Crafton Hills College Technology Committee Minutes	Date: Thursday, September 26, 2019 Time: 2:30 pm Location: LRC 114

Members Present: Melissa Oshman – Chair Alan Oshiro Larry Cook Kristi Simonson Van Muse Nicholas Reichert Anthony White	Members Absent: Joe Cabrales Brandi Bailes Jeremy Sims Kristina Heilgeist

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of Minutes:		
Committee Charge	The Technology Planning Committee uses research and evidence to develop and oversee a comprehensive technology plan for the college. The Technology Planning Committee meets quarterly.	Review Charge and Identify updates. Melissa to reach out to add student member to committee, Van to reach out to add faculty to committee. Update committee charge to add "identify and troubleshoot technology issues at a strategic level and evalutate technology opportunites"
Campus Technology Plan	Maintain alignment with the CHC Educational Master Plan & SBCCD Strategic Plan. Work with ETC to incorporate campus ed tech needs	Will meet 4th Thursday monthly to ensure timely completion of plan. Melissa to create draft goals and send to committee prior to next meeting
Accreditation	Reviewed Accreditation Standards related to Technology. Discussed ways the committee can meet the standards including the creation of a tech plan, identified procedures, replacement cylce, and online resources.	
CHC Technology Update	Technology Services is in the process of purchasing replacement computers for both staff and students.	
TESS Update	Luke reported TESS will be moving to new location on Oct	

	14. Budget cuts to both TESS Operating budget and the replacement funds budget. Replacement budget will be reallocated for both campuses and district. SIS project on hold until next year. Fradulent student account issues – 150,000 accounts either disabled or restricted.	
Tutoring Technology Needs-	There is a need for mobile equipment for staff for online tutoring.	Nick & Tech Services to meet and discuss the Technology needs for tutoring.
Other Items: Scantron machine service	Historically this has been done through an outside vendor through Instruction.	
Next Meeting: October 24, 2019	2:30 pm Tutoring Annex	
Mission Statement: To advance the education and success of students in a quality learning environment.	**Vision Statement:** To be the premier community college for public safety and health services careers and transfer preparation.	**Values:** creativity, inclusiveness, excellence, and learning-centeredness.