

Crafton Hills College
Educational Master Plan Committee (EMPC)
Minutes

Date: October 9, 2018
Time: 3:00 PM – 4:30 PM
Location: CCR-233

Committee Members	P		P		P
Co-Chair: Keith Wurtz T.L. Brink Carrie Audet Audre Levy		Donna Hoffmann Michelle Riggs Denise Allen-Hoyt Giovanna Sosa		Rebecca Warren-Marlatt Mike Strong Mark McConnell Arturo Clarissa Barra	

Committee Charge
The Educational Master Plan Committee (EMPC) relies on evidence (e.g.: quantitative and qualitative research, learning assessment results, etc.) to develop, review, and revise the Educational Master Plan with input from appropriate constituencies. The EMPC forwards revisions of the Educational Master Plan and the College Mission, Vision, and Values to the Crafton Council for review and approval.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from the November 14, 2017 EMPC meeting (5 minutes) 	Minutes from November 14, 2017 were approved as written.	
<ul style="list-style-type: none"> Review the EMPC charge and membership (10 minutes) 	Keith reviewed the EMPC charge and membership. The committee discussed making one change to the charge removing "It meets twice per month" which was agreed upon.	
<ul style="list-style-type: none"> Review Standard IA and Crafton's mission and vision – Do they work for us? Do we need to revise? (20 minutes) 	Keith reviewed Standard IA and Crafton's mission and vision. The committee discussed making changes to the mission and vision statement. The Committee agreed to move forward with presenting changes of the vision statement to Crafton Council for possible changing some language such as college of choice maybe to stepping stone to meet goals. The committee also felt that the mission statement did not need to be changed.	Keith will present recommended change of Vision Statement to Crafton Council as well as EMPC feeling that the mission does not need to be changed, and report back to committee.
<ul style="list-style-type: none"> Review the planning priorities identified at the Spring 2018 retreat (20 minutes) 	Keith reviewed planning priorities, and the committee discussed ways of exploring how to offload some cost, expenses and responsibilities to possibly the district.	
<ul style="list-style-type: none"> Review the matrix of objectives identified by the EMPC, prioritize for Crafton to focus on for the 2018-2019 academic year, and make 	Keith reviewed, Mark noticed three main groups that are missing from the Accreditation Standards by Committee:	Keith will present chart to IEAOC.

recommendation to Crafton Council (30 minutes)	Classified Senate, Faculty and Academic Senate.	
<ul style="list-style-type: none"> Review the Crafton Hills College EMPC Scorecard results from 2017-2018 (15 minutes) 	<p>Keith Reviewed the Scorecard results. Discussion of changing the Math and English measures. Gio also informed the committee that students placing in transfer level Math is up from 4% to 53% as of April 2nd and there was discussion of publishing results to students.</p>	<p>Gio will reach out to the Math and English Department about possibly changing the basic skills improvement measures to the transfer level math and English completion measures.</p> <p>Gio will also report back with transfer level English and Math first and second year completion data for the next meeting.</p> <p>Research department will set new Comprehensive Master Plan Scorecard goals for 18-19.</p> <p>Research will disaggregate the CCSSE measures in the scorecard to identify possible reasons for decreases in the data.</p>
<ul style="list-style-type: none"> Next EMPC meeting is on Tuesday, October 23, 2018 from 3-4:30 in CCR-233 (5 minutes) 	Keith announced that the next EMPC meeting will be on Tuesday, October 23, 2018 from 3-4:30 in CCR-233.	
2.0 Inclusiveness The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...		
<ul style="list-style-type: none"> Other Items (5 minutes) 		
3.0 Best Practices for Teaching and Learning Achieve college-wide excellence in teaching and learning through best practices and ongoing reflection, assessment, and improvement		
Adjournment		
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.