

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

### Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

### Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

## Meeting Information

Date March 6, 2024

Time and Location

3-4:30 PM - LRC 226

Next Meeting

April 3, 2024  
LRC 226 3-4:30 PM

Meeting Outline

- Announcements
- Admin Reports
- Public Comment
- Kudos
- Main Business
- Future Business and Updates
- AS Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

## Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

### The 10 + 1

#### CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

#### Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

# Crafton Hills College | Academic Senate Agenda

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.  
Administration may be called upon to offer further context.

## Members (23-25)

(Bold = Present)

	<b>SINS</b>	<b>LAAS</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services &amp; Counseling</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	<b>9</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>4</b>	4
Available Seats	0	2	1	2		4
	Bailes, Brandi	Andrews, Breanna	Clements, Kristen	Macamay, Mariana		
	Brink, TL	Diponio, Gwen	Grounds, John			
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth			
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
	Juan, Shirley	Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Rippy, Scott					
	Robertson, Jillian					
	Williams, Gary					21/11

Guests:

Admin:

Student Senate:

## Agenda Items

### Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at
Administrative Reports	3:02 5 Minutes	
Announcements (3 minutes)	3:07 3 Minutes	
Statements from the public 3 per speaker 15 minutes max	3:10 5 minutes 3:16	Paul Jacques
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:15 5 Minutes	

# Crafton Hills College | Academic Senate Agenda



## Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 3 Minutes	<input type="checkbox"/> <a href="#">Minutes Feb 21, 2024</a>	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, disMinutes October 18, 2023 discussions, motions, etc.</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	Motion: to approve the minutes ( )	10+1: 7 SD: 5 EC: 1
APs/BPs - Bailes	Start 3:23 15 Minutes	AP/BPs (links in notes)	<p>Will pull 4260 - Challenge process, extend to 10 days during off contract time (request from Chairs)</p> <p><a href="#">2410</a> - Valley not ok with wording, CHC was ok</p> <p><a href="#">4015</a> - Caps Language (further discussion below)</p>	Motion:	10+1:5,6 SD: 1,2,3 EC: 2,3

## Crafton Hills College | Academic Senate Agenda

			<p><a href="#">4105</a> - DE</p> <p><a href="#">4300</a> - Field Trip Rules - now must be in catalog, not in the AP</p> <p><a href="#">5040</a> - will look into possibility of including preferred name.</p> <p><a href="#">5050</a> - Student Success &amp; Support - getting mixed feedback from Counseling</p> <p><a href="#">5300</a> - Student Equity - term updates, additional categories</p>		
AP/BP 4015 - Class Caps - Bailes	Start 3:48 15 Minutes	<a href="#">AP/BP 4015</a>	District creating an AP to address caps. Opportunity to craft effective language.		10+1: 11 SD: 4,5 EG: 2
Dual Enrollment - McLaren	Start 4:03 5 Minutes		Chairs' plan 2024-2025 Possible resolution		10+1: 4,5 SD: 1,2,3,4 EG: 2
Committees - McLaren	Start 4:08 10 Minutes	<a href="#">Current List</a> (from Cyndie) <a href="#">Current List</a> maintained by AS <a href="#"># of Faculty</a> (required/desired) committee spots	<p>Recommendations:</p> <ol style="list-style-type: none"> <li>1. Limit all AS Appointments to no more than 3 instructional, no more than 2 non instructional</li> <li>2. Look at moving committee day and times to allow for more/new faculty.</li> <li>3. All committees making a statement about Equity</li> </ol>		10+1: 6 SD: 2,4,5 EG: 2

## Crafton Hills College | Academic Senate Agenda

			4. Committee training during in-service		
Curriculum Update -DiPonio	Start 4:18 5 Minutes		Non credit 6 year revision checking		10+1: 1 SD: 3 EC: 2
Process for giving Foundation Money to groups	Start 4:23 5 Minutes		Have had requests for financial support for Student & Faculty Events. We do not currently have a process for this.		10+1: 11 SD: 4 EC: 2
<a href="#">Good of the Order</a>	- no scheduled meeting time -		Feedback for AS in general and items that should be added to a future agenda  Updates from faculty on the use of generative AI.	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7
Did you know?	- no meeting time -	   ASCCC Plenary -	Reminder: Calendar is for external outreach events.  ASCCC presents the 2023 Spring Plenary Session, April 18-20, 2024. This is a hybrid event taking place at the <a href="#">San Jose Marriott</a> , 301 South Market Street, San Jose, California, USA, 95113. We hope that all local		10+1: 6, 8 SD: 1,2,4 EC: 2,4

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		 <p>ASCCC Faculty Leadership Institute</p>	<p>faculty leaders will plan to join us in San Jose!</p> <p>The ASCCC will be hosting the 2024 Faculty Leadership Institute at the Westin Mirage Golf Resort and Spa in Palms Springs from June 20-22, 2024.</p>		
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## Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report		<a href="#">Nomination Form</a> <a href="#">Posting Guidelines</a>	of the Year Nomination/Voting Faculty Student Luncheon - April 4 Posting Guidelines
<b>1<sup>st</sup> meeting of the month.</b> <b>External:</b> <ul style="list-style-type: none"> <li>A. Student Senate Report (Brock)</li> <li>B. CTA Report (McKee)</li> <li>C. API Association (DiPonio)</li> <li>D. Professional Dev Lead (Harris)</li> </ul> <b>Leads and Sub-committees:</b> <ul style="list-style-type: none"> <li>A. Chairs (Andrews)</li> </ul>			<a href="#">View Written Reports Here</a>



## Crafton Hills College | Academic Senate Agenda

<p><b>B. Honors Steering (Cannon)</b>  <b>C. Curriculum (Di Ponio)</b>  <b>D. FSEA (de los Reyes)</b></p>			
<p>2<sup>nd</sup> meeting of the month:          External:</p> <ul style="list-style-type: none"> <li>A. Classified Senate - 5 minutes (Peterson)</li> <li>B. Treasurer's Report (DiPonio)</li> <li>C. LFSAAA (Zepeda)</li> <li>D. BFSA (Vacant)</li> </ul> <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> <li>A. Educational Technology (on hold)</li> <li>B. Review Workgroup ()</li> <li>C. Guided Pathways (Scott)</li> <li>D. MOPED (Chivera &amp; Xayaphanthong )</li> </ul>			<p><a href="#">View Written Reports Here</a></p>

Adjournment - pm.

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## *Mission, Vision, & Values*

### *Mission Statement*

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

## *Vision Statement*

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

## *Institutional Values*

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

o *Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

o *Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

o *Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.