

Crafton Hills College Academic Senate Agenda

Meeting Details

- Date: October 07, 2026
- Time: 2:30 p.m. - 4:00 p.m.
- Location: LRC 226

Members (Attendance)

Quorum: 11/21

Attendance	Member (Last Name, First Name)	Division: Department Representation
	Alderson, Kristin (PT)	CEHD:Business
	Anderson, Jonathan	LAAS:English
	Brink, TL	SINS: Psychology
	Clements, Kristen	CEHD:EMT/Paramedic
	Cuevas, Dion (PT)	LAAS:Art
	Gerhartz, David (PT)	SINS:Sociology
	Grabow, Jimmy	SS&C:Counseling
	Grounds, John	CEHD:EMS
	Guevara, Andrew	LAAS:English
	Hart, Danae	SINS: Soiciology
	Hogrefe, Rick	LAAS:Communication
	Juan, Shirley	SINS: Mathematics
	Lopez, Natalie	LAAS:Library
	Macamay, Mariana	SS&C:Counseling
	Mayo, Ana	SINS:Chemistry
	Nicholas Reichert	LAAS:English
	Olivera, Christopher	SINS:Microbiology
	Robertson, Jillian	SINS:Mathematics
	Schoenfeld, Racquel	SS&C:Counseling
	Serrano, Thomas	CEHD:Respiratory
	Thronson, Glen	CEHD:EMS
	Guests (and write-ins)	Department or Role
	Kevin Horan	President
	Keith Wurtz	VPI
	Delmy Spencer	VPSS
	Amanda Ward	Associate Dean of Public Service
	Dan Word	Dean of CEHD
	Breanna Brighton	Dean of LAAS
	Jeff Smith	Dean of SINS

Agenda Items

Preliminary Business

Agenda Item	Time Stamp	Presenter	Notes
Call to Order			
Announcements			• Meeting dates: ○ October 7, 21 ○ November 4, 18 ○ December 2 • ASCCC ○ Fall 2026 Plenary Pre-Area Resolutions Packet ○ AI Syllabus Statements: Building Transparency, Trust, and Shared Responsibility ▪ Date: October 29, 2026 ▪ Time: 1:00 p.m. - 2:30 p.m. ○ Beyond Compliance: Building Sustainable, Regular, and Substantive Interaction (RSI) Through Faculty Leadership and Professional Development ▪ Date: November 9, 2026 ▪ Time: 2-3:30 pm ○ Common Course Numbering Support Office Hours ▪ As we begin the 2026-27 academic year, Common Course Numbering (CCN) implementation continues to generate a steady stream of questions for the Academic Senate for California Community Colleges (ASCCC) and the CCC Chancellor's Office (CCCCO). With systemwide implementation moving forward - including local course outline of record revisions for Phases I and II - new questions, challenges, and ideas are sure to emerge. Join the ASCCC and CCCCCO CCN representatives during these open office hours to bring your questions, share concerns, exchange ideas, and connect on the latest CCN implementation efforts. Register for Monday, October 19, 1:00-2:00 pm Register for Tuesday, November 10, 12:00-1:00 pm Register for Wednesday, December 2, 2:00-3:00 pm
Administrative Reports		Gio Sosa	Campuswide Strategic Directions Discussion
Student Senate Reports			
Kudos and Camaraderie			Highlighting Faculty Work and Open Discussion

Main Business

Agenda Item Representative Time Stamp	Categories, Notes, and Goals (Report, Discussion, Action)	10+1	SD	EG
Approval of Minutes President Lopez	September 16, 2026, Meeting Action Motion Second Ayes Nays Abstentions	7	5	1
Academic Senate Bylaws Review President Lopez	Bylaws Final Reading and Vote Second Meeting Action Motion Second Ayes Nays Abstentions	3, 4, 5, 6, 9, +1	2, 4, 5	2, 3
ASCCC OERI Liaison Ballots Academic Senate Executive Team	Discussion Letters of Interest from interested faculty: Katie Krahn Jasmine Ojeda Action Motion Second Ayes Nays Abstentions	1, 4, 5, 6, 8, 10	1, 2, 3, 4, 5	2, 4
Draft Athletic Student Growth Plan Vice President Wurtz	Discussion Draft Athletic Student Growth Plan	4, 5, 10	1, 3, 4, 5	2, 3, 4
New Campus Central platform Andrew Chang	Discussion SBCCD Faculty Portal Guide	4, 5, 9, +1	2, 3, 4	2, 3
Good of the Order	All Senators: please report to your constituents/departments information from AS (post agenda/meeting minutes). Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.			

