



## Meeting of the Board of Trustees

January 9, 2020

4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

## MINUTES

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### MEMBERS PRESENT

Dr. Anne L. Viricel, President

Dr. Stephanie Houston, Vice President

Gloria Macías Harrison, Clerk

John Longville, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Joseph Williams, Trustee

Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 5:12 pm)

### ABSENT

Elijah Gerard, CHC Student Trustee

### ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

Diana Rodriguez, SBVC President

Dr. Kevin Horan, CHC President

### ADMINISTRATORS ABSENT

None

### 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Viricel called the meeting to order at 4:02pm. Trustee Williams led the pledge of allegiance.

### 2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

#### 2.1. Conference with Labor Negotiators

Government Code 54957.6

Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees

#### 2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

#### 2.3. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

#### 2.4. Conference with Legal Counsel – Existing Litigation

Government Code 54956.9(e)(3) or (d)(1) (Workers Comp Claim #562522)

#### 2.5. Conference with Real Property Negotiator

Government Code section 54956.8

- Properties:
  - Sand Canyon Road, Yucaipa, 18.75 Acre Parcel
  - Pro-Swap-Meet, San Bernardino, 22.79 Total Acres
- Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiator Jose F. Torres, Interim Chancellor
- Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

4. **CONVENE CLOSED SESSION**

Closed session convened at 4:03pm.

5. **RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:14pm.

6. **REPORT OF ACTION IN CLOSED SESSION**

In closed session, the Board unanimously took action to approve settlement of Workers Comp Claim #562522 with employee #28289.

7. **PUBLIC COMMENTS ON AGENDA ITEMS**

None

The Board unanimously agreed to hear Item #14, public comments on non-agenda items.

8. **PRESENTATIONS**

8.1. None

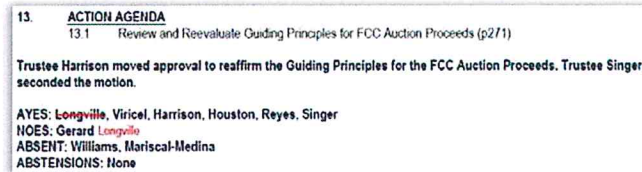
9. **REPORTS**

- 9.1. Board Committee Reports (p5)
- 9.2. Board Information Requests (p7)
- 9.3. Good News (p9)
  - Interim Chancellor Torres announced two sustainability awards being presented to SBCCD Facilities Department
- 9.4. Key Performance Indicators (p10)
  - Both campus presidents reported on the success of The Promise at the colleges.
- 9.5. San Bernardino Valley College Academic Senate
  - Amy Avelar attested to her sabbatical experience and also the importance of the inclusion of all constituent groups for the chancellor selection process.
- 9.6. San Bernardino Valley College Classified Senate
- 9.7. San Bernardino Valley College Associated Students
- 9.8. Crafton Hills College Academic Senate
  - Mark McConnell provided an update on the safety issues.
- 9.9. Crafton Hills College Classified Senate
- 9.10. Crafton Hills College Associated Students
- 9.11. CSEA
  - Kevin Palkki and Cassandra Thomas reported on the safety issues and thanked the police and administration for their efforts.
- 9.12. CTA

10. **APPROVAL OF MINUTES**

10.1. December 12, 2019 (p15)

Trustee Harrison moved approval of the December 12, 2019 minutes as amended. Trustee Singer seconded the motion.



AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Mariscal-Medina  
NOES: None  
ABSENT: Gerard  
ABSTENSIONS: None

11. **CONSENT AGENDA**

**Instruction/Student Services**

- 11.1 Approval of Curriculum – CHC (p21)
- 11.2 Approval of Curriculum – SBVC (p43)
- 11.3 Approval of Donation – SBVC (p72)
- 11.4 Approval to Sell Alcoholic Beverages at Campus Event – CHC (p73)

**Human Resources**

- 11.5 Adjunct and Substitute Academic Employees (p75)
- 11.6 Non-Instructional Pay (p77)
- 11.7 Payment of Stipends (p84)
- 11.8 Appointment of Interim Managers (p86)
- 11.9 Appointment of District Employees (p88)
- 11.10 Employee Transfers (p91)
- 11.11 Sabbatical Leave for the 2020-21 Academic Year (p93)

**Business & Fiscal Services**

- 11.12 Contracts at or Above \$95,200 (p94)
- 11.13 Surplus Property for Private Sale or Disposal (p96)
- 11.14 District & College Expenses (p98)

Trustee Harrison moved approval of the consent agenda. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Mariscal-Medina  
NOES: None  
ABSENT: Gerard  
ABSTENSIONS: None

**12. ACTION AGENDA**

**12.1 Audit Report of the District's Measure M General Obligation Bonds for 2018-19 (p102)**

Trustee Harrison moved approval of the 18/19 Measure M audit report. Trustee Reyes seconded the motion. Auditor from Eide Bailly LLC presented a brief report on Measure M with no findings.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Mariscal-Medina  
NOES: None  
ABSENT: Gerard  
ABSTENSIONS: None

**12.2 Audit Report of the San Bernardino Community College District for 2018-19 (p131)**

Trustee Harrison moved approval of the 18/19 SBCCD audit report. Trustee Reyes seconded the motion. Auditor from Eide Bailly LLC presented a brief report on the SBCCD Opinions produced clean opinions. All findings have been resolved successfully.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Mariscal-Medina  
NOES: None  
ABSENT: Gerard  
ABSTENSIONS: None

**12.3 Prioritized Board Directives for the 2020-21 General Fund Budget for First Read (p249)**

Trustee Harrison moved approval of the Prioritized Board Directives for the 2020-21 General Fund Budget for first read. Trustee Singer seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Mariscal-Medina  
NOES: None  
ABSENT: Gerard  
ABSTENSIONS: None

- 12.4 Board Policies – First Reading (p251)**
  - AP/BP 3540 Sexual Assaults on Campus
  - AP/BP 6530 District Vehicles
  - AP/BP 6750 Parking
  - AP/BP 6751 Parking Citation Payment Plan
  - AP 7215 Academic Employees: Probationary Contract Faculty

Trustee Williams moved approval of the board policies for first read. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Mariscal-Medina  
NOES: None  
ABSENT: Gerard  
ABSTENSIONS: None

- 12.5 Board Policies – Second Reading (p270)**
  - AP 3415 Immigration Enforcement Activities
  - AP 6345 Bids and Contracts – UPCCAA
  - AP 6350 Contracts – Construction
  - AP 6365 Contracts – Accessibility of Information Technology
  - AP/BP 7110 Delegation of Authority, Human Resources

AP/BP 7236 Substitute and Short-Term Employees

Trustee Harrison moved approval of the board policies for second reading and final approval. Trustee Mariscal-Medina seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Mariscal-Medina  
NOES: None  
ABSENT: Gerard  
ABSTENSIONS: None

13. **INFORMATION ITEMS**

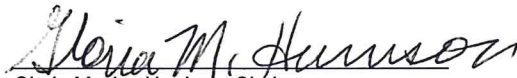
- 13.1. Applause Cards (p288)
- 13.2. Budget Report (p293)
- 13.3. Clery Report (p296)
- 13.4. Contracts Below \$95,200 (p299)
- 13.5. General Fund Cash Flow Analysis (p306)
- 13.6. Professional Expert, Short-Term, and Substitute Employees (p308)
- 13.7. Purchase Orders (p314)
- 13.8. Resignations and Retirements (p319)
- 13.9. Volunteers (p321)

14. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Sarah Mooney

15. **ADJOURN**

The next meeting of the Board: Mid-Year Retreat – January 30, 2020 at 9am. President Viricel adjourned the meeting at 5:50 pm.



Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees