

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date February 21, 2024

Time and Location

3-4:30 PM - LRC 226

Next Meeting

March 6, 2024
LRC 226 3-4:30 PM

Meeting Outline

- Announcements
- Public Comment
- Kudos
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

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To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.
Administration may be called upon to offer further context.

Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	0	2	1	2		4
	Bailes, Brandi	Andrews, Breanna	Clements, Kristen	Macamay, Mariana		
	Brink, TL	Diponio, Gwen	Grounds, John			
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth			
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
	Juan, Shirley	Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Rippy, Scott					
	Robertson, Jillian					
	Williams, Gary					21/11

Guests:

Admin:

Student Senate:

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at
Administrative Reports	3:02 5 Minutes	<p>Keith: I don't know. I wasn't listening. Kudos to the 23 faculty who completed USC equity training.</p> <p>Delmy: We will be sending an email to order regalia. We got a new FAFSA email coming. Delmy said even Brandi can understand it.</p> <p>Luke: Told a really funny joke about IT but we didn't understand it.</p>
Announcements (3 minutes)	3:07	<p>Paul Jacques: Ham is coming! It's like a totes orig play about people finding more than they expected. Come check the tech. Pay what you can Thursday night.</p> <p>Kashaunda: Great Teachers Seminar at Smiley Library Friday March 8th. Register please.</p> <p>Lauren: Sand Canyon Review is accepting admission. The theme is Unmasking. Check out the page on the website or Insta.</p>
Statements from the public 3 per speaker 15 minutes max	3:10 5 minutes	<p>Lauren Bond: Full Statement Here Request for senate input. See statement here. The horrors in Palestine are funded by tax dollars that are better served here. Over 100,000 Palestinians have been killed or gone missing. This is strongly affecting children. If the bombing is not stopped, hundreds of thousand mores will die. Disappointed in silence from the college and district on the matter. It aligns with our MVV. Many have lost lives on both sides of the conflict and we do not want to ignore that. We'd like to practice discussing these difficult topics together.</p> <p>Proposed: Faculty lead resolution or taskforce. The very least we can do is ask for a</p>

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		<p>cease fire. Our silence as an institution may be disenfranchising some of our students and affecting their success. F</p> <p>Paul Jacques: HR process for hiring does not allow us to view CVs or Cover Letters for candidates so this affects are ability to see their experience. We are missing work and life experience in the process. They are only asked one question that would allow them to expand on what makes them uniquely qualified.</p> <p>Brandi Bailes: Union bylaws updated to dilute Crafton's ability to choose its representation. You should probably attend the meeting or email Ed if you don't support that.</p> <p>Nick Reichart: We are allowed to vote online and should ask the union to allow us.</p>
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:15 5 Minutes	<p>BHM events and two more coming up!</p> <p>Career fair for STEM</p> <p>Brandi did a great job of listing ways we can bother Keith.</p>

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:20 3 Minutes	<input type="checkbox"/> Minutes Feb 7, 2024	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, disMinutes October 18, 2023cussions, motions, etc.	Motion: to approve the minutes (Robertson/Jaques, MSC) They were literally perfect.	10+1: 7 SD: 5 EC: 1

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			<p>Note: Anyone can add a comment if something needs to be edited.</p> <p>Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>		
<p>Self Service System - Chang</p>	<p>Start 3:23 15 Minutes</p>		<p>Updates on self service system.</p> <p>Joe: We are working on a roll out and will not use videos any longer but will use training and demos and will focus on the student experience. We will be taking down webadvisor on April 1st.</p> <p>Andy: Faculty will see faculty tiles. All the links for Webadvisor were ported in here. Links were imported from WebAdvisor. Faculty can add students directly.</p> <p>Joe: There was a request to know when students requested to add the class.</p> <p>Note: Please give feedback.</p>	<p>Question: Did we check with faculty to see if the links are useful?</p> <p>Answer: They were copied over. If we want to make changes we can request it at DAWG and DAWG will request that the Senate has feedback.</p> <p>Question: What about the waitlist?</p> <p>Answer: Looking into it.</p> <p>Question: How do students move from the waitlist to the class or waitlist to add requests?</p> <p>Answer: No notifications. No clear response.</p>	<p>10+1:5 SD: 1,3,5 EG: 2,3</p>



