

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

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Meeting Information

Date

October 19, 2022

Time and Location

3 PM - 4:30 PM - LRC 226

Next Meeting

November 2, 2022

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty.***

Administration may be called upon to offer further context.

Crafton Hills College | Academic Senate Agenda

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	10	8
Available Seats	5	2	0	3	2	5
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	Beecho, Alex (SINS)	Cardoza, Shannon (SINS)
	Hellerman, Steve	Diponio, Gwen	Green, Laurie	Macamay, Mariana	de los Reyes, Chloe (Multilingual)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	Grounds, John		Ferrari, Ed (LAM)	Weiler-Leon, Lindsay (SINS)
	McKee, Julie	Jaques, Paul	McLaren, Meridyth		Guevara, Andrew (LAM)	
	Olivera, Chris	Juan, Shirley	Serrano, Thomas		Robertson, Jillian (LAM)	
		Reichert, Nicholas	Williams, Gary		Harris, Kashaunda (SS)	
		Robles, Josh			Lopez, Natalie (LAM)	
					Pfahler, Diane (Career Ed. & Human Dev.)	

Guests: Kevin Horan, Trista Begg, Ola Sabawi

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Agenda Items

Preliminary Business - Duration 14 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President Brandi Bailes called the meeting to order at 3:04
Administration's Report	Start 3:01 3 Minutes	AAAAA, they are all outside doing CERT training. Kevin reported: Congrats and thanks to Outreach team, faculty and counselors for getting students into classes. Congrats to Brandi for 5 K
Announcements (3 minutes)	Start 3:01 3 Minutes	The 5k was a success! 3 Peaks Challenge - Nov 12 9:30 at Family Services in Redlands - wear Crafton gear Transfer Season is upon us. Will pay for application fees for students if they attend the Transfer Event.
Statements from the public 3 per speaker 15 minutes max	3 minutes	None
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	Start 3:09 5 Minutes	Everyone at the 5k! Brandi and Jimmy won. Congrats to Paul for Rent. Krista for her library open house. To Gillian for Zine stats project.

Main Business - Duration 51 minutes

Item and Presenter	Approximate Start Time	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions,

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	and Duration in Minutes				and Equity Goals Focus
Approval of Minutes - Bailes	Start 3:14 1 Minute	<input type="checkbox"/> Minutes Oct 5th	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	Motion: to approve the minutes (Andrews, Jacques, MSC Abstention - Hellerman, de los Reyes, Harris, Jimenez)	10+1: 7 SD: 6 EC: 1
MESA - Dr. Wurtz	Start 3:15 5 Minutes	<input type="checkbox"/> Mathematics, Engineering, Science Achievement	<p>Crafton Hills College has the opportunity to start a MESA program? Will be submitting a letter of intent.</p> <p>Discussion: Was this a faculty driven decision? Why are we doing this now? State now paying for the entire cost of staffing. Will have a director and a faculty lead. How will this work with the existing STEM program? It will enhance it Where will it be housed? When will it be in place? Most likely next year</p>	.	10+1: 1 SD: 4 EC: 2

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			<p>Will there be counseling support? Maybe, it can be. How long is the grant? A 5 year award. Discussion on specifics will come back to AS once letter is submitted and accepted. What about other programs? Puenete, Emoja? State not paying the entire cost of the staff.</p> <p><i>“Established over 40 years ago, the California Community College Mathematics, Engineering, Science Achievement (MESA) Programs help underserved and underrepresented students majoring in calculus-based STEM (Science, Technology, Engineering and Mathematics) fields who seek to transfer to a four-year institution.”</i></p>		
Faculty MOPED Charge and Membership and Faculty VESPA Charge - Bailes	Start 3:20 10 Minutes	<input type="checkbox"/> Charges	<p>Review and give input on charges and membership Kashaunda provided a brief explanation of what MOPED does.</p>	<p>Approve the charges and membership (Weiler, Andrews, MSC)</p> <p>Motion: Return to MESA discussion (Brink, Hellerman, MSC)</p>	10+1: 8 SD:8 EG: 2
President’s Volunteer Service Award - McKee	Start 3:30 5 Minutes	<input type="checkbox"/> Press Release	<p>Those who meet the requirements are awarded a medal (bronze for 100-174 hours, Silver for 175-249 hours, gold for 250+ hours within a year), a personalized certificate, and</p>	<p>Discussion: hours need to be turned into Judy Cannon by April.</p>	10+1: 8 & 5 SD:8 EG: 2

