

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

### Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

### Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

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## Meeting Information

### Date

November 16, 2022

### Time and Location

3 PM - 4:30 PM - LRC 226

### Next Meeting

December 7, 2022

### Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Future Business and Updates
- Reports

### APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

## Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

### The 10 + 1

#### Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

#### Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

*Administration may be called upon to offer further context.*

# Crafton Hills College | Academic Senate Agenda

## Members

(Roll Call by Zoom Participant List)

	<b>SINS</b>	<b>LAM</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	10	9	6	5	10	4
Available Seats	5	2	0	3	2	3
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	Beecho, Alex (SINS)	Weiler-Leon, Lindsay (SINS)
	Hellerman, Steve	Diponio, Gwen	Green, Laurie	Macamay, Mariana	de los Reyes, Chloe (Multilingual)	
	Jimenez, Sabrina	Ivy, Krista	Grounds, John		Ferrari, Ed (LAM)	
	McKee, Julie	Jaques, Paul	McLaren, Meridyth		Guevara, Andrew (LAM)	
	Olivera, Chris	Juan, Shirley	Serrano, Thomas		Robertson, Jillian (LAM)	
		Reichert, Nicholas	Williams, Gary		Harris, Kashaunda (SS)	
		Robles, Josh			Lopez, Natalie (LAM)	

Guests:

## Agenda Items

### Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	0	
Administration's Report	3 Minutes Start: 3:01	
Announcements (3 minutes)	3 Minutes Start: 3:04	
Statements from the public 3 per speaker 15 minutes max	3 minutes Start: 3: 07	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	5 Minutes Start: 3:10	

### Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus

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<p>Approval of Minutes - Lopez</p>	<p>Start 3:15 1 Minute</p>	<p><input type="checkbox"/> <a href="#">Minutes Nov 2</a></p>	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	<p>Motion to approve the minutes or Motion to approve the minutes with changes or Motion to table the minutes</p>	<p>10+1: 7 SD: 6 EG: 1</p>
<p>Guided Pathways Charge - Robles</p>	<p>Start 4:00 5 Minutes</p>	<p><input type="checkbox"/> <a href="#">Charges</a></p>	<p>Review and give input on charges and membership</p>	<p>Approve the charges and membership OR Approve the charges and membership with feedback OR Review incorporated feedback at a second read</p>	<p>10+1: 8 SD:8 EG: 2</p>
<p>Advancement in Rank</p>	<p>Start 3:19 5 Minute</p>	<p><input type="checkbox"/> <a href="#">Application A...</a></p>	<p>Review the requests for advancement in rank based on the <a href="#">rubric</a>.</p>	<p>Approve the advancement request OR Approve the revoke advancement request OR Request more information</p>	<p>10+1: 5 SD: 1 EG: 2</p>

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<p>Spring In service Updates</p>	<p>Start 3:24 3 Minute</p>	<p><input type="checkbox"/> <a href="#">Spring 2023 FI...</a></p>	<p>Review for AS recommendations.</p>		<p>10+1: 5 SD: 1 EG: 2</p>
<p>Drop Reason -Enrollment Management</p>	<p>Start 3:26 10 Minutes</p>	<p><input type="checkbox"/> <a href="#">Final Draft of Drop Reason Questionnaire</a></p>	<p>The survey was reviewed with feedback from the body on 10/5. Below are the requested changes from that meeting:</p> <p>Suggested Changes/Additions:</p> <ul style="list-style-type: none"> <li>● Change in major</li> <li>● Add Course Difficulty to not yet successful statement</li> <li>● Replace successful statement with - I didn't feel confident I could succeed in the course yet</li> <li>● Consistent use of personal pronoun - add I back in</li> <li>● Discussion about categories - are they necessary?</li> <li>● Deficiency focused -</li> <li>● add the best interest to personal conflict</li> <li>● Add housing insecurity - to personal conflict</li> <li>● Strike death - add personal tragedy</li> <li>● Add death to family health issues</li> <li>● Change in family dynamics or structure</li> <li>● Add mental health/personal care somewhere - maybe instead of needed a break.</li> </ul>	<p>Approve the survey OR Approve the survey with suggested changes</p>	<p>10+1: 5 SD: 1 EG: 2</p>

