Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, SBCCDTA. This is in accordance with, Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, ASCCC ("A. S. triple C"), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: Title 5 § 53203 - Powers

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date

May the 4th be with you, 2022

Time and Location

3 PM - 4:30 PM Via Zoom Link:
https://cccconfer.zoom.us/j/98822892587

Next Meeting

May 18, 2022

Meeting Outline

- ☐ Announcements
- ☐ Kudus
- ☐ Public Comment
- ☐ Main Business
- ☐ Future Business and Updates
- ☐ Reports

APs and BPs

Please see the Academic Senate pages of the Crafton Hills College website for explanations of Administrative Procedures and Board Policies, commonly called "APs and BPs".

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Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One help us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order 1) Senators 2) Non-senator faculty.

Administration may be called upon to offer further context.

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Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	8	8
Available Seats	4	1	0	3	2	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Moreno, Mariana	Ferrari, Ed (LAM)	Cline, Melissa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	McLaren, Meridyth		Pfaler, Diane (Career Ed & Human Dev.)	Hamlett, Cynthia
	McKee, Julie	Jaques, Paul	Serrano, Thomas		Beecho, Alex (SINS)	Mello, Brandi (SINS)
	Olivera, Chris	Juan, Shirley	Williams, Gary		Lopez, Natalie (LAM)	Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests:

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Agenda Items

Preliminary Business – Duration 8 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	

Announcements (3 minutes)	Start 3:01
	3 Minutes
		☐ Day of Service 5/7
		As a 3 Peaks service event, we will participate in the Redlands Community Day of Service on May 7th.
		  ☐ Crafton has been assigned to help with the landscaping at Heritage Park.
		  ☐ We will meet at Heritage Park (1905 Orange Ave., Redlands) at 9:00am-12:00ish on Saturday, May 7th.
		  ☐ Wear Crafton gear—green and gold.
		  ☐ Bring sunscreen, gloves, rakes, shovels, clippers, wheelbarrows.
		  ☐ Redlands Kiwanis will provide lunch.
		  ☐ Family and friends are welcome.
		  ☐ Don't forget to sign-up!
		☐ Commencement is coming up! Keep an eye out for the schedule.
		☐ Complete your flex report through the Vision Resource Center website.
		
		Happy Birthday!!!
		🎉 Krista Ivy
		🎉 Renee Azenaro
		🎉 Jeff Schmidt
		🎉 Ruth Greyraven
		🎉 Jodi Hanley
		🎉 Ryan Bartlett
		
		YEAH... HAPPY BIRTHDAY. NOW IF YOU COULD GET BACK TO WORK, THAT WOULD BE GREAT.

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Statements from the public 3 per speaker 15 minutes max	0 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	Start 3:04 5 Minutes	

Main Business - Duration 51 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - Bailes	Start 3:09 3 Minutes	☐ Minutes April 6th	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check	Motion to approve the minutes or Motion to approve the minutes with changes	10+1: 7 SD: 6 EG: 1

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			your own votes, attendance, discussions, motions, etc. Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to make sure motions are accurately reflected in minutes.		
Elections - Senators and Executive Board	Start 3:12 3 Minutes	None	**New Timeline:** ~~Send out request for nominations: 4/21~~ ~~Nominations due: 4/26~~ ~~Ballots (if needed) open: 5/5~~ ~~Ballots (if needed) due: 5/10 @ 5 PM~~ Officer Elections (Vice-President of Outreach, Treasurer): **5/18 @ AS** meeting ~~**Seats by division:**~~ ~~SINS: 10~~ ~~Student Services: 5~~ ~~LAM: 9~~ ~~Career Ed & Human Dev: 6~~	Motion to approve the timeline or Motion to suggest another timeline	10+1: 6 SD: 6 EG: 1
CHC 062 - Introduction to Online Learning	Start 3:15 5 Minutes	☐ Course Outline of Record (COR pronounced "core")Updates	*When reviewing the course outline of record, be sure to check that it sets guidance and standards without limiting the academic*	Motion to approve the COR or Request edits to the COR and a timeline for follow-up	10+1: 1 & 5 SD: 1 EG: 2

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			freedom of the committee or a department.		
AP 7210 - First Read	Start 3:20 10 Minutes	☐ [What's an AP?](#) ☐ [Revised AP 7210](#) ☐ [Old AP 7210](#)	Questions and concerns on the changes to AP 7211 which dictates the hiring process and equivalency process and the creation of AP 7211A which will standardize methods for hiring part-time faculty.	Give feedback on both documents by adding comments during the meeting or directly on the document Or Motion to not support the changes to AP 7211	10+1: 6 SD: 6 EG: 2
AP 7210A - Second Read	Start 3:30 10 Minutes	☐ [What's an AP?](#) ☐ [New AP 7210A](#)	Confirm feedback from the last meeting.	Give feedback by adding comments during the meeting or directly on the document	10+1: 6 SD: 6 EG: 2
The Equivalency Process and CTE Handbook	Start 3:30 10 Minutes	☐ [CTE Toolkit](#) ☐ [Draft of equivalency request form](#) ☐ [Current equivalency form](#) ☐ [AP 7211 process for equivalency](#)	Consider changing the current applicant form for equivalency to the draft form. Current issues: • Loose definitions for submission requirements • Inconsistent use of SME (Subject Matter Expert i.e. discipline faculty) • Very short timelines for review • Large amounts of equivalency requests • Qualified instructors for CTE not gaining equivalency due to missing classes	Give feedback by adding comments during the meeting or directly on the documents Motion to request AP 7211 be pulled and adapted to meet the best practices outlined in the CTE Toolkit before changes to the process or forms is approved or Motion to support the new form or Motion to not support the new form or	10+1: 7 SD: 6 EG: 2

