

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: November 8, 2016  
Time: 1:00 p.m.  
Location: CCR 233**

**Members:** Bryan Reece **A=ABSENT**  
Wei Zhou, Chair Mike Strong=**A**  
Denise Allen Amber Snow  
Ben Gamboa Rebecca Warren-Marlatt  
Patricia Menchaca Keith Wurtz=**A**  
Kevin Palkki CTA Representative

VISITOR:  
Diana Pineda

TOPIC	DISCUSSION	Further Action
Review and Approval of Minutes of 10/11/16 & 10/25/16	The minutes for the meeting on October 11, 2016 and October 25, 2016, were approved as presented.	
SSEEM Committee changes		To be discussed at 12/13/16 meeting.
Bookstore Direction		To be discussed at the 12/13/16 meeting.
Campus Climate Survey - Ben	<p>Presented to both Academic and Classified Senates for input, responses were relatively positive. Inquiries were brought up regarding the recommendation of removing certain survey questions. After explaining the statistical processes, and many of these questions were duplicative in their responses, no further action was requested.</p> <p>No additional feedback was given regarding adding new questions, nor were any of the removed questions asked to be placed back on the survey.</p>	Tentatively the survey will be sent out campus-wide by the end of November.
Zero Textbook Cost Grant - Ben	<p>The first part of the grant is for planning and development of components in adapting/creating this program. The maximum award is \$35,000.</p> <p>The second part is the actual implementation of such developed program, which has a maximum award of \$150,000.</p> <p>The intent is to offer associate degrees and career technical certificate programs by earning and completing courses using alternative instructional materials and methodologies, thus eliminating conventional textbook costs.</p> <p>Reviewed at the last Academic Senate meeting and was positively supported.</p>	Deadline is December 12 <sup>th</sup>

Grant Process-Ben	Will be discussed at the next Crafton Council meeting on December 13, 2016	
Innovation Mini Grant & College Promise - Ben	<p>Innovation Mini Grant- This is a planning process grant awarded by the College Futures Foundation with a maximum award of \$50,000. This grant will help CHC to plan, prepare and submit an application for the Awards for Innovation in Higher Education grant with the State of California.</p> <ul style="list-style-type: none"> <li>Objectives for the grant is to engage in discussion to develop a plan for creating pathways and subject-specific program maps toward the goal of shortening student's time to a four-year degree.</li> </ul> <p>College Promise- The district itself is required to apply for this grant, Keith is working with Ashley Gaines on collaborating this process across both campuses. More information to come.</p>	<p>Future Foundation grant is due 11-10-16</p> <p>More information to come regarding working with district on pursuing the College Promise grant</p>
Faculty Hiring Prioritization - Wei	<p>Reviewed handout of hiring faculty prioritization development data.</p> <p>President Recommendation is based on the data given</p> <ul style="list-style-type: none"> <li>Ranked 1<sup>st</sup> - Mathematics</li> <li>Ranked 2<sup>nd</sup> - Computer Information Systems</li> <li>Ranked 3<sup>rd</sup> - Sociology/Anthropology</li> <li>Ranked 4<sup>th</sup> - Anatomy</li> <li>Ranked 5<sup>th</sup> - Music</li> </ul> <p>Currently in the process of hiring</p> <ul style="list-style-type: none"> <li>Library Coordinator</li> <li>Art Faculty</li> <li>History Faculty</li> <li>Communication Faculty</li> </ul>	Will continued to be reviewed based on budget
24 Hour Drop Policy - Bryan	<p>A proposal was delivered to Academic and Classified Senates, with a response in favor of suspending the 24 hour drop period.</p> <p>Rebecca - It was discussed in the student services council and Larry Aycock will be working with TESS to suspend the 24 hour drop. As well as a working on a draft reminder letter/email to students who have not paid their Spring 2017 courses.</p>	Implementation will happen in Spring 2017.
EMP/FMP Review	1.5 Hours were dedicated to the discussion of the EMP/FMP, Lindsey Weiler has taken the minutes for this portion, please see attached.	
Announcements – All		

<p>Next meeting will be January 10, 2017 at 1:00 p.m. in CCR 233</p>	<p>Meeting adjourned at 3:03 p.m.</p>	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>