

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

Sept 7, 2022

Time and Location

3 PM - 4:30 PM - LRC 226

Next Meeting

Sept 21, 2022

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1)** Senators **2)** Non-senator faculty.*

Administration may be called upon to offer further context.

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Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	9	8
Available Seats	4	2	0	3	2	5
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	Beecho, Alex (SINS)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Diponio, Gwen	Green, Laurie	Macamay, Mariana	de los Reyes, Chloe (Multilingual)	Gilmore, Heather (SINS)
	Hellerman, Steve	Ivy, Krista	Grounds, John		Ferrari, Ed (LAM)	Weiler-Leon, Lindsay (SINS)
	Jimenez, Sabrina	Jaques, Paul	McLaren, Meridyth		Guevara, Andrew (LAM)	
	McKee, Julie	Juan, Shirley	Serrano, Thomas		Robertson, Jillian (LAM)	
	Olivera, Chris	Reichert, Nicholas	Williams, Gary		Harris, Kashaunda (SS)	
		Robles, Josh			Lopez, Natalie (LAM)	

Guests: Judy Cannon, Keith Wurtz, Delmy Spencer, Trista Beggs, Anthony White

Agenda Items

Preliminary Business - Duration 14 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President Brandi Bailes called the meeting to order at 3:02 pm.
Administration's Report	Start 3:01 3 Minutes	
Announcements (3 minutes)	Start 3:01 3 Minutes	Julie distributed chapsticks. Remember about ARt for Us. Library doing an open house, Wednesday, October 12. Chicano Museum - Thursday, Nov.6. Cupcakes for September Birthdays, Birthdays were read, Flowers for Print Shop due to the loss of one of the Print Shop employees.
Statements from the public 3 per speaker 15 minutes max	3 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	Start 3:09 5 Minutes	September Birthday Shoutouts <ul style="list-style-type: none"> ● Orta, Rebecca ● Lopez, Natalie ● Beechko, Alexander ● Rahbarnia, Shohreh ● Diponio, Gwendolyn ● Olivera, Christopher ● de los Reyes, Chloe ● Rojas, Daniel ● Grabow, Jimmy ● Bailes, Brandi

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- Arrowood, Veronica
- Dibartolo, Cheryl
- Zepeda, Isidro
- O'shaughnessy, Vonda

Main Business - Duration 51 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - Bailes	Start 3:14 1 Minute	<input type="checkbox"/> Minutes May 18th	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	Motion: to approve the minutes (Green, Brink, MSC) 2 abstentions, Harris, Guevara	10+1: 7 SD: 6 EG: 1
Academic Calendar - Christopher Crew	Start 3:15 10 Minutes	<input type="checkbox"/> 2023-24 <input type="checkbox"/> 2024-25	The Calendar Taskforce has completed the 23-24 and 24-25 calendars and we would like to move forward with submitting them to the Board for approval. Academic Calendar is a 10+1 item and needs Senate	Motion: to approve the calendars with recommendations - Juneteenth and Cesar Chavez Holidays (Green,	10+1: 5 SD: 6 EG: 2

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			<p>approval before sending it to board. Please review the calendar and have discussion and feedback.</p> <p>Significant changes include:</p> <ul style="list-style-type: none"> In-service day moved from April to January. 	<p>Andrews, MSC, 2 Nay - Hellerman - no extra holiday wanted, McKee, doesn't want graduation on Friday)</p>	
<p>Faculty Handbook - Kashaunda Harris</p>	<p>Start 3:25 10 Minutes</p>	<p><input type="checkbox"/> Faculty Handbook 21-22</p>	<p>The draft faculty handbook will be presented for feedback.</p> <p>Please comment on any areas that may need more explanation. Suggestion to add the list of acronyms. Will update Mission, Vision and Values Can approve this and continue to update and make changes. Would be good to have a Crafton statement on equity and inclusion.</p>	<p>Discussion and feedback on the handbook.</p>	<p>10+1: 8 SD: 8 EG: 2</p>
<p>New Faculty Orientation - Kashaunda Harris</p>	<p>Start 3:35 10 Minutes</p>	<p><input type="checkbox"/> Draft of New Faculty Orientation</p>	<p>The new faculty orientation plan will be presented. Started last year, sent out surveys to participants for feedback and suggestions, Contract change allows 1st year faculty to use this group in lieu of a committee. Currently do one group meeting a month (all faculty in first 4 years) and one cohort meeting a month. Kashaunda gave a brief overview of upcoming topics of meetings. Suggestions: Stagger meeting times</p>	<p>Discussion and feedback on the plan.</p>	<p>10+1: 8 SD: 8 EG: 2</p>

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			<p>Can't really change meeting day due to Kashaunda's schedule. Allow for time for new faculty to get to know each other on a personal level.</p> <p>Could also extend time between meetings for 2nd through 4th year faculty.</p>		
Tenure Review Committee - Brandi Bailes	Start 3:45 10 Minutes	<input type="checkbox"/> New SBCCDTA Contract	<p>The Tenure Review Committee has 5 people on it</p> <ul style="list-style-type: none"> ● The President appoints the committee chair for the Tenure Review Committee (same as before) ● You get to appoint 2 tenured faculty to the Tenure Review Committee (was only one in the past) ● CTA gets to appoint 1 tenured faculty to the Tenure Review Committee (same as before) ● HR representative (non-voting) (new) <p>The Tenure Review Sub-Committee has three people on it from the Tenure Review Committee (Senate does not appoint to this sub-committee)</p> <ul style="list-style-type: none"> ● The person that the President appointed as the committee chair to the Tenure Review Committee ● The tenured faculty appointed by the CTA for the Tenure Review Committee 	Brandi will send out an email campus wide asking for nominations. Will review and vote at Sept 21st meeting.	10+1: 7 SD: 8 EC: 2

