

Web Site: <http://www.sbccd.org/Compliance>

# Compliance Hotline

## About this Site

The San Bernardino Community College District (SBCCD) is committed to providing an ethical place to work and go to school. In furtherance of that commitment, we have selected Lighthouse Services to provide a means for confidential reporting of activities that may involve violations of the SBCCD ethics policy or federal or state laws.

The mission of the San Bernardino Community College District is to transform lives through the education of our students for the benefit of our diverse communities. In furtherance of that Mission, we maintain the highest ethical standards in our dealings with our students, faculty and staff, and those with whom we come in contact.

Using this site to report concerns is an anonymous and confidential process. Lighthouse is not a 911 or Emergency Service, however. Do not use this site to report events presenting an immediate threat to life or property. Reports submitted through this service may not receive an immediate response. If you require emergency assistance, please contact your local authorities.

## To Make a Report

You may submit a report either by telephone or online.

- To file a report by telephone, call 1-800-403-0436 (English) or 1-800-216-1288 (Spanish), toll-free.
- To file a report online, : <http://www.lighthouse-services.com/SBCCD>

You may find the following list helpful:

- Accounting and Financial Issues
  - Accounting and Auditing Matters
  - Donor Stewardship
  - Falsification of Contracts, Reports or Records
  - Fraud
  - Improper Disclosure of Financial Records
  - Improper Giving or Receiving of Gifts
  - Improper Supplier or Contractor Activity
  - Theft/Embezzlement
  - Threat or Inappropriate Supervisor Directive
  - Time Abuse
  - Waste, Abuse or Misuse of Institution Resources
  - Human Resources Issues
    - Conflict of Interest

- Discrimination or Harassment
- EEOC or ADA Matters
- Employee Benefits Abuses
- Employee Misconduct
- Nepotism
- Offensive or Inappropriate Communication
- Sexual Harassment
- Unsafe Working Conditions
- Violence or Threat
- Worker's Compensation or Disability Benefits Abuses
- Information Technology Issues
  - Data Privacy/Integrity, Malicious/Inappropriate Use of Technology, Misuse of Resources, Software Piracy/Intellectual Property Infringement
- Research Issues
  - Conflict of Interest
- Risk and Safety Issues
  - Confidentiality
  - Data Privacy
  - Disclosure of Confidential Information
  - Environmental and Safety Matters
  - Improper Supplier or Contractor Activity
  - Improper Use of Intellectual Property
  - Copyright Violations or Software Piracy
  - Sabotage or Vandalism
  - Unsafe Working Conditions