

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: April 23, 2019
Time: 1:00 p.m.
Location: CCR 233**

Members:

Kevin Horan, Chair	Patricia Menchaca
Denise Allen	Kevin Palkki
Valerie Johnson	Mike Strong
Brandi Mello	Rebecca Warren-Marlatt
Mark McConnell	Keith Wurtz
Meridyth McLaren=A	Elijah Gerard

A=ABSENT

TOPIC	DISCUSSION	Further Action
Approval of minutes for March 26, 2019	The minutes for March 26, 2019, were approved as written.	
<p>Vision for Success Targets recommended by EMPC - Keith</p>	<p>Mike reported that in May the board will review how the campuses are proposing to reach the State Chancellor's Office Vision for Success Goals. CHC has proposed targets to reduce disproportionately impacted (DI) groups as contained in Goals 1, 2, and 4 of the Vision for Success. The objective is to close the equity gap. The committee reviewed the goals and associated targets. This will be re-evaluated annually. Rebecca stated that if we increase attainment, this will increase the targets for the DI Impacted Groups. There was discussion regarding ways to increase attained living wage and suggestions included:</p> <ul style="list-style-type: none"> • Linked earning, maybe a guided self-assessment that would define talent, interest, values and how it connects with majors • Internship • Valerie suggested adding student course credit for internships • Academic Senate and Debbie Bogh worked to lower requirements from 28 down to 19 units required for GE pattern. Rebecca asked if we adopt, does it need to go to the curriculum committee or the state for approval? <p>This has been taken to Student Senate and is on the agenda in May for both Academic Senate and Classified Senate meetings. Our deadline to submit is May 31, 2019.</p>	
<p>Promise Update – Rebecca</p>	<p>So far we have received 867 intent forms. 217 forms were submitted but didn't specify CHC or SBVC. We sent out a detailed email with all the next steps including a free college promise application. Rebecca helped establish an implementation group from SBVC, CHC and the District. Valerie asked about student representation on this committee. She will email names to Rebecca to include. The next meeting is Friday 4-26-19 at 8:30 a.m. at the District.</p>	

<p>Promise Update – Rebecca (Continued)</p>	<p>Mike has a sub-group looking at Follett’s role in the Promise program.</p> <p>Will need to work on budget projections for the next five years. The District has set aside \$10 million of the FCC proceeds for promise to seed the program. Additional funds will be necessary to perpetually fund the Promise program.</p>	
<p>Accreditation Planning - Keith</p>	<p>Next year our self-study is due. As a consultant, Mark Snowwhite will be our writer. Rebecca looked at each committee and determined what accreditation standards apply to each committee for them to review. Their responses will be given to Mark for inclusion in the self-study.</p>	
<p>Facilities Master Plan Review and Prioritization - Mike</p>	<p>Crafton Council agreed to be the Facility Master Plan Committee to re-review project prioritization. Our portion of the \$470 million is roughly \$77 million. That would take us through number 7 of our current FMP project prioritization. The reasons we are revising the project list:</p> <ul style="list-style-type: none"> • Support instruction for next 20 years • Limited funding • Leveraging bond funds to offset general fund expenses. Some building are not addressed in the current prioritization and will not last 20 years. They are in need of replacing AC/Heating equipment and roofs. This could save ongoing maintenance costs for the short-term. <p>We will be looking at the 14 projects listed in the Facilities Master Plan. We need to come up with criteria to rank the projects, give each criteria a weighted value and re-evaluate our ranking of projects.</p> <p>Cost needs to be realistic. The estimates for the projects in the current Facilities Master Plan document appear inflated. These budgets will be reviewed and revised by the new Program manager this summer.</p> <p>The committee will identify the evaluation criteria by the end of May, budgets will be revised through the summer, and we will apply the budget information and criteria to the projects in the fall. This will establish a new priority for the projects that we will recommend to the President. We anticipate a new project priority to be submitted to the Board in October or November. We anticipate holding an open forum for everyone in the fall to share the criteria and the new project priority.</p>	
<p>Committee Self- Evaluation Forms - Keith</p>	<p>The Committee Self-Evaluation forms were distributed to the committee to be filled out today and turned in.</p>	

<p>Announcements - All</p>	<p>Mark asked that the faculty bereavement procedure be reviewed by president's cabinet.</p> <p>Valerie stated that Student Senate election will be May 9th and results will be sent out within the week following.</p> <p>The media academy presentation to the Board Study session was very well received.</p> <p>Transfer lunch on Thursday May 16, 2019.</p>	
<p>Next meeting is 4-30-19, 1:00 p.m., CCR 233</p>	<p>Meeting adjourned at 2:18 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>