

# Crafton Hills College Academic Senate Agenda

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Meeting Date: March 4, 2026

Time: 2:30 PM - 4:00 PM | Location: LRC 226

## Meeting Information

**Date:** March 4, 2026

**Time:** 2:30 PM - 4:00 PM

**Location:** LRC 226

**Next Academic Senate Meeting:** March 25, 2026 (Location: LRC 226)

**Administrative Procedures and Board Policies (APs and BPs):**

Academic Senate pages: [Crafton Hills College Academic Senate website](#)

Understanding APs and BPs: [Administrative Procedures and Board Policies \(APs and BPs\) overview](#)

## Meeting Outline

- Announcements
- Administrative Reports
- Public Comment
- Kudos
- Main Business
- Future Business and Updates

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the “The Ten Plus One,” a detailed list of 10 items and a general “+1” which are outlined in Title 5 (state law) and shared below.

## Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary, unless it is directly under the authority of the faculty bargaining agent, SBCCDTA. This is in accordance with Education Code §70902 (b)(7): “...the governing board of

each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.”

SBCCDTA: [Faculty union information \(SBCCDTA\)](#)

Education Code §70902 (b)(7): [California Education Code §70902](#)

The local Academic Senate relies on the State-Wide Senate, ASCCC (“A. S. triple C”), for recommendations and state-wide representation.

ASCCC: [Academic Senate for California Community Colleges \(ASCCC\)](#)

## **Primary Recommending Body**

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Only in exceptional circumstances and for compelling reasons will recommendations of the academic senate not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate.

Title 5 § 53203 (Powers): [5 CCR § 53203 - Powers](#)

## **Reference Links**

[Brown Act information](#)

[Motions and Rules of Order](#)

[Academic Senate meeting norms](#)

## **Direction of Work**

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

## **CHC Strategic Directions**

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success and equity
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

## **The Ten Plus One (10 + 1)**

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. [+1] Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

## **Student Equity Goals**

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

## **Members and Quorum**

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order: 1) Senators, 2) Non-senator faculty. Administration may be called upon to offer further context.

Members (16); Quorum (9). (Bold = Present)

### **Seat Counts**

- SINS - Total seats: 9 | Available seats: 5
- LAAS - Total seats: 8 | Available seats: 2
- Career Ed & Human Dev. - Total seats: 5 | Available seats: 2
- Student Services & Counseling - Total seats: 4 | Available seats: 2
- Senators at Large - Total seats: 4 | Available seats: 4
- Part-Time Senators - Total seats: 4 | Available seats: 4

### **Senators by Area**

#### **SINS**

- Brink, TL [TL]
- Hart, Danae [DH]

- Juan, Shirley [SJ]
- Olivera, Christopher [CO]
- Robertson, Jillian [JR]

### **LAAS**

- Anderson, Jonathan [JA]
- Guevara, Andrew [AG]
- Hogrefe, Rick [RH]
- Lopez, Natalie [NL]

### **Career Ed & Human Dev.**

- Clements, Kristen [KC]
- Grounds, John [JG]
- Serrano, Thomas [TS]

### **Student Services & Counseling**

- Grabow, Jimmy [JG\*]
- Macamay, Mariana [MM]

### **Senators at Large**

- (Vacant / To be determined)

### **Part-Time Senators**

- Alderson, Kristin [KA]
- Cuevas, Dion [DC]
- Gerhartz, David [GD]
- Trujillo-Flores, Xochilt [XT]

### **Attendance**

- SINS present: TBD/5
- LAAS present: TBD/6
- Career Ed & Human Dev. present: TBD/3
- Student Services & Counseling present: TBD/2
- Senators at Large present: 0/0
- Part-Time Senators present: TBD/1
- Guests: [insert names]
- Admin: [insert names]
- Student Senate: [insert names]

### **Existing Faculty Lead Positions**

- Professional Development: Kashaunda Harris

- Dual Enrollment: Lauren Bond
- Course Outline of Record (COR) Co-Leads: Kelly Boebinger; Andrew Guevara
- Multicultural Zero Textbook Cost (ZTC): Chloe De Los Reyes
- Curriculum: Kim Salt; Gwen DiPonio
- Chair of Chairs: Breanna Brighton
- Guided Pathways/Counseling: Shella Scott
- Honors: Judy Cannon
- Bachelors of Science Respiratory Care (BSRC) Program Director: Michael Sheahan
- LAUNCH Early Child Educator Apprenticeship (2025-2026) - Categorical: Meridyth McLaren
- Transitional Kindergarten (Fall 2025) - Categorical: Meridyth McLaren

## Agenda Items

### Preliminary Business

#### Call to Order

Time: 2:30 PM | Presenter: AS President Natalie Lopez

- AS President Natalie Lopez called the meeting to order at \_\_\_\_\_.

#### Administrative Reports

Duration: 5 minutes

- (Add report items as needed.)

#### Announcements

Duration: 5 minutes

- Want to know what your Academic Senate President knows? Subscribe to [ASCCC listservs!](#)
- ASCCC Events: Area D Curriculum Spring Regional
  - Saturday, April 04, from 9:00 a.m. to 3:30 p.m. @ College of the Desert
    - [Registration page for the Area D Curriculum Regional at College of the Desert.](#)
- [Of the Year nominations!](#) It's that time "Of the Year" again! Nominate a Classified Professional, Part-time Faculty and Full-Time faculty member for the "Of the Year" award! The form will close on Wednesday, April 1 so don't miss out on the opportunity to champion your colleagues!

