



**Origination:** 05/2015  
**Last Approved:** 05/2019  
**Last Revised:** 05/2015  
**Next Review:** 05/2025  
**Owner:** *BOT Board of Trustees:*  
**Policy Area:** *Chapter 2 Board of Trustees*  
**References:** *Legally Required*

## AP 2330 Quorum and Voting

From current SBCCD BP 2130 titled Quorum/Majority

### Meeting Dismissed for Lack of a Quorum

Parliamentary procedures for conducting a meeting adjourned for lack of a quorum shall include:

1. Call to order by the Chairperson for the meeting;
2. Recitation of Pledge of Allegiance to the American Flag;
3. Roll call by the Chairperson;
4. Declaration of adjournment by the Chairperson for lack of a quorum.

A record of the permanent minutes of this meeting shall be recorded in the permanent files of the District and will include:

1. The time the meeting was convened;
2. Names of members of the Board of Trustees, administrators, and guests in attendance;
3. The time the meeting was adjourned for lack of a quorum.

### References:

Education Code Sections 72000(d)(3), 81310 et seq., 81365, 81432, and 81511;  
 Government Code Sections 53094 and 54950 et seq.;  
 Code of Civil Procedure Section 1245.240

### Attachments

- [AP 2330 Quorum and Voting - Comments](#)
- [AP 2330 Quorum and Voting - Legal Citations](#)