Standing Reports

Report	Time Stamp	Presenter	Notes (submitted via Committee Reports form)
Student Senate CTA API Association Professional Development Classified Senate Treasurer's Report LFSAAA BFSA <u>Leads/Subcommittees:</u> Chairs Curriculum Honors Faculty Association of the California Community Colleges (FACCC)		Bond	Chairs Report

Academic Senate Charge

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

Crafton Hills College Strategic Directions

1. Increase Student Enrollment
2. Engage in Practices that Prioritize and Promote Inclusivity, Equity, Anti-Racism, and Human Sustainability
3. Increase Student Success and Equity
4. Develop a Campus Culture that Engages Students, Employees, and the Broader Community
5. Foster and Support Inquiry, Accountability, and Campus Sustainability

Student Equity Goals

1. Increase the percentage of African American/Black students who apply and enroll at CHC in the same year.
2. Increase the percentage of African American/Black students persisting from fall to spring.
3. Increase the percentage of Hispanic/Latinx students completing transfer level Math and English.
4. Increase the percentage of African American/Black students' degree or certificate attainment.
5. Increase the percentage of Hispanic/Latinx students transferring to a four-year institution.

Crafton Hills College Strategic Directions

6. Increase Student Enrollment
7. Engage in Practices that Prioritize and Promote Inclusivity, Equity, Anti-Racism, and Human Sustainability
8. Increase Student Success and Equity
9. Develop a Campus Culture that Engages Students, Employees, and the Broader Community
10. Foster and Support Inquiry, Accountability, and Campus Sustainability

Student Equity Goals

- Create a research agenda to analyze and understand disproportionate impact.
- Promote high engagement teaching, service, and support throughout the college
- Create clear pathways to promote completion and success.
- Create cohorts and student communities to promote learning and success.

The 10+1

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. [+1] Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

Academic Senate Meeting Norms

Below is a list of guidelines to promote positive, productive interactions during Senate meetings:

- Senators should review all agenda items and documents before the start of the meeting.
- If possible, all documents and resources needed for the agenda should be linked to the appropriate agenda item.
- Agenda topics should be kept within the time frame assigned.
- Senators shall be respectful of the scheduled meetings times, arriving on time and staying until the schedule time or until business is completed, whatever is first.
- Senators should address all contributions to the meeting via the Presiding Officer, presenter, or designee.
- Senators should come prepared and be fully present for the duration of the meeting.

- Senators should communicate openly and honestly, respectfully, one at a time, and without sidebars.
- Senator comments must be professional, on topic, to the point, and unbiased.
- Senators who do not comply with these meeting norms will be asked to leave the meeting by the Presiding Officer and will only be allowed to return after reviewing and agreeing to abide by these meeting norms.

General Senate meetings shall generally be conducted according to the most recent edition of Roberts' Rules of Order, which are summarized below as reference:

Types of Motions

1. **Main Motion:** Introduce a new item
2. **Subsidiary Motion:** Change or affect how to handle a main motion (vote on this before main motion)
3. **Privileged Motion:** Urgent or important matter unrelated to pending business
4. **Incidental Motion:** Questions procedure of other motions (must consider before the other motion)
5. **Motion to Table:** Ends a motion without a vote or further discussion
6. **Motion to Postpone:** Delays a vote (can reopen debate on the main motion)

6 Steps for a Motion

1. **Motion:** A member signals the chairperson (e.g. raises a hand or stands) to indicate the wish to make a motion.
2. **Second:** Another member seconds the motion.
3. **Restate motion:** The chairperson restates the motion.
4. **Debate:** The members debate the motion.
5. **Vote:** When debate seems to have ended, the chairperson restates the motion, and then first asks for affirmative votes, negative votes, and abstentions.
 - Senators can also close the debate by motioning to “Call the Question.” The motion requires a second and two thirds vote to close the debate.
6. **Announce the vote:** The chairperson announces the result of the vote and any instructions

Existing Faculty Lead Positions

- Professional Development: Kashaunda Harris
- Dual Enrollment: Lauren Bond
- Course Outline of Record [COR]: Co-Leads: Kelly Boebinger, Andrew Guevara
- Multicultural Zero Textbook Cost [ZTC]: Chloe De Los Reyes
- Curriculum: Kim Salt, Gwen DiPonio
- Articulation Officer: Jimmy Grabow
- Chair of Chairs: Lauren Bond & Rick Hogrefe
- Guided Pathways/Counseling: Shella Scott
- Distance Education Lead: Sandra Ruiz
- Honors: Judy Cannon
- Bachelors of Science Respiratory Care [BSRC] Program Director: Michael Sheahan
- LAUNCH Early Child Educator Apprenticeship (2025-2026) - Categorical: Meridyth McLaren
- Transitional Kindergarten (Fall 2025) - Categorical: Meridyth McLaren
- Academic Senate for the California Community Colleges (ASCCC) Credit for Prior Learning (CPL) Faculty Liaison: Natalie Lopez, 2026-2027
- Academic Senate for the California Community Colleges (ASCCC) Open Educational Resources Initiative (OERI) Faculty Liaison: Angela Thomas, 2026-2027 [vacant]

Brown Act Information (Abridged)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members' votes are understood as a vote in the majority.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference without having to admit members of the public into the location from which they are participating (N-25-20)

and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20).