Duration: 5 minutes

#### Student Senate Report

#### Statements from the Public

Duration: Up to 15 minutes total (3 minutes per speaker)

## **Kudos and Camaraderie - Highlighting Faculty Work and Open Discussion**

Duration: 3 minutes

- Birthdays for March?

## **Main Business**

### **Approval of Minutes**

Time: Start 2:53 PM | Duration: 3 minutes | Presenter: Lopez

- Minutes – February 18, 2026 (Google document)
- Goal: Assess the written record of the last meeting to ensure it reflects discussions and voting.
- Agendas and minutes (most current) are available on the Academic Senate website. Anyone can add a comment if something needs to be edited.
- Ensure the attendance record is accurate. Bylaws say senators will be dropped after 3 unexcused absences.
- Action (Motion/Second/Discussion/Vote):
- Motion: \_\_\_\_\_
- Second: \_\_\_\_\_
- Discussion: \_\_\_\_\_
- Vote - Y: \_\_\_\_ N: \_\_\_\_ A: \_\_\_\_
- 10+1 focus: 7 | Strategic Direction (SD): 5 | Equity Goal (EG): 1

### **Multilingual ZTC Initiative**

Discussion Item

Presenter: Chloe De Los Reyes

- Reporting on the progress of the Multilingual ZTC Initiative, specifically our completion of our first ZTC Textbook.
- 10+1 focus: 1, 4, 10, + 1 | SD: 2, 3, 5 | EG: 2, 3

### **Union Updates**

Discussion Item

Presenter: Meridyth McClaren

- Updates
- 10+1 focus: 1, 4, 10, +1 | SD: 2, 3, 5 | EG: 2, 3

### **Academic Senate Funding Policy**

Discussion Item or Action

Presenter: Rick Hogrefe

Action

- Motion:
- Second:

- Discussion:
- 10+1 focus: 1, 6, 10, +1 | SD: 2-5 | EG: 1-3

### **In-Service Planning**

Discussion Item

Presenter: Kashaunda Harris

10 + 1 focus: 6-10 | SD: 2-5 | EG: 1-3

### **Faculty Survey for Academic Senate meeting days/times**

Discussion Item

Presenter: Natalie Lopez

10 + 1: 6-10 | SD: 2-5 | EG: 1-3

### **Advancement in Rank**

Presenters: Executive Team

Action

- Motion:
- Second:
- Discussion:
- 10+1 focus: 1, 2, 4, 8, +1 | SD: 2, 3, 5 | EG: 1-3

### **Good of the Order**

- Confirmed March 28 upcoming agenda item: ERP Project Presentation (Bixler/Harman).
- All Senators: please report to your constituents/department's information from AS (post agenda/meeting minutes).
- Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.
- Queued for Bylaws revisions 2026-2027: process for advancement in rank: AB 7210.
- [Good of the Order - reference resource](#)

### **Did you know?**

- (No scheduled meeting time.)
- (Add items as needed.)

### **Reports**

Please use the report submission form: [Report submission form \(Google Form\)](#)

### **President's Report**

Start: 3 minutes

### **1st meeting of the month**

**External**

- Student Senate Report
- CTA Report (McClaren)
- API Association (de Los Reyes)
- Professional Development Lead (Harris)

#### **Leads and Sub-committees**

- Chairs (Brighton)
- Honors Steering (Cannon)
- Curriculum (Salt)

#### **View written reports**

[Written reports \(Google Sheet\)](#)

### **2nd Meeting of the Month**

#### **External**

- Classified Senate - 5 minutes (Peterson)
- Treasurer's Report (Hogrefe)
- LFSAAA (?)
- BFSA (Vacant)

#### **Leads and Sub-committees**

- Honors Steering Committee (Cannon)
- Curriculum (DiPonio)
- Faculty Association of the California Community Colleges (FACCC) (Bailes)

#### **View written reports (examples linked from the agenda)**

- [Dual Enrollment Faculty Lead Report](#) (Bond)
- Chairs (Brighton): Chairs took part in a virtual training on our scheduling software (CourseDog) and its "Course Demand" feature. This allows us to see demand and trends over the past 5 semesters, and project future enrollment trends so we can add/delete sections accordingly. Spring 2027: We are just starting the process of building our

Committee Chairs: please submit committee reports using this form: [Committee report submission form \(Google Form\)](#)

DSO Written Reports: (Add as needed.)

### **Adjournment**

Adjournment time: \_\_\_\_\_ PM

# Mission, Vision, and Values

## Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

## Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

## Institutional Values

We rely on the following values to support our vision and mission:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

## Academic Senate Executive Board

Reference: [Academic Senate Executive Members \(CHC website\)](#)

- Natalie Lopez, Academic Senate President
- Chris Olivera, Academic Senate Vice President for Support
- Kristen Clements, Academic Senate Vice President for Outreach
- Rick Hogrefe, Academic Senate Treasurer

Crafton Hills College Academic Senate Agenda for the March 4, 2026, meeting at 2:30pm in LRC 226 was created on Wednesday, February 25, 2026, by the Academic Senate Executive Team.