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## Math Department Meeting Agenda (Minutes in bold)

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Approximate length: 1 hour 25 minutes

### Call to Order:

Members (bold present): Brandi Bailes, Jodi Hanley, Shirley Juan, Danielle McCoy, Steve Ramirez, Scott Rippy (voted remotely), Josh Robles

Guest: Rachel Buitter

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### Calculators - Horan - (10 min)

Kevin would like to propose the following on how to test the waters with having calculators available to students without placing the burden of tracking them on the math department individual faculty:

10 TI 84 Calculators for the STEM Center (for use by students in the Center)

10 TI 84 Calculators for the Tutoring Center (for use by students in the Center)

10 TI 84 Calculators in the library, available for checkout by students (same rules as a book)

10 TI 36 Pro Calculators for the STEM Center (for use by students in the Center)

10 TI 36 Pro Calculators for the Tutoring Center (for use by students in the Center)

36 TI 36 Pro Calculators in the library, available for checkout by students (same rules as a book)

Approximate Cost = \$5,000

Does this seem like a feasible plan? If so, Kevin will approach the donor with this plan.

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### Spring/Summer 2020 Schedule - McCoy - (15 min)

- The Spring 2020 Schedule is finalized.

- MATH 250 classes have been moved to ARTS 127 what other courses need a bigger room?
- I have the Summer 2020 schedule ready, would anyone like summer classes?

## MATH 160 - (10 min)

From the discussion at the last department is there anything to report about the COR or making the course 5 units by adding in matrices and trig?

## DATA - (15 min)

Artour has provided data for Fall 2016, Spring 2017, Fall 2017, Spring 2018, Fall 2018, and Spring 2019 on success rates for math students by term, gender, ethnicity. We also have withdrawal rates for math students by term and success rates for students repeating a math course.

Data Charts:

<https://sbccd.sharepoint.com/:b:/r/sites/brandianddanielle2019/Shared%20Documents/DATA/Combined%20Data%20Charts%20thru%20Spring%202019.pdf?csf=1&e=DuVoFU>

## CAP Updates - Rippy - (15 min)

DLA's

## Adjunct Evaluations - McCoy\Bailes (5 min)

Please be sure to follow the timelines of the evaluation schedule. June will be out of the office for the last two weeks of November. Due to this absence, she will only have a week after the November 8th due date to finish all the division's evaluations. The sooner we get the peer evaluations/self-evaluations done, the better.

- Jeff Burke: 095-71 and 110-71 ONLINE Volunteer: Bailes
- Rosa Davila: 102/902-40, TTh, 1-4:20 pm Volunteer: McCoy
- Razvan Dinu: 102-80, MW, 7 pm - 9:15 pm Volunteer: McCoy
- Michael Grigsby: 102/902, MW, 10 am - 12:20 pm, F 10 am - 11:20 pm Volunteer: Rippy

Stanley Matsuda: 160-57, TTh, 6 pm - 8:05 pm **Volunteer: Robles**

Kevin Punsalan: 102-50, MW, 4 pm - 6:50 pm **Volunteer: Ramirez**

Deborah Smith: 103-40, MW, 1 pm - 2:50 pm **Volunteer: Bailes**

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## Math 943 and Math 953 - McCoy (5 min)

Keith would like us to decide if we want to keep MATH 943 -Arithmetic Topics and MATH 953 - Review of selected PreAlgebra Topics in the catalog. These classes have not been offered in over two years and are not currently offered due to AB -705. Keith is looking into the possibility of inactivating them without removing them completely from our courses.

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## SLO's and PLO's- McCoy (10 min)

- Not all courses have the SLO's listed on the course outline of record
  - Not all certificates/programs have PLO's listed
  - We need to write PLO's for the Basic Skills Math Elementary-Level Certificate of Competency
  - When going through the SLO cloud if the SLO's do not match the COR are we comfortable making the cloud match the COR.
  - We would like to pre-set the outcome goals in the SLO cloud and change the target met to Y/N based on the percentage of the SLO's.
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## Announcements:

- Art by Us is in the LRC Gallery this month
  - The print shop is open on campus. Faculty can use the option to have their printing held at the print shop to be picked up.
  - More tutors are needed in the Tutoring Center, please encourage any appropriate students to apply.
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## Adjourn:

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## Future Agenda Items

1. Math 255 - Bailes (10 min)
  - a. Would the department be in favor of revising the outline for math 255 to include a homework grade? If so, are those the only changes that need to be made?
2. Math assessment questions. Any changes need to be made ASAP. Students can get into pre-calc without trig. RHS only math 3 honors. Some students are getting into Calc I with no trig.
3. Troy and Ernesto will talk to us about the AP - A lot of 4 years will not take BC credit for Calc II.
4. Need volunteers to review the FAQ on the website for updates

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### Math Department Meeting Norms

- Meetings should start and end on time.
- If possible, all documents and resources needed for the agenda should be linked to the appropriate agenda item.
- Members should come prepared and be fully present for the duration of the meeting.
- Members should communicate openly and honestly, respectfully, one at a time, and without sidebars.
- Meeting discussions should stay on topic, to the point in order to be respectful of time.
  - Agenda topics should be kept within the time frame assigned.
    - Topics that need further time may be moved to future agendas. OR
- Members may vote to move upcoming agenda items to future agendas to extend the time allotted for the current item.
- Meeting minutes and discussion should give clear direction. By the end of the meeting,
  - members should know the tasks they are to complete (if any) and those tasks should be clearly documented.
  - members should understand the direction of the department on department related matters so as to comfortably represent the department in other committees or job duties as needed.

This Meeting: 10/13/2019 8:00 AM

Location: CTB 336

Next Meeting: TBD