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			<ul style="list-style-type: none"> ● One Administrator (either the VPI or VPSS) ● HR person (non-voting) 	
CurriQNet Updates - Gwen Diponio	Start 3:55 10 Minutes		<p>CORs now have an equity box that faculty can fill in under textbooks that helps the CORs reflect equity. Equity will soon be made part of Title 5 and the CORs must show equity in areas of Content, texts, assignments, and more.</p> <p>Faculty should consider adding equity to 6-year revisions now to alleviate future work. Please seek out our LFM team support in adding more equity now.</p> <p>LMF Team: Josh Robles, Breanna Andrews, Gwen Diponio</p> <p>May be some glitches in the system. Please double check the course outline print outs to make sure everything was transferred correctly. Checking can happen as courses come up for revisions or need to be updated for some reason. Can't be in the system with glitches but can not be submitted for approval.</p> <p>Are SLO, ILO and PLO areas updating the Cloud? No. Can we link SLOs to more than one PLO? Keith/Gio question.</p>	10+1:1 SD: 9 EG: 2

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<p>Budget updates - Brandi Bailes</p>	<p>Start 4:05 10 Minutes</p>	<p>Budget Meeting Presentation</p> <p>Budget Overview for AS created by Executive Vice-Chancellor Jose Torres</p> <p>FTES: Full Time Equivalent Students - 15 semester units.</p>	<p>Moving from Hold Harmless to Emergency Conditions Allowance</p> <p>ECA: provides criteria for funding allowances due to emergency conditions, including the COVID-19 pandemic. The intent behind this regulation is that districts should not lose FTES apportionment as a result of an emergency or extraordinary condition.</p> <p>Parts of the ECA touch on 10+1 including OEI and “prioritize participation in professional development to enhance quality online teaching and learning.”</p> <p>What about enrollment?</p> <p>Hold Harmless - 17-18 + COLA every year.</p> <p>ECA - Previous 3 years average FTS recalculate based on new rate. Protects us on the number of FTES.</p> <p>23-24 we move back to SCFF (Student Centered Funding Formula “Skiff”)</p> <p>We are shortening a year of FTES protection.</p> <p>BUT, we will have the option to move back to Hold Harmless, we are expecting SCFF to be higher than Hold Harmless.</p>	<p>10+1: 10 SD: 6 EG: 2</p>
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<p>Honors Updates - Judy Cannon</p>	<p>Start 4:15 5 Minutes</p>		<p>Brainstorming session is upcoming on Friday, September 16, 10:00-12:00 (via Zoom) and counts as professional development.</p> <p>The research Symposium is open to all campus, not just Honors students.</p> <p>Honors Program has been very beneficial to students as they move on in their education and in their career search.</p> <p>Looking for faculty to work with students, through Zoom to mentor potential student researchers. CHC Research Conference, Nov 18th</p>		<p>10+1: 5 SD: 5 EG: 2</p>
<p>Good of the Order</p>	<p>- no scheduled meeting time -</p>		<p>Feedback for AS in general and items that should be added to a future agenda</p> <p>None</p>	<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p>	
<p>Did you know?</p>	<p>- no meeting time -</p>	<p><input type="checkbox"/> Local Senates Handbook online version.</p>	<p>The Local Senates Handbook has been compiled by the Academic Senate for California Community Colleges' Relations With Local Senates Committee to be a resource for new and experienced academic senate presidents, providing them with information and context to support them in being effective faculty leaders.</p> <p>To view the full handbook, please download the Local Senates Handbook</p>	<p>No action is required.</p>	<p>10+1: 7 & 8 SD: 8 EG: 2</p>

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			PDF or read the Local Senates Handbook online version.		
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Reports

Item	Start Time and Duration in Minutes	Content
President's Report	Start 4:20 5 Minutes	<input type="checkbox"/> DSO Reorganization - Angel Rodriguez reclassification (Associate Vice-Chancellor) more DSO changes coming to improve "efficiencies" based on "deep analysis." More details coming after CSEA is notified of changes. <ul style="list-style-type: none"> <input type="checkbox"/> 1 Chancellor, 1 Executive Chancellor, 2 Vice-Chancellors, and 1 Associate Vice-Chancellor at the DSO <input type="checkbox"/> KVCR 3 Positions Executive Director, Director of Operations, and Director of Development. <input type="checkbox"/> On target to launch common application with Spring registration <input type="checkbox"/> Reestablishing the DSO enrollment committee <input type="checkbox"/>
1st meeting of the month. External: <ul style="list-style-type: none"> A. Classified Senate (Palkki) B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) Leads and Sub-committees: <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) 	Start 4:25 3 Minutes	View Written Reports Here

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C. Curriculum (Di Ponio) D. FSEA (de los Reyes)		
2 nd meeting of the month: External: A. Student Senate Report (Alexander) B. Treasurer's Report (DiPonio) C. LFSAAA (Vacant) D. BFSA (Vacant) Leads and Sub-committees: A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren) D. Guided Pathways (Robles) E. MOPED (Bailes)		View Written Reports Here A. Trista Beggs - new Student Senate Rep - Planning Club Rush - Oct 26 - Halloween Theme. Working on assigning senators to shared governance committees. Sept 14 Hispanic Heritage Event- Career Fair

Adjournment - 4:27 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

o *Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

o *Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

o *Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.