INSTITUTE
PARTICIPATION POINTS LOG

Semester and year: _____

Name: _____

REQUIRED: 100 Activity Points/Semester or 200 Activity Points/Year (No points required in summer)
TURN IN COMPLETED FORMS BY THE END OF EACH SEMESTER TO HONORS COORDINATOR

To complete form, check boxes in left column of events you attended. Write date in right column.
DUE TO HONORS COORDINATOR NO LATER THAN LAST DAY OF CLASSES EACH SEMESTER

X	MANDATORY EVENTS (Let coordinator know in advance if you cannot attend)	PTS	PTS EARNED
	Honors Meet & Greet (early semester)	40	
	Honors Luncheon with Faculty (late fall semester)	40	
	Honors Recognition Reception (late spring semester)	40	
	MEETINGS		
	Meet with Honors Counselor (can earn once/semester)	20	
	Attend Honors Orientation with Coordinator upon admission (one time)	20	
	RESEARCH		
	Present at a CHC Research Conference	50	
	Present at an approved off-campus conference (HTCC, WPA, SCCUR, etc.) Please list name of conference(s):	60	
	Present an oral speech at Day of Advocacy	10	
	Attend Day of Advocacy, turn in notes	10	
	Moderator at CHC Conference	20	
	Attendance and/or moderator at HTCC Conference at UCR (All day)	50	
	Attendance at any off-campus Honors conference (not presenting). List Conference name:	10	
	Honors workshops (e.g., Research Overview, Brainstorming Symposium, How to Write an Abstract, How to Create an Oral Report, How to Create a Research Poster) List workshops attended:	10 each	
	Research-related Library or Tutoring Center workshops (list below):		

SEE OTHER SIDE FOR MORE OPTIONS

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	OTHER		
	Serve as an Honors Ambassador	100+	
	Recruit a student into the Honors Institute (provide name of student):	10	
	Honors on-campus social events (e.g., Pizza in the Lounge, scheduled game events, etc.). List below:	10	
	Submit/Publish in academic journal (Sand Canyon Review, Scribendi, Palouse Review, etc.). List journal and work submitted:	10 for submitting or 20 for being published	
	Attend an approved Transfer Center or Career Center Workshop. List below:	10 (Max 30 points)	
	Attend **pre-approved** CHC event (e.g., CHC-sponsored lecture, art show, theater event, Roadrunner Rally, Club Rush, etc.). List below:	10	
	OTHER		
	TOTAL POINTS:		

NAME (print): _____

I certify that I completed the above activities

Signature: _____   Date: _____

HONORS RESEARCH FELLOW AWARD

STUDENT NAME: _____

Dates and Points	Points	Qualifying Events
		Workshops:
	10	So You Want to Present…Overview
	10	Research Brainstorming Symposium
	10	Database workshop
	10	How to Write an Abstract
	10	How to Create a Poster Presentation
	10	How to Create an Oral Presentation
	10	Library/Tutoring Center workshops
		Other
	20	Present a 3-5 minute speech at the CHC Day of Advocacy
		CHC Student Research Conference
	10	Attend
	20	Moderator
	50	Presenter
		HTCC Student Research Conference at UCI, Spring Semester
	10	Attend
	20	Moderator
	50	Presenter
		Other Student Research Conferences
	20	Attend
	50	Presenter
TOTAL POINTS:		DATE OF COMPLETION:

REQUIREMENTS:

- Acquire a minimum of 100 points

- Participate in at least one Student Research Conference, any location, *as a presenter*

Revised 5-3-22