

# Crafton Hills College

## Academic Senate Minutes

**Date: April 18, 2018 (3:00pm-5:00pm)**  
**Next Meeting: May 2nd, 2018**  
**Time: 3:00 – 5:00p.m.**  
**Location: LRC 226**

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Members – Roll Call by Sign in

<b>SINS(11) (-7)</b> Denise Allen Jeff Cervantez Richard Hughes Julie McKee	<b>Math, Eng, Art &amp; Inst Suprtr (9) (-1)</b> Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Sherri Wilson Susana DeLaPena	<b>Career Ed &amp; Hmn Dvlpmnt(6)</b> Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Thomas Serrano Gary Williams <b>Senators at Large(+9)</b> Jonathan Anderson Laurie Green Mariana Moreno	<b>Student Srvices(6) (-!)</b> Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Violetta Vasquez  <b>Part-Time Reps</b> Vonny Bastedo Judy Cannon Tina Gimple
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### Guests: Rebecca Warren Marlatt, Van Muse, Jose Gutierrez, Renee Azenaro, Andrew Bridges

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS VP Patricia Menchaca called the meeting to order at 3:14 pm	
Statements from the public (5 mins)	None	
Administrative Report (5 mins)	Rebecca reported A. IEIPI visit– next week. Focus is on enrollment management and resource allocation strategies. Gathered information at last visit – returning to	

	<p>present ideas. Faculty are encouraged to participate – April 24.</p> <p>B. Professional expert for undocumented student has been board approved. Will be forming a committee during the summer to work on a plan.</p> <p>C. Poetry slam – This Thursday 7pm</p> <p>D. Health and Wellness center had a smoke free event</p> <p>E. Etiquette luncheon – April 19</p> <p>F. Transfer Luncheon – May 17</p> <p>G. Brown bag luncheons sponsored by Professional Development are ongoing.</p>	
<b>CTA Report (2<sup>nd</sup> mtg) (5 min) McLaren</b>	Luncheon today- reviewed negotiations	
Classified Senate Report (1 <sup>st</sup> mtg) (5 mins)		
Student Senate Report (1 <sup>st</sup> mtg) Junior Gutierrez (5 mins)		
Treasurer’s Report (1st mtg) (1 min)		
<b>Senate Business</b>		
Approval of 4.7.18 meeting & voting and voting record	Motion: to approve (Holbrook, Bastedo, MSC, 2 abstention Harris, Bogh)	
Curriculum Committee Chair (5 mins)	The curriculum committee is recommending Kim Salt serve as the chair for the 18-19 academic years	Motion: to approve Kim Salt as curriculum chair (Wilson, Holbrook, MSC)
AS Vice President’s Report (10 min)	<p>Plenary updates and PPR – Included: Multiple measures, importance of prereqs, challenges for serving DSPS students. Guided pathways – still confusing, but majority of decisions should be made by faculty. Update on Science degree pathways pilot with UC system. Guaranteed admission for 19 pathways. Do we need to agendize? Mark posted information on his blog. Denise attended sessions: program definition – still being debated by many colleges, want to see our program viability and discontinuance plans, had a discussion about minimum quals in CTE areas. Had 3 reps from the State Chancellor’s office – were very insulting to community colleges in general. Statewide AS voted to not support the online college or the new funding formula. PPR update – moving to prioritizing by categories rather than divisions. Will give update in the fall.</p>	

