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Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Good Practice/Optional</i>

AP 2435 Evaluation of the Chancellor

(Replaces current SBCCD AP 2175)

A. Frequency of Evaluation

The Chancellor will be evaluated at least annually in accordance with BP 2435 titled Evaluation of the Chancellor.

B. Evaluation Committee

By October 1, each year, the Board and the Chancellor will meet and mutually agree upon the formation of a Board Evaluation Committee.

The Board of Trustees Evaluation Committee and/or consultant agreed upon by the Board will seek written feedback from every manager, academic and classified senate presidents, CTA and CSEA presidents, and community representatives as agreed upon by the Chancellor and the Board.

Additionally, written feedback will be requested from all permanent employees.

A minimum of three (3) weeks will be given to return the written feedback to the person designated by the Board.

The form(s) will be formulated by the Board of Trustees Evaluation Committee and will be approved by the Board.

Each member of the Board will complete an evaluation of the Chancellor using a form agreed upon by the Board.

A consolidated evaluation summary will be prepared by the Board of Trustees Evaluation Committee and/or consultant within six (6) weeks of the start of the evaluation process.

The Board shall have 60 days to give the Chancellor the official evaluation. The evaluation shall be signed by all members of the Board. The Chancellor shall receive a copy of the evaluation report, and will have an opportunity to attach a written response within fifteen working days. This response may offer clarification, additional information, or a rebuttal. There will be only three copies of a completed evaluation. One copy will remain in the possession of the Chancellor one copy will remain with the Board's attorney, and the original will become a part of the official file in the Human Resources Office.

As part of the evaluation meeting, the Board and the Chancellor will set new short- and long-term goals and objectives.

Reference:

ACCJC Accreditation Standard IV.C.3 (formerly IV.A)

Attachments

- [AP 2435 Evaluation of the Chancellor - Comments](#)
- [AP 2435 Evaluation of the Chancellor - Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
Board of Trustees 2nd reading	BOT Board of Trustees: [SN]	06/2018
Board of Trustees 1st reading	BOT Board of Trustees: [SN]	06/2018
District Assembly Recommendation	DA District Assembly: [SN]	06/2018
District Assembly 1st reading	DA District Assembly: [SN]	06/2018
Chancellor's Cabinet	Chancellor's Cabinet Chancellor's Cabinet: [SN]	06/2018
	BOT Board of Trustees: [SN]	06/2018

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