

Crafton Hills College Academic Senate Agenda

Meeting Details

- Date: November 4, 2026
- Time: 2:30 p.m. - 4:00 p.m.
- Location: LRC 226

Members (Attendance)

Quorum: 11/21

[illegible]

Agenda Items

Preliminary Business

Agenda Item	Time Stamp	Presenter	Notes
Call to Order		N. Lopez	
Announcements			<ul style="list-style-type: none"> Meeting dates: <ul style="list-style-type: none"> November 18 December 2 ASCCC <ul style="list-style-type: none"> Fall 2026 Plenary Resolutions Beyond Compliance: Building Sustainable, Regular, and Substantive Interaction (RSI) Through Faculty Leadership and Professional Development <ul style="list-style-type: none"> Date: November 9, 2026 Time: 2-3:30 pm Common Course Numbering Support Office Hours <ul style="list-style-type: none"> As we begin the 2026-27 academic year, Common Course Numbering (CCN) implementation continues to generate a steady stream of questions for the Academic Senate for California Community Colleges (ASCCC) and the CCC Chancellor's Office (CCCCO). With systemwide implementation moving forward - including local course outline of record revisions for Phases I and II - new questions, challenges, and ideas are sure to emerge. Join the ASCCC and CCCCCO CCN representatives during these open office hours to bring your questions, share concerns, exchange ideas, and connect on the latest CCN implementation efforts. Register for Tuesday, November 10, 12:00-1:00 pm Register for Wednesday, December 2, 2:00-3:00 pm ASCCC Read the Standards of Practice for California Community College Counseling Faculty and Programs: A 2026 Update ASCCC OERI: the second edition of <i>The OER Starter Kit</i> is now available online, published via the ISU Digital Press! Read it today! Elder, Abbey. 2026. The OER Starter Kit. Iowa State University Digital Press. https://doi.org/10.31274/isudp.2026.261 Broken into six parts, this new edition keeps the original's basics for beginners and expands upon them by adding new content about open education as a field and movement, fair use, adaptation projects, course design, research, and advocacy for open education. In addition to this new content, slides, worksheets, and additional resources are available to accompany the book in the Digital Press ±, the Digital Press' supplementary materials collection. Backward by Design: Building a Fully Online Canvas Shell with Open Educational Resources (OER), Nov. 4, 2-3pm. Beyond the Template: Making UDL Visible in Your Course of Record, Nov. 6, Noon–1 p.m.
Administrative Reports			

Agenda Item	Time Stamp	Presenter	Notes
Student Senate Reports			
Statements from the public			Veronica Arrowood: Resource to faculty
Kudos and Camaraderie			

Main Business

Agenda Item Representative Time Stamp	Categories, Notes, and Goals (Report, Discussion, Action)	10+1	SD	EG
AI Taskforce- Guest: Tatiana Vasquez, Academic Senate President, San Bernardino Valley College	Informational discussion of the SBVC Academic Senate AI Taskforce	1,3,5 ,6,8, 10	2-5	2-5
AI Taskforce Chloe de Los Reyes on behalf of the English Department	<p>Proposal mirroring SBVC Spring 2026 AI Faculty Survey that CHC establish an Academic Senate AI Task Force (SBVC task force example) and develop and administer a faculty survey on AI use in teaching and learning.</p> <p>Documents created by SBVC:</p> <ul style="list-style-type: none"> • SBVC AI Framework for Syllabus Use, Teaching, and Learning v1.0 • Spring 2026 AI Task Force Senate Recommendations <p>Questions:</p> <ol style="list-style-type: none"> 1. “How do our faculty's perspectives compare with those at Valley, particularly given the differences in our student populations, disciplines, and instructional practices?” 2. “How can the campus leverage AI for operational efficiency without replacing the essential relational, human-to-human work of education?” <p>Action: Motion: Second: Ayes: Nays: Abstentions:</p>	1,3,5 ,6,8, 10	2-5	2-5
Approval of Minutes Natalie Lopez	October 14, 2026, Meeting	7	5	1

Agenda Item Representative Time Stamp	Categories, Notes, and Goals (Report, Discussion, Action)	10+1	SD	EG
Academic Senate/Union negotiations workgroup Discussion and feedback Natalie Lopez and Kristen Clements	Academic Senate/Union negotiations workgroup Discussion and feedback.	6, 10, +1	2, 4, 5	2-5
Union Updates Dr. Danae Hart and/or Union Representatives	Union updates/report to the Academic Senate	6, +1	4, 5	2
Professional Development Kashaunda Harris or proxy	Professional Development Title 5 changes	5, 6, 8, 10	2-5	1-5
ASCCC Fall 2026 Resolutions Natalie Lopez	Resolutions Review and guidance for voting Review the resolutions, have discussions, ask questions, and provide direction for voting to the Academic Senate President as the Delegate Voter	6	2-5	1-5*
Good of the Order	All Senators: please report to your constituents/departments information from AS (post agenda/meeting minutes). Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.			