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				<p>Question: Do people move directly from waitlist to class? Answer: No.</p> <p>Question: Waitlists don't make sense. Answer: Yeah, nope.</p>	
PD Update - Harris	Start 3:38 10 Minutes		<p>We are trying to get a lot of our plans for Fall done before summer. We have been having one to two planning meetings over summer. We have a little changes in format.</p> <p>Request to make flex day sessions and workshops longer. We changed the format of in-service with all campus training on the first day. More team building requested, but we are having a hard time getting people to show up.</p>	<p>Suggestion: Can we get dedicated time for planning of equity events?</p> <p>Suggestion: Can you send a giant list of topics to faculty to see if we want to facilitate?</p>	10+1:8 SD: 2,4 EG: 2
Equivalency Update - McLaren	Start 3:48 5 Minutes	Updated process with form	<p>No substantive change to the process, but want to include a comparison form for candidates to fill out before the request goes to the committee</p> <p>Ethnic studies equivalencies are coming through in mass.</p>	<p>Question: It might make more sense to look at the accomplishments and academic foci because they can lay foundations and then support them through application. Does this</p>	10+1: 11 SD: 4,5 EG: 2

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			<p>One of the things required are that faculty tell us how their education aligns with the MQ. Keith made an example. He did good. Mer said so, and she doesn't usually, so I wrote it down. Nevermind she actually did make changes to the form even though she said he did good. Mixed messages for sure. TL;DR the form changed so that the process was easier to follow. The process is still the same.</p>	<p>process allow someone to do so? Answer: Yes, that's eminence.</p>	
Dual Enrollment - Andrews	Start 3:53 10 Minutes		<p>Q&A about 2024-2025</p> <p>We want a schedule ahead of time so that we have time to plan.</p> <p>Keith said to email your deans 40 times if you're irritated.</p>		10+1: 4,5 SD: 1,2,3,4 EG: 2
Committees - McLaren	Start 4:03 15 Minutes	<p>Current List (from Cyndie) Current List maintained by AS # of Faculty (required/desired) committee spots</p>	<p>Out of control 'committee' creations and committee makeups IEAC/District Committee Issues</p> <p>Currently - 16 faculty needed for District Committees, approximately 104 positions on CHC committees (not including those required by position). These do not include the</p>	<p>Question: What makes a committee? Answer: It depends on us and DSO and Crafton council.</p> <p>Statement: I've found that the consensus has been used to silence dissenters rather than make consensus.</p>	10+1: 6 SD: 2,4,5 EG: 2

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			<p>number of faculty needed on other CHC groups (listed at the bottom).</p> <p>Suggestions - common committee make up guidelines, identify which are AS appointed (and therefore count for the 5 hours of service to the district), definitions of a committee, a task force, a work group, move days/times of committees.</p> <p>Mer said quite a bit. It's all documented above and to the left. We have 80 full-time faculty and 164 spots on faculty.</p>	<p>Question: Is it five hours a week? Answer: Yes. Question: What's the problem? Who decided 5 hours? Answer: It's in the contract. But also semantics.</p> <p>Question: How are we holding faculty accountable? Answer: We are not, but we are helping with definitions.</p> <p>Question: Do the deans meet with faculty about it? Answer: No?</p>	
Good of the Order	- no scheduled meeting time -		<p>Feedback for AS in general and items that should be added to a future agenda</p> <p>Updates from faculty on the use of generative AI.</p>	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7
Did you know?	- no meeting time -	<p> CHC Outreach...</p> <p> ASCCC Plenary -</p>	<p>Reminder: Calendar is for external outreach events.</p> <p>ASCCC presents the 2023 Spring Plenary Session, April 18-20, 2024. This is a hybrid event taking place at the San Jose Marriott, 301 South Market</p>		10+1: 6, 8 SD: 1,2,4 EG: 2,4

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		 <p>ASCCC Faculty Leadership Institute</p>	<p>Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us in San Jose!</p> <p>The ASCCC will be hosting the 2024 Faculty Leadership Institute at the Westin Mirage Golf Resort and Spa in Palms Springs from June 20-22, 2024.</p>		
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Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report			ASCCC Spring Plenary of the Year Nomination/Voting Planning Session Update
1 st meeting of the month. External: A. Student Senate Report (Brock) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees:			View Written Reports Here

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<ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) 			
<p>2nd meeting of the month: External:</p> <ul style="list-style-type: none"> A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Educational Technology (on hold) B. Review Workgroup () C. Guided Pathways (Scott) D. MOPED (Chivera & Xayaphanthong) 			<p>View Written Reports Here</p> <p>They would like to go to Senate plenary. SS will spill the tea at CC, no cap.</p>

Adjournment - pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students

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from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

- *Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- *Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.