

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: October 23, 2018
Time: 1:00 p.m.
Location: CCR 233**

Members:

A=ABSENT

Audre Levy, Chair	Kevin Palkki
Denise Allen	Gio Sosa= A
Valerie Johnson	Mike Strong= A
Brandi Mello= A	Rebecca Warren-Marlatt
Mark McConnell	Keith Wurtz
Patricia Menchaca	CTA Representative (Denise Allen)

TOPIC	DISCUSSION	Further Action
Approval of minutes for October 9, 2018	The minutes for October 9, 2018 were approved as written.	
Fundraising Update – Michelle	Michelle gave an update to all the fundraising activities that the CHC Foundation is working on. Coming up is the Give BIG! SN County which is an ongoing giving campaign to support local non-profit organizations.	
List of Acronyms – Rebecca	Rebecca shared a list of acronyms that is very helpful. There were several more that people wanted added to the list: GP, TESS, CHC, CTA, SCEA, SSCCD, ASCCC, AAT, AST is a partial list.	
Bereavement Procedure Draft – Mark	Academic Senate put together a draft procedure for Bereavement absences for faculty. It includes what their dean is responsible to complete. This was discussed and approved at Academic Senate. President’s Cabinet will review and bring it back to Crafton Council.	
IEPI Update – Keith	The PRT Committee has selected December 4, 2018 for their final visit. The Enrollment Strategies committee will put together the status report which is due by 11-20-18. They will bring it to Crafton Council for review prior to submitting.	Status report to Crafton Council
Events Calendar/Community Events – Audre	<p>It has been brought to our attention that people are not aware of events on campus nor are they aware of the outreach activities and recruitment activities that CHC has been doing. There is a separate outreach/recruitment calendar on the website that people are not utilizing. Dr. Levy indicated that when an outside agency wants to utilize CHC for an event, the point of contact should be Anquanetta at X3692. They will receive a reply within 3 business days. Denise indicated we should look at updating the Facilities Use software.</p> <p>Dr. Levy indicated that Larry Cook, Director of Facilities, is able to track the utility costs per building so we can see how much weekend events actually cost.</p>	

Educational Master Plan Committee Charge Update – Keith	<p>The Educational Master Plan Committee asked to revise their charge to remove that they meet two times per month. There are some months they meet more and there might be a month they only meet one time.</p> <p>By consensus, Crafton Council approves the change to the Educational Master Plan Committee charge.</p>	
Professional Development Charge – Keith	<p>The Professional Development committee has requested a change to their membership list. They submitted a draft of the changes for Crafton Council to review. Crafton Council has made additional changes and Keith will return it back to their committee for review.</p>	
CHC Mission Statement - Keith	<p>As part of the Institutional Effectiveness, Accreditation and Outcomes Committee (IEAOC), charge, they reviewed the mission, vision and values statements of CHC. They wanted to leave the mission statement as is. They had some concerns regarding the “college of choice” statement in the vision statement. After discussion, Crafton Council asked them to explore whether our vision statement aligns with the vision of success for CCCO.</p> <p>By consensus, Crafton Council has agreed to keep the mission, vision and values statements as is.</p>	
Announcements - All	<p>Dr. Levy gave an update on the District name change and branding/logos. Chancellor’s Cabinet met and was given four options: The option they chose was to update the District logo, keep the same name of the District and keep the same logos for SBVC and CHC. Mark indicated that Academic Senate voted as well to keep the CHC logo.</p> <p>Rebecca reported she was on an accreditation team for a small community college this week. One of the Vice Presidents from the commission came to provide advice and interpretation. The process is much more positive.</p> <p>Valerie reported that the Student Senate will be attending the Fall general assembly this weekend in Ontario. She also indicated the Trustee Forum was a big success. The Yucaipa News Mirror was there and interviewed people.</p> <p>Denise reported that this Saturday is Make a Difference Day for the City of Yucaipa. They will be completing lots of projects. Maybe in the future, we could include this event at a Three Peaks Challenge event.</p> <p>Patricia stated that they are working on swing dancing for STEM students by the end of the semester.</p> <p>Kevin reported that November 2-3 will be a theater production “Boys Next Door” starting at 8:00 p.m.</p>	

<p>Next meeting will be November 27, 2018 at 1:00 p.m. in CCR 233</p>	<p>Meeting adjourned at 2:44 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>