*as applicable to each individual ASCCC resolution.

Standing Reports

Report	Time Stamp	Presenter	Notes (submitted via Committee Reports form)
Student Senate CTA API Association Professional Development Classified Senate Treasurer's Report LFSAAA BFSA <u>Leads/Subcommittees:</u> Chairs Curriculum Honors Faculty Association of the California Community Colleges (FACCC)		Bond	Chairs/Leads Report <ul style="list-style-type: none"> • Rick Hogrefe (Treasurer's Report) • Katie Krahn (ASCCC OERI) • Brandi Bailes (ASCCC Data): Faculty Data Resource Guide • Gwen DiPonio (Curriculum): No report. • Judy Canon (Honors): No report • Lauren Bond (Chairs): Chairs Report to the Academic Senate <p>No reports were received for this Reporting period from other Chairs/Leads.</p>

Adjournment: 3:30pm

Academic Senate Charge

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the “The Ten Plus One,” a detailed list of 10 items and a general “+1” which are outlined in Title 5 (state law) and shared on the next page of this agenda.

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) “...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.”

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

Crafton Hills College Strategic Directions

1. Increase Student Enrollment
2. Engage in Practices that Prioritize and Promote Inclusivity, Equity, Anti-Racism, and Human Sustainability
3. Increase Student Success and Equity
4. Develop a Campus Culture that Engages Students, Employees, and the Broader Community
5. Foster and Support Inquiry, Accountability, and Campus Sustainability

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

The 10+1

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. [+1] Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

Academic Senate Meeting Norms

Below is a list of guidelines to promote positive, productive interactions during Senate meetings:

- Senators should review all agenda items and documents before the start of the meeting.
- If possible, all documents and resources needed for the agenda should be linked to the appropriate agenda item.
- Agenda topics should be kept within the time frame assigned.
- Senators shall be respectful of the scheduled meetings times, arriving on time and staying until the schedule time or until business is completed, whatever is first.
- Senators should address all contributions to the meeting via the Presiding Officer, presenter, or designee.
- Senators should come prepared and be fully present for the duration of the meeting.
- Senators should communicate openly and honestly, respectfully, one at a time, and without sidebars.
- Senator comments must be professional, on topic, to the point, and unbiased.
- Senators who do not comply with these meeting norms will be asked to leave the meeting by the Presiding Officer and will only be allowed to return after reviewing and agreeing to abide by these meeting norms.

General Senate meetings shall generally be conducted according to the most recent edition of Roberts' Rules of Order, which are summarized below as reference:

Types of Motions

1. **Main Motion:** Introduce a new item
2. **Subsidiary Motion:** Change or affect how to handle a main motion (vote on this before main motion)
3. **Privileged Motion:** Urgent or important matter unrelated to pending business
4. **Incidental Motion:** Questions procedure of other motions (must consider before the other motion)
5. **Motion to Table:** Ends a motion without a vote or further discussion
6. **Motion to Postpone:** Delays a vote (can reopen debate on the main motion)

6 Steps for a Motion

1. **Motion:** A member signals the chairperson (e.g. raises a hand or stands) to indicate the wish to make a motion.
2. **Second:** Another member seconds the motion.
3. **Restate motion:** The chairperson restates the motion.
4. **Debate:** The members debate the motion.
5. **Vote:** When debate seems to have ended, the chairperson restates the motion, and then first asks for affirmative votes, negative votes, and abstentions.

- Senators can also close the debate by motioning to “Call the Question.” The motion requires a second and two thirds vote to close the debate.
6. **Announce the vote:** The chairperson announces the result of the vote and any instructions

Existing Faculty Lead Positions

- Professional Development: Kashaunda Harris
- Dual Enrollment: Lauren Bond
- Course Outline of Record [COR]: Co-Leads: Kelly Boebinger, Andrew Guevara
- Multicultural Zero Textbook Cost [ZTC]: Chloe De Los Reyes
- Curriculum: Kim Salt, Gwen DiPonio
- Articulation Officer: Jimmy Grabow
- Chair of Chairs: Lauren Bond & Rick Hogrefe
- Guided Pathways/Counseling: Shella Scott
- Distance Education Lead: Sandra Ruiz
- Honors: Judy Cannon
- Bachelor of Science Respiratory Care [BSRC] Program Director: Michael Sheahan
- LAUNCH Early Child Educator Apprenticeship (2025-2026) - Categorical: Meridyth McLaren
- Transitional Kindergarten (Fall 2025) - Categorical: Meridyth McLaren
- Academic Senate for the California Community Colleges (ASCCC) Credit for Prior Learning (CPL) Faculty Liaison: Natalie Lopez, 2026-2027
- Academic Senate for the California Community Colleges (ASCCC) Open Educational Resources Initiative (OERI) Faculty Liaison: Katie Krahn, 2026-2027

Brown Act Information (Abridged)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members' votes are understood as a vote in the majority.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference without having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20).