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			- Committee doing research work to match classes and degrees - Requires input from SMEs/Committee Members over Summer/Winter/Spring/Fall breaks - AP 7211 does not mention SMEs - AP 7211 calls the joint committee together "as soon as possible" - AP 7211 calls for 3 days to review the material which is limited time to review in detail and receive input from SMEs CTE Toolkit - Checklist for Equivalency Committees pg. 20 - Best Practices for Equivalency Committees pg. 22 - Model Equivalency Committees: - Composition and Policies pg. 24 - Equivalency Portfolio Model Standards pg. 28 - General Education Equivalency Worksheet pg. 30	Motion to support the new form with the AA equivalency removed or edited	

Comradery and Team Building on Inservice day	Start 3:40 5 minutes	☐ None	Fall in-service only has one day fully face-to-face, our main all-campus day. Everything else is hybrid. Does the body support not having a "Keynote Address" on our face-to-face, main all-campus day and instead use that time to build up comradery through ice breakers or games?	Motion to not have a "Keynote Address" on our face-to-face, main all-campus day and instead use that time to build up comradery through ice breakers or games?	10+1: 8 SD: 2 EG: 4
A Guided Pathways Approach to Counseling	Start 3:45 10 Minutes	☐ None	The counseling department would like to share a new model of student support that is based on Guided Pathways frameworks.	Motion to support the model or Motion to request more information	10+1: 5 SD: 1 EG: 2*
Did you know?	Start 3:55	☐ California Community College Mission	The CCC Mission is stipulated by law (EDUCATION CODE - EDC TITLE 3. 66010.4.) It includes a limitation on course levels we can offer; a requirement to offer remedial, noncredit, and vocational instruction; economic growth and global competitiveness; and requirements to research student learning and retention.	No action required.	10+1: 7 & 8 SD: 8 EG: 2
Discussion on Future Agenda Items or Requests for	Start 4:00 2 Minutes	New/updates in **BOLD**	Feedback for AS in general, discussion of items that should be added to a future agenda, or	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 6 SD: 6 EG: 2

| Updates on Past Agenda items, i.e. [Good of the Order](#) | | | requests for updates on past agenda items

- SLO Rotations
- **Registration and Web Advisor**
- Update deduction form - DiBartolo/McKee
- Anti-racism (Bartlett)
- **The Saga of College Hour**
- [**Discussion on Attendance**](#)
    ● **Testing Center and Make up Exams**
- Social Media Policy (Bailes)
- **Discipline Academic Integrity Workgroup completed work** | Request updates on past agenda items. | |

Reports – Duration 24 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:02 3 Minutes	

President's Report	Start 4:05
	5 Minutes
		● Curricunet in June
		  ○ [User Guide](#)
		● Fall In-service day
		  ○ What ideas do we want to support?
		  ○ Will the USC training pull faculty away from campus events?

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		[Approved resolutions](#) 17.03 S22 Faculty Participation in the Creation of Course Enrollment Maximums for Community College Departments and Courses - Resolved, … encourage local academic senates to engage in collaboration with their bargaining agents to determine appropriate course enrollment maximums … including but not limited to the methods of instruction, course modality, objectives and outcomes of the course, and the assessment methods as established on the course outline of record … 19.01 S22 Cultural Humility Driving Inclusion, Diversity, Equity, Anti-Racism, and Accessibility (IDEAA) Work 9.05 S22 Defining Competencies for Associate Degree Requirements - Resolved, … revise the requirements in section Title 5 §55063 to include competency statements for reading, written expression, and mathematics rather than associating student demonstration of competence with any specific courses or disciplines.

1ˢᵗ meeting of the month (3 mins):
  A. Classified Senate (Mello)
  B. CTA Report (McLaren)
  C. API Association (DiPonio)
	Start 4:10
	9 Minutes	

2ⁿᵈ meeting of the month: (3 mins):
  A. Student Senate Report (Alexander)
  B. Treasurer's Report (DiBartolo)
  C. Professional Development (Harris)
	Start 4:10
	6 Minutes	

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1st meeting of the month (3 mins):
   A. Chairs (Andrews)
   B. Honors Steering (Cannon)
   C. Curriculum (Di Ponio)
	Start 4:19
	9 Minutes	

2nd meeting of the month: (3 mins)
   A. Educational Technology
      (Hamlett)
   B. Library Taskforce (Ivy)
   C. Review Workgroup
      (McLaren)
	Start 4:16
	9 Minutes	

Adjournment. 4:25 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

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Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

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