

Crafton Hills College

Noncredit Committee Meeting Minutes

Date: Sept 5th, 2017 (1:00pm-2:30pm)
Next Meeting: Sept 12th 2017
Time: 1:00 – 2:30p.m.
Location: CNTL 109a

Members (Present are bolded)

Denise Allen, Tom Bryant, Jim Holbrook, Liz Langenfeld, Mark McConnell, Snezana Petrovic, Patricia Quach, Sherri Wilson

Guests:

Items	Recommendation/Discussion/Future Business	Action
Call Meeting to Order	Meeting called to order at 1:10	
Statements from the public	none	
8.29.17 Meeting minutes		Reviewed and approved by consensus

Old Business

Review and Revise Recommended Committee Charge	The noncredit committee is authorized by the Academic Senate to define the structures and processes required in order to implement a quality, fully supported noncredit program	Reviewed and approved by consensus - will for to AS
Confirm committee membership	Committee members include: Denise Allen, Jonathan Anderson, Tom Bryant, Debbie Bogh, Jodi Hanley, Liz Langenfeld, Mark McConnell, Sherri Wilson	
Confirm meeting days/times/location	Committee will meet on the 1st & 3rd Tuesday's from 1:00-2:30 in CNTL 109A.	

New Business

Review noncredit presentation with data 2017	2017 noncredit information and data was presented. Will help with the upcoming decision making process	
Review non credit SCC	SCC non credit information was presented.	
Review PCAH pgs 99-123	Curriculum approval was reviewed. This will help with clarify the process that must be followed when developing, submitting and approving non credit courses	
Review Noncredit Implementation Questions and Answers	Established initial workflow for recommendations	
Review Noncredit Discipline Table	Recommended changes additional columns, data to include in the table	

Other Business

Announcements - none

Future Business

Future Agenda Items	Minimum qualifications for the NC discipline Student Fees Transcripts Tracking Attendance	
Adjourn	2:30 pm	

