

Crafton Hills College

Educational Master Plan Committee (EMPC)

Minutes

Date: November 27, 2018

Time: 3:00 PM – 4:30 PM

Location: CCR-233

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Donna Hoffmann	Y	Rebecca Warren-Marlatt	Y
T.L. Brink	Y	Michelle Riggs	Y	Mike Strong	Y
Carrie Audet	Y	Clarissa Barra	N	Mark McConnell	Y
		Artour Aslanian	Y	Giovanni Sosa	N

Committee Charge

The Educational Master Plan Committee (EMPC) relies on evidence (e.g.: quantitative and qualitative research, learning assessment results, etc.) to develop, review, and revise the Educational Master Plan with input from appropriate constituencies. The EMPC forwards revisions of the Educational Master Plan and the College Mission, Vision, and Values to the Crafton Council for review and approval.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from the October 9, 2018 EMPC meeting (5 minutes) 	Minutes from October 9, 2018 were approved as written.	
<ul style="list-style-type: none"> Review the 2018-2019 targets for the Comprehensive Master Plan Scorecard (CMPS) (15 minutes) 	Keith reviewed, next step is to distribute to all committees.	
<ul style="list-style-type: none"> Identify strategies for focusing on and meeting the 2018-2019 CMPS targets (15 minutes) 	Keith will distribute to committees so they can focus on the targets.	
<ul style="list-style-type: none"> Review the draft alignment with the Statewide Vision for Success Goals (15 minutes) 	Keith reviewed the scorecard, the committee discussed changing Scorecard to align with what the state is asking for.	Keith will work with Research and Planning to explore options to revise Scorecard.
<ul style="list-style-type: none"> Provide an update on the mission and vision recommendations from Crafton Council (5 minutes) 	Crafton Council recommended we leave mission and vision statement as is.	
<ul style="list-style-type: none"> Review the Spring 2018 EMP Committee Self-Evaluations (5 minutes) 	Keith reviewed the results of the 2018 EMP Committee Self-Evaluations.	
<ul style="list-style-type: none"> Review the transfer English and math completion data for the first and second year data and agree on methodology for setting a target and a target to recommend to Crafton Council (15 minutes) 	Will review next meeting when we have more information.	Artour will provide a 5-year trend line for transfer level Math and English completion rate at next meeting.
<ul style="list-style-type: none"> Review the disaggregated CCSSE data and discuss strategies for making improvements (15 minutes) 	Artour reviewed CCSSE data, we scored lowest on student faculty interaction. Keith recommended breaking down the measures by the questions that make up the measures so we can identify where we need to focus our strategies.	Research will disaggregate CCSSE results by question to identify areas of improvement.

<ul style="list-style-type: none"> Next EMPC meeting is on Tuesday, December 11, 2018 from 3-4:30 in CCR-233 (5 minutes) 		
<p>2.0 Inclusiveness The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...</p>		
<ul style="list-style-type: none"> Other Items (5 minutes) 		
<p>3.0 Best Practices for Teaching and Learning Achieve college-wide excellence in teaching and learning through best practices and ongoing reflection, assessment, and improvement</p>		
<p>Adjournment</p>		
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>