

**Crafton Hills College  
 Crafton Council  
 Committee Minutes**

**Date: October 8, 2019  
 Time: 1:00 p.m.  
 Location: CCR 233**

**Members:** **A=ABSENT**  
 Kevin Horan, Chair                      Brandi Mello-**A**  
 Joe Cabrales for VPSS=**A**            Kevin Palkki  
 Kirsten Colvey for  
 VPSS=**A**                                      Gio Sosa  
 Mark McConnell                         Mike Strong  
 Julie McKee                                Keith Wurtz-**A**  
 Meridyth McLaren=**A**                    Elijah Gerard-**A**

TOPIC	DISCUSSION	Further Action
Approval of minutes for September 24, 2019	The minutes for September 24, 2019 were approved as written. Motion by Kevin Palkki, seconded by Mark McConnell. Unanimous approval.	
Brown Act Discussion – Kevin	Kevin distributed the opinion from our legal council. There was discussion regarding documenting decisions and how they are made. If there are objections, they will be noted and the individual will be named.	
Project Prioritization – Mike	<p>The President’s Cabinet has considered the priority Facility Master Plan projects as recommended by all the Senates. The President’s Cabinet provided their project re-prioritization. This priority takes into consideration the order of projects recommended by the Senates, the current and future needs of the campus as analyzed and presented in the 2017 Educational Master Plan/Facility Master Plan, the facility condition assessment for each existing building (Facility Condition Needs Index – or FCNI), and potential costs. All of this is contingent on the funds available.</p> <p>Next steps are:</p> <ul style="list-style-type: none"> <li>• Constituency group members to take back to their groups if see if they have questions on the priority list</li> <li>• Determination of the amount of funds available</li> <li>• Re-prioritize list if necessary by President’s Cabinet</li> <li>• Crafton Council for review</li> <li>• President forwards the priority list with our recommendations to the District</li> </ul> <p>Measure M has some left over funding. The District is looking into utilizing this money to:</p> <ul style="list-style-type: none"> <li>• SBVC purchase swap meet property across the street from the college</li> <li>• CHC purchase land on the west side of Sand Canyon Road (approximately 19 acres).</li> </ul>	Put this on the 10-22-19 agenda

<p>Mission, Vision and Values Review - Kevin</p>	<p>The Educational Master Plan Committee reviewed the college's Mission, Vision and Values. They recommended no changes and keeping it the same. They are submitted to Crafton Council for approval.</p> <p><b>Mission Statement:</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p><b>Vision Statement:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p><b>Institutional Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p> <p>Crafton Council reviewed the Mission, Vision and Values. A motion was made by Mike to accept the Educational Master Plan Committees recommendation to keep the Mission, Vision, and Values without changes. Mark McConnell seconded. Unanimous approval.</p>	
<p>Educational Master Plan Committee Charge and Membership – Kevin</p>	<p>The Educational Master Plan Committee reviewed their committee charge and membership. They recommended the following (which includes the changes):</p> <p><b>Charge:</b> The Educational Master Planning Committee relies on evidence (e.g. quantitative and qualitative research, learning assessment results, etc.) to develop, review, and review the Educational Master Plan with input from appropriate constituencies. It meets on the 4<sup>th</sup> Tuesday of every month.</p> <p><b>Membership:</b> Two Vice Presidents (VPAS, VPSS, or VPI); President, Academic Senate or designee; President, Classified Senate or designee; one CSEA representative; President, Student Senate or designee; a faculty member, Planning and Program Review Committee; Director, Institutional Advancement; three additional faculty; one Instructional Dean; Dean, Institutional Effectiveness, Research and Planning.</p> <p><b>Term:</b> Two years (for appointees)</p> <p>A motion was made by Mark to accept the Educational Master Plan Committee Charge and Membership as presented. Seconded by Mike Strong. Unanimous approval.</p>	

<p>Planning and Program Review – Gio</p>	<p>Last year’s Planning and Program Review Committee and this year’s Planning and Program Review Committee met and finalized the objectives from last year.</p> <p>The next step is President’s Cabinet will look at the objectives, make any changes and then bring to Crafton Council for input and then it will be sent out to the campus.</p>	<p>Put this on the 10-22-19 agenda</p>
<p>Announcements - All</p>	<p>Kevin Palkki wanted to thank several people for helping him to rescue a student trapped in an elevator in the PAC today.</p> <p>Staff and Faculty Art Show tomorrow 12:00-3:00 in the Art Gallery.</p> <p>Julie was happy to announce that 51 people went to the LA Japanese/American museum and Olivera Street on Saturday’s field trip.</p> <p>Mike reminded everything that the next Three Peaks Challenge will be the Fall Food Drive on Saturday 11-16-19 at Redlands Family Services.</p> <p>The Great American Shake Out will occur on 10-17-19 at 9:00 a.m. Building Captain training will be this Friday.</p> <p>Kevin stated the first #TeamCrafton event will be held on Thursday 10-24-19 at 5:00-7:00 p.m. at the Escape Brewery.</p>	
<p>Next meeting is 10-22-19, 1:00 p.m., CCR 233</p>	<p>Meeting adjourned at 1:54 p.m.</p>	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>