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			<ul style="list-style-type: none"> <li>• Socioeconomic hardship</li> </ul>		
<p>Student Equity Plan 2.0</p>	<p>Start 3:30 45 Minutes</p>	<p><input type="checkbox"/> Review each section of the equity plan with particular emphasis on action items and assessments of actions.</p>	<p>Equity Plan Reflection: <a href="https://docs.google.com/document/d/1Bug0A5K21VqwjL6woC1OLYNVx_bodnXQkoyrVo4SN1E/edit?usp=sharing">https://docs.google.com/document/d/1Bug0A5K21VqwjL6woC1OLYNVx_bodnXQkoyrVo4SN1E/edit?usp=sharing</a></p> <p>Metric Successful Enrollment: <a href="https://docs.google.com/document/d/1itV-RNqcodBZRZMqQUifaTqKq1NurCM9RiTURxo6YQ/edit?usp=sharing">https://docs.google.com/document/d/1itV-RNqcodBZRZMqQUifaTqKq1NurCM9RiTURxo6YQ/edit?usp=sharing</a></p> <p>Metric Completed Transfer Level Math &amp; English: <a href="https://docs.google.com/document/d/1Fofon8JJMHSUHaPSmt5h9DFDwBE6j7ieT4naNxW8pqw/edit?usp=sharing">https://docs.google.com/document/d/1Fofon8JJMHSUHaPSmt5h9DFDwBE6j7ieT4naNxW8pqw/edit?usp=sharing</a></p> <p>Metric Retention from Primary Term to Secondary Term: <a href="https://docs.google.com/document/d/1DhuWSMatur3rQyk_bKZIWQpzHTpZTsDi0cOh-fcBye0/edit?usp=sharing">https://docs.google.com/document/d/1DhuWSMatur3rQyk_bKZIWQpzHTpZTsDi0cOh-fcBye0/edit?usp=sharing</a></p> <p>Metric Completion: <a href="https://docs.google.com/document/d/1qiOrY_icapUhbPZzsqz7cd5sB9Y3_PtYjEqTnuFc_yw/edit?usp=sharing">https://docs.google.com/document/d/1qiOrY_icapUhbPZzsqz7cd5sB9Y3_PtYjEqTnuFc_yw/edit?usp=sharing</a></p> <p>Metric Transfer:</p>	<p>Give detailed feedback on the plan.</p>	<p>10+1: 7 SD:1 EG: 2</p>

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			<a href="https://docs.google.com/document/d/14wBr-BYupBQz1Ovr5_y7sVXThIjuv4dF53_E8xGMpQ/edit?usp=sharing">https://docs.google.com/document/d/14wBr-BYupBQz1Ovr5_y7sVXThIjuv4dF53_E8xGMpQ/edit?usp=sharing</a>  Student Support Integration Survey: <a href="https://docs.google.com/document/d/116rkWmP0DC7dglBqL30JHxz9XaaDglWuh_e9tE8h1O0/edit?usp=sharing">https://docs.google.com/document/d/116rkWmP0DC7dglBqL30JHxz9XaaDglWuh_e9tE8h1O0/edit?usp=sharing</a>		
<a href="#">Good of the Order</a>	- no scheduled meeting time -		Feedback for AS in general and items that should be added to a future agenda	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7 SD: 6 EG: 1
Did you know?	- no meeting time -	<input type="checkbox"/> <a href="#">Protecting the Future of Academic Freedom During a Time of Significant Change</a>	Academic freedom is a fundamental concept that exists to ensure that institutions of higher education function for the public good and that colleges are constructed on the foundations of genuine trust.  <a href="#">Read More...</a>		10+1: 7 & 8 SD: 8 EG: 2

## Reports

Item	Start Time and Duration in Minutes	Content
President's Report	Start 4:15 3 Minutes	Please consider the following as we recruit for a new AS President

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		<ul style="list-style-type: none"> <li><input type="checkbox"/> Great plenary. Lots of discussion on updating ASCCC to be more inclusive.</li> <li><input type="checkbox"/> Academic Freedom - Embedded tutors             <ul style="list-style-type: none"> <li><input type="checkbox"/> Can say "No, thank you."</li> <li><input type="checkbox"/> Can say "No, thank you," after the class starts.</li> </ul> </li> <li><input type="checkbox"/> Dean Evaluations from faculty are in AP 7150             <ul style="list-style-type: none"> <li><input type="checkbox"/> We can give feedback similar to students.</li> </ul> </li> </ul>
<p>1<sup>st</sup> meeting of the month. External:</p> <ul style="list-style-type: none"> <li>A. Classified Senate (Palkki)</li> <li>B. CTA Report (McKee)</li> <li>C. API Association (DiPonio)</li> <li>D. Professional Dev Lead (Harris)</li> </ul> <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> <li>A. Chairs (Andrews)</li> <li>B. Honors Steering (Cannon)</li> <li>C. Curriculum (Di Ponio)</li> <li>D. FSEA (de los Reyes)</li> </ul>	<p>Start 4:28 2 Minutes</p>	<p><a href="#">View Written Reports Here</a></p>
<p><b>2<sup>nd</sup> meeting of the month:</b> <b>External:</b></p> <ul style="list-style-type: none"> <li><b>A. Student Senate Report (Trista Beggs)</b></li> <li><b>B. Treasurer's Report (DiPonio)</b></li> <li><b>C. LFSAAA (Zepeda)</b></li> <li><b>D. BFSA (Vacant)</b></li> </ul> <p><b>Leads and Sub-committees:</b></p> <ul style="list-style-type: none"> <li><b>A. Educational Technology (Hamlett)</b></li> <li><b>B. Library Taskforce (Ivy)</b></li> <li><b>C. Review Workgroup (McLaren)</b></li> <li><b>D. Guided Pathways (Robles)</b></li> <li><b>E. MOPED (Bailes)</b></li> </ul>		<p><a href="#">View Written Reports Here</a></p>

Adjournment - pm.

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## *Mission, Vision, & Values*

### *Mission Statement*

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

### *Vision Statement*

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

### *Institutional Values*

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

# Crafton Hills College | Academic Senate Agenda

A large, stylized, light green bird logo is positioned in the upper left quadrant of the page. The bird is depicted in profile, facing right, with its wings spread. The background features several thick, curved, overlapping bands in shades of yellow and orange, creating a sense of movement and energy.

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- *Sustainability*: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

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