

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date November 1, 2023

Time and Location

3-4:30 PM - LRC 226

Next Meeting

November 15, 2023
LRC 226 3-4:30 PM

Meeting Outline

- ☐ Announcements
- ☐ Kudos
- ☐ Public Comment
- ☐ Main Business
- ☐ Future Business and Updates
- ☐ Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Student Access & Success
2. Inclusiveness
3. Best Practices for Teaching & Learning
4. Enrollment Management
5. Community Value
6. Effective, Efficient, and Transparent Processes
7. Organizational Development
8. Effective Resource Use and Development

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

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Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	1	1	1	3		3
	Bailes, Brandi	Andrews, Breanna	Clements, Kristen	Macamay, Mariana		Goner, Kyle
	Brink, TL	Diponio, Gwen	Grounds, John	Grabow, Jimmy		
	Estrada, Joshua		McLaren, Meridyth			
	Hellerman, Steve	Guevara, Andrew	Serrano, Thomas			
	Juan, Shirley	Jaques, Paul				
	Olivera, Chris	Lopez, Natalie				
	Rippy, Scott	Reichert, Nicholas				
	Robertson, Jillian					
	Williams, Gary					22/12

Guests: Cannon, Judy

Admin: Horan, Kevin, Spencer, Delmy, Weiss, Kay, Wurtz, Keith

Student Senate: Angeli Cuevas

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3:02 PM
Administrative Reports	3:03 5 Minutes	<p>Horan: Congrats to Mariana, Jimmy, Trinnet, and Ernesto for their innovation award and presentation. Sandra Ruiz's students placed fourth out of 20 CCs. They did great. Thanks to Isidro and Chris for supporting students at the Haku conference.</p> <p>Spencer: First ever national first generation day. Celebration for staff and faculty on Tuesday Nov. 7th. Student event the next day. Veterans events coming up. Look for email. We will have a Thanksgiving drive for students. We have 50 turkeys donated. If you know students that are food insecure, send them to the basic needs office. Recruiting students for A2Men conference.</p> <p>Wurtz: Nothing</p>
Announcements (3 minutes)	3:08	<p>Student: Anglique Cuevas doing a survey for honors needs to give out surveys. Will email McLaren and McLaren will email faculty.</p> <p>Williams: Is retiring at the end of the semester to be President of the United States or a professional mountain bike rider not sure yet.</p>
Statements from the public 3 per speaker 15 minutes max	3:15 5 minutes	Hellerman: Mentone Film Festival Nov 9-11th. There might be famous people there but maybe not, we'll see. Handout was shared. There may be free food, not sure.

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		Hellerman: Faculty advisor for the Yucaipa Roderant Club is a social club for young people. They do community service. Students can contact Hellerman with questions if they would like to join.
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:20 5 Minutes	<p>Ryan Harold, Carrie Aduet, and Paige Dulay they were the winners for the chili cook off yesterday.</p> <p>Andrew, Isidro, Ashley for coordinating Dios de Los Muertos.</p> <p>Thanks to all the peer evaluators.</p>

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:25 3 Minutes	<input type="checkbox"/> Minutes October 18, 2023	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check</p>	Motion: to approve the minutes (Jaques, Grounds) Passed Unanimously because everyone definitely read them for sure.	10+1: 7 SD: 6 EC: 1

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			<p>to ensure motions are accurately reflected in minutes.</p> <p><i>As always they are entertaining and full of weird Brandi thoughts. - President McLaren</i></p>		
<p>Update on CVC Teaching College implementation - Weiss</p>	<p>Start 3:30 10 Minutes</p>		<p>Update on the course exchange as a teaching college. Enrollment data will be shared, progress on local POCR, and next steps.</p> <p><i>Update: We became a teaching college last Spring. We can accept students from elsewhere and our students can take classes elsewhere. (California Virtual Campus) 39 students from elsewhere completed classes from other colleges in Summer (but we were free). 4 students from CHC took classes elsewhere. The specific classes were tracked.</i></p> <p><i>Question: Are we tracking why?</i> <i>Answer: We will start tracking.</i></p> <p><i>Mer teaches CD 105, which is why students are flooding Crafton to take it.</i></p> <p><i>Comment: It doesn't surprise me that mate is in there because students need late start or during</i></p>		<p>10+1:6 SD: 6 EC: 2</p>

