
San Bernardino Community College District
Board Policy
Chapter 2 – Board of Trustees

BP 2200 BOARD DUTIES AND RESPONSIBILITIES

(Replaces SBCCD BP 2000 and BP 2270)

The Board of Trustees governs on behalf of the citizens of the District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical and legal standards for college operations
- Select, hire, and evaluate the Chancellor
- Delegate power and authority to the Chancellor to effectively lead the District
- Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Advocate and protect the District

The Board is committed to excellence and effectiveness in all the operations and entities that comprise the District. It is committed to student access, retention and success and to prudent management of all the District's resources. The Board strives for and expects informed and excellent governance and leadership from themselves and from all the key leaders of the District.

To that end, the Board has established four Board Imperatives:

I. Institutional Effectiveness

II. Learning Centered Institution for Student Access, Retention, and Success

III. Resource Management for Efficiency, Effectiveness, and Excellence

IV. Enhanced and Informed Governance and Leadership

The Board directs the Chancellor to ensure that each entity of the District develops and meets goals to ensure that the Board's Imperatives are met.

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In addition, the Board of Trustees is committed to fulfilling the following duties and responsibilities:

A. General

1. Select the Chancellor of the District.
2. Approve the college calendar and determine which holidays to observe and on what days to observe them within the framework of providing the necessary number of days of instruction to qualify for state apportionment. The calendar shall be established after consultation with the District constituencies.
3. Consider communications and requests from citizens or organizations on matters of administration and policy.
4. Provide auxiliary services necessary to achieve the purposes of the community college.
5. Approve and provide such classes, programs and facilities under the provisions of the Community Service Act and the Civic Center Act as deemed appropriate.
6. Notify the Board President or Chancellor when a member shall be absent from a Board meeting. Such notification shall be given as far in advance of the meeting as possible.
7. Evaluate annually, in writing, the Chancellor's performance using selected evaluation instruments.
8. Evaluate annually, in writing, the Board of Trustees performance using selected evaluation instruments.

B. Business

1. Establish policies and approve long-range master plans for facilities, and submit such plans to the Board of Governors for review and approval.
2. Determine and control the District budget and present the budget to County authorities.
3. Consider reports of the financial condition of the District.

- 87 4. Provide for periodic audit of funds of the District as provided by law, including
88 those of student organizations, food services, bookstores, and others handled
89 under the supervision of the District.
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91 5. Authorize expenditures of funds and approve payment for authorized
92 purchases.
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94 6. Manage and control District property.
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96 7. Contract for the procurement of such goods and services as authorized by
97 law.
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99 8. Receive and administer gifts, grants, and scholarships.

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101 **C. Educational**

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103 1. Establish policies for, and approve, current and long-range educational plans
104 and programs, and promote orderly growth and development of the colleges
105 within the District.
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107 2. Establish academic standards, probation and dismissal and readmission
108 policies, and graduation requirements not inconsistent with the minimum
109 standards adopted by the Board of Governors.
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111 3. Approve courses, programs of instruction, and certificate and graduation
112 requirements.
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114 4. Establish ad hoc citizen advisory committees and curricular or career and
115 technical advisory committees, and appoint, upon the recommendation of the
116 Chancellor, the members of such committees.

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118 **D. Personnel**

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120 1. Employ and assign all personnel.
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122 2. Establish employment practices, salaries, and benefits for all employees.
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124 3. Serve as a Board of final appeal for employees and the public.
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126 4. Act upon the recommendations of the Chancellor pertaining to the
127 appointment or dismissal of District employees.
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129 **E. Students**

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131 1. Establish such student fees as authorized by law.
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2. Establish rules and regulations governing student conduct.
3. Serve as a final appeal for complaints regarding administrative actions against students, employees, and citizens of the District. The Board shall serve in its appellate role for students, employees, and citizens only after a decision on the matter in contention has been made by administrative action and then upon the basis of a request for reconsideration of the matter to the Board. Appeals on grievances and discipline matters of bargaining unit members will be handled in accordance with the Collective Bargaining Agreements.

References: ACCJC Accreditation Standard IV (formerly IV.B.1.d);
Education Code Section 70902

Adopted: 1/11/01 (BP 2000); 11/6/08 (BP 2270)
Revised: 4/8/04, 7/10/14, 12/11/14
Reviewed: 1/21/16

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