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			a letter signed by the President of The United States.		
CVC Update - Hamlett	Start 3:35 5 Minutes	<input type="checkbox"/> CVC Progress Tracker	ETC recommendation for Academic Senate representative for the CVC implementation team: Meridyth McLaren and TL Brink. Meridyth only if we are only allowed one rep.	Motion: Approve the recommendation for Meridyth McLaren to serve as the rep on the CVC implementation team (Brink, Harris, MSC)	10+1: 4 SD: 7 EG: 2
Student Survey - Ola Sabawi and Gio Sosa	Start 3:40 20 Minutes	<input type="checkbox"/> New SS Survey	<p>Institutional Research and Effectiveness needs Senate input for the Student Survey as it is a 10+1: Standards or policies regarding student preparation and success. and Faculty roles and involvement in accreditation processes.</p> <p>The survey is quite lengthy. Senate Exec has compiled the following feedback in an attempt to help direct focus.</p> <p>Page 1 - Consider useful actions associated with responses. Ensure that a board array is offered if this question is actionable. (e.g., include family attends and specifically call out CTE and Honors)</p> <p>Page 13 Ensure that the names displayed are student-friendly. (e.g., Lead with EOPS and add SAS "Sass")</p>	<p>Approve the survey OR Approve the survey with feedback OR Review incorporated feedback at a second read</p>	10+1: 5 SD: 1 EG: 2

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			<p>Page 15 Differentiate between food services for each question</p> <p>Page 18 How many hours do you devote to family care/domestic work - something that ensures them that work in the house is a time commitment of which we are aware</p> <p>Page 21 General questions about the level of depth for students/teachers and not other areas</p> <p>Page 23 Written response should be clearly optional</p> <p>Page 27 Other is a very large category compared to the details of gender</p> <p>Page 28 Ensure language for disability is respectful.</p> <p>General: Consider a reorder for questions that are most important e.g. food and housing insecurities at the start of the survey.</p> <p>We didn't see anything specifically addressing former foster youth.</p>		
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<p>Agenda Prep - Bailes</p>	<p>Start 4:00 15 Minutes</p>	<p><input type="checkbox"/> Consider the current communications and how they might be adjusted to support prepping for the meetings.</p>	<p>In regards to the Good of the Order conversation in the last meeting, the Senate Executive discussed preparation for the Senate meetings. In general, we would like to make it easier to prep, but ensure that everyone can participate regardless.</p> <p>The current plan to increase preparation for Senate meetings includes:</p> <p>Edit email - rename "Special Items" to make sure it is clearly important prep.</p> <p>Attach documents in addition to links</p> <p>VP Support to attach full agenda and other materials to each meeting invite.</p> <p>What else might we change to support Senators?</p>	<p>Discussion</p>	<p>10+1: 10+1 SD: 8 EG: 2</p>
<p>New President - Bailes</p>	<p>Start 4:00 15 Minutes</p>	<p><input type="checkbox"/> Consider the questions to the right and have discussion in your area or department.</p>	<ul style="list-style-type: none"> ● What changes could be made to support a new AS President? <ul style="list-style-type: none"> ○ Three year terms? ○ Full release for the first year? 	<p>Discussion:</p>	<p>10+1: 10+1 SD: 8 EG: 2</p>

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			<ul style="list-style-type: none"> ■ This would need to be worked out with VPs. ● Who is ready for the role and how can we support them in stepping into it from (likely) another leadership role? <ul style="list-style-type: none"> ○ How can we fill other leadership positions to allow someone to step into the AS President position (e.g., If a VP stepped into the role who would be the new VP? If Curriculum Lead stepped into the role, who would be Curriculum Lead? Who will take over a vacated department chair role?) 		
Good of the Order	- no scheduled meeting time -		<p>Feedback for AS in general and items that should be added to a future agenda</p> <p>None</p>	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 10+1 SD: 8 EG: 2
Did you know?	- no meeting time -	<input type="checkbox"/> IDEAA	ASCCC has adopted IDEAA as the acronym for Inclusion, Diversity, Equity, Anti-Racism, and Accessibility	No action is required.	10+1: 7 & 8 SD: 8 EG: 2

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Reports

Item	Start Time and Duration in Minutes	Content
President's Report	Start 4:25 3 Minutes	Please consider the following as we recruit for a new AS President <ul style="list-style-type: none"> <input type="checkbox"/> Vice-Chancellor Hannon is working to arrange coffee and donuts on the campus. Tuesday mornings are likely. <input type="checkbox"/> Educational master plan is in draft mode but focuses on culture, equity, and fiscal responsibility. <ul style="list-style-type: none"> <input type="checkbox"/> Onboarding, mentoring, student centered events, employee growth, and community involvement are all listed. <input type="checkbox"/> The RAM is called out repeatedly in the notes thus far along with maximum course enrollment caps. <input type="checkbox"/> Wayfinding and campus village are also listed.
1 st meeting of the month. External: <ul style="list-style-type: none"> A. Classified Senate (Palkki) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) 	Start 4:28 2 Minutes	View Written Reports Here

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<p>2nd meeting of the month: External:</p> <ul style="list-style-type: none">A. Student Senate Report (Trista Beggs)B. Treasurer's Report (DiPonio)C. LFSAAA (Zepeda)D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none">A. Educational Technology (Hamlett)B. Library Taskforce (Ivy)C. Review Workgroup (McLaren)D. Guided Pathways (Robles)E. MOPED (Bailes)		<p>View Written Reports Here</p> <ul style="list-style-type: none">A. Club rush coming up. Board of Trustees forum Nov 2 11-1. American Heritage Month events next month.
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Adjournment - 4:32 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

- *Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.