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			<p><i>summer. Also unsurprising to see research methods during summer.</i></p> <p><i>Question: What of the volume?</i> <i>Answer: One student per course.</i></p> <p><i>For Fall 23 38 are enrolled in CVC: 33 from outside Crafton into Crafton and 5 enrolled from Crafton in other colleges.</i></p> <p><i>Slides were shown with the specific classes.</i></p> <p><i>We have a team of 10 faculty that are working with CVC to create our POOCR process. We will then be able to badge our courses in the exchange. Once it is drafted, it will come to the Senate. Brandi will add the presentation to the minutes.</i></p> <p><i>The team met with the CVC rep last week and they are doing a great job. We have to have 3 courses badged to then we are certified as a local POOCR college.</i></p>		
ASCCC Resolutions	Start 3:40 10 Minutes	Resolutions Packet	<p>Resolutions Highlights Please take a few minutes to review</p> <p><i>Question: What is the point of 04.01?</i> <i>Answer: We can seek more information at plenary.</i></p>	Concerns/ Recommendations	10+1:5,6 SD: 3,6 EG: 2

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			<p><i>Comment: We have adult ed councilors.</i></p> <p><i>Comment: There are pros and cons to expanding the definition of ZTC. We also are using the traditional definition of a textbook which needs to be expanded to include modern materials such as video subscriptions.</i></p> <p><i>Question: Common course numbering taskforce, will there be guidelines on how to number these?</i></p> <p><i>Answer: Yes. It's in the link.</i></p> <p><i>Comment: It needs to be simpler. If the point is to make it less confusing but this does not seem like it will do that.</i></p> <p><i>Comment: Have they heard of infinity?</i></p> <p><i>Comment: 15.01 needs clarification.</i></p>		
CHC Resolution on Class Caps and the Union	Start 3:50 10 Minutes	CHC AS Resolution F23.01	<p>First Read Possible joint resolution between CDC and SBVC Academic Senates</p> <p><i>We have an issue regarding caps. We make recommendations and admin sets the caps. We are</i></p>	Motion for first read: Brink, Andrews passed unanimously	10+1: 5 SD: 3 EG: 2

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			<p><i>affirming that the union negotiations are separate from that. The resolution says that we will work together.</i></p> <ul style="list-style-type: none"> • <i>Change set caps to recommend oopsie doodle.</i> • <i>Fix by the in to just in -- there are too many words</i> 		
Good of the Order	- no scheduled meeting time -		Feedback for AS in general and items that should be added to a future agenda.	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7
Did you know?	- no meeting time -	CHC Outrea...	<p>Reminder: Calendar is for external outreach events.</p> <p>Spencer: Some of the groups want to stay exclusive so we don't always advertise who is coming to campus. We use the outreach to say when Crafton is going to other places.</p>		10+1: 8 SD: 1,2,6 EC: 2,4

Reports

Item	Start Time and Duration in Minutes	Materials	Content
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[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

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President's Report			<p>The crowd was already pretty hushed, but if it wasn't, it definitely would have come to a respectful hush, for sure.</p> <p>Surp letter: 1 time pay of \$20,000 not guaranteed. The Senate has a lot of monaaaaay. We are supposed to do an event. So if you are interested in serving on an event planning committee please let us know. We are considering doing this for a food truck or some such thing. We'll work with the student senate.</p>
1st meeting of the month. External: <ul style="list-style-type: none"> A. Student Senate Report (Brock) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) 			<p>View Written Reports Here</p> <p>Student Report: Next event is Club Rush working on theme and food and raising money. Discussing xmas and thanksgiving events like food drive and toy drive. Budget is higher than expected so they want to put the funds to use to support students and the community. Meetings are nearly every Friday at 3 -5 in the Student Life backroom.</p> <p>Andrews: None.</p> <p>Honors: Passedout a written report. So much going on! Garner Holt is working with students. One of our students was accepted to a fancy conference. There is a lot of cool stuff -- check out the report.</p>
2nd meeting of the month: External: <ul style="list-style-type: none"> A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (DiPonio) C. LFSAAA (Zepeda) D. BFSa (Vacant) Leads and Sub-committees:			<p>View Written Reports Here</p>

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A. Educational Technology (Hamlett)			
B. Review Workgroup (McLaren)			
C. Guided Pathways (Scott)			
D. MOPED (Chivera & Xayaphanthong)			

Adjournment – pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

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- *Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- *Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- *Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- *Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.
- *Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.