ASCCC Resolutions (10 mins)	Patricia reported on the AS Resolutions from Spring Plenary.	
AS Committee Reports 1st meeting of the month (3 min) A. District Assembly (TL) B. Chairs (Sherri) C. Honors Steering (Judy) 2 <sup>nd</sup> meeting of the month: (3 min) <b>D. Curriculum (Sherri)</b> <b>E. Basic Skills (Kashaunda)</b> <b>F. Educational Policy (Rich)</b> <b>G. Educational Technology (Brandi/Jeff)</b> Other Reports Noncredit (Denise)* SSEEM (as needed) EPI (Robert)	D. Approved courses – Fire, Psych – request to update the minutes online. E. Approved funding for math department training, conferences and summer transition programs. Will be in need of a chair for next year for the committee. F. Working on APs and BPs. 4101 will be the last one for this school year. G. Approved instructors and courses, looking at the online pathway, online course caps.	Request for Farrah to post. Will add chair to senate plenary agenda.
<b>Consent</b>		
APs and BPs	AP & BP 7211: FSAs, MQs & Equivalencies – Valley AS has approved	Motion: to approve as a consent (Allen, Bailes, 1 abstention – Holbrook, MSC)
<b>Old Business</b>		
Online Course Caps (5 mins)	Thank you for the words – but we disagree. Online caps are currently equal to and as such should match our Face to Face course caps – cannot be changed unless we create a new resolution. Until there is a motion by this body to do something different, the former amounts stay. An online course cap cannot be higher than a FTF cap. Suggestion to use something other than 46 or the F2F course cap whichever is lower – would require a new resolution. Admin continues to want faculty to teach more and make more money with no more pay. Argument is that in order to sustain DE it needs to pay for itself – with high attrition rates, need to start with higher start numbers. Need some direction on how to proceed. <i>Discussion:</i> faculty can always add more students. Need to make our decisions based on sound pedagogy not potential financial gain.	Motion: to stand behind current resolution – 35 cap in online classes or FTF cap, if lower (Allen, Holbrook, MSC)
Employee Recognition Party (5 mins)	Shall we contribute \$300 to this like we did last year when it was Classified Appreciation?	Motion: to approve \$300 for the party (Wilson, Harris, MSC 1 abstention:

		Holbrook, Bastedo)
End of Year AS party (5 mins)	Tuesday, May 22 <sup>nd</sup> – need to change because Mark can't make it. Do we want to combine with end of the year party? Will bring this back to the next senate meeting	
Faculty of the Year (5 mins)	Snezana Petrovic & Margaret Yau – Full time POY, Scott Simonson, PT FOY	
<b>New Business</b>		
Allocation of KVCR auction proceeds (10 minutes)	<p>Have changed the amount of money that was going to be put into an endowment for the colleges – reduced by 19 million- 9M more to KVCR and 10M for a Promise Program. Neither of these were included in the board's original directives for the KVCR auction proceeds. Need direction on from the senate on this revision.</p> <p>Discussion: support in favor of motion, want to see a plan – shouldn't put a lot of money into something that hasn't been planned out.</p> <p>Frustrating to have the board determining what the colleges will do. If they gave us the money we could determine how we would use it. Should invest the money and use the interest to support the colleges. Haven't delineated what the endowment interest will fund – only that it will following the planning and budget processes.</p> <p>Only 6% of the total amount of the sale is being given to the colleges – the entire reason there is a district and KVCR.</p>	Motion: to support the previous allocation proposal (Bogh, Hendrickson, MSC)
Audit (5 mins)	Proposal: move start date to first day of class. No need to modify the BP	Motion: to move the enrollment date for audits (Holbrook, Bastedo, MSC)
Preferred Names (Rebecca) (5 mins)	Would like to give students the ability to have themselves identified on the roster however they wish. Roster would contain legal name and preferred name.	
SSSP Budget 17/18 (Rebecca) (10 mins)	Will move to a future agenda.	
<b>Other Business</b>		
SSSP, Equity budgets (Rebecca)	Information item. Documents are on AS website for review. Will be presented on May 2.	
Announcements	Mariana will post the UC pathways and has asked for this item to be added to a future AS agenda.	

	<p>Will there be an official statement about no college hour? The campus update about college hour should come from VPI.          Need to let students know they may have to retake math assessments.          Mid summer night's dream – Friday and Saturday.</p>
Adjourn	Meeting adjourned at 4:49.
<b>Future Business</b>	
Future Agenda Items	<p>Program Initiation Document          Curriculum Committee Report (17-18)          Discussion about and prioritization of committees          Full time Faculty Prioritization (fall)          Planning and Program Review Prioritization Process          Registration and Web Advisor          EPI Update          AS Bylaws revision (standing committee, resolution writing)          Faculty of the year (selection process)          President Elect          Definition of a Program          SSSP Budget and expenditures update on May 2          End of year curriculum approval summary          Bereavement process          Revisit/reaffirm faculty liaisons (dual enrollment, noncredit, legislative, CTE, Guided Pathways)</p>
<b>BPs – April 21</b>	<b>APs – April 21</b>
<p><b>4225 – Course Repetition</b></p> <p><b>7211 – FSAs, MQs&amp; Equivalencies</b></p>	<p><b>4104</b></p> <p><b>4225 – Course Repetition</b>  <b>4235 – Credit by Examination</b>  <b>4236 – Advanced Placement Credit</b>  <b>5030 – Student Rights and Grievances</b>  <b>7211 – FSAs, MQs &amp; Equivalencies</b></p>