Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, SBCCDTA. This is in accordance with, Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, ASCCC ("A. S. triple C"), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: Title 5 § 53203 - Powers

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Meeting Information

Date

April 20, 2022

Time and Location

3 PM - 4:30 PM Via Zoom Link:
https://cccconfer.zoom.us/j/98822892587

Next Meeting

May 4, 2022

Meeting Outline

- ☐ Announcements
- ☐ Kudus
- ☐ Public Comment
- ☐ Main Business
- ☐ Future Business and Updates
- ☐ Reports

APs and BPs

Please see the Academic Senate pages of the Crafton Hills College website for explanations of Administrative Procedures and Board Policies, commonly called "APs and BPs".

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Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One help us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order 1) Senators 2) Non-senator faculty.

Administration may be called upon to offer further context.

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Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	8	8
Available Seats	4	1	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Macamay, Mariana	Ferrari, Ed (LAM)	Cline, Melissa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	McLaren, Meridyth		Pfahler, Diane (Career Ed & Human Dev.)	Hamlett, Cynthia
	McKee, Julie	Jaques, Paul	Serrano, Thomas		Alex Beechko (SINS)	Mello, Brandi (SINS)
	Olivera, Chris	Juan, Shirley	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests:

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Agenda Items

Preliminary Business – Duration 8 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	

Announcements (3 minutes)	Start 3:01
	3 Minutes
		☐ 3 Peaks Challenge - Mt. Baldy tentatively moved to 9/30 tentatively
		☐ Day of Service 5/7
		As a 3 Peaks service event, we will participate in the Redlands Community Day of Service on May 7th.
		    ☐ Crafton has been assigned to help with the landscaping at Heritage Park.
		    ☐ We will meet at Heritage Park (1905 Orange Ave., Redlands) at 9:00am-12:00ish on Saturday, May 7th.
		    ☐ Wear Crafton gear—green and gold.
		    ☐ Bring sunscreen, gloves, rakes, shovels, clippers, wheelbarrows.
		    ☐ Redlands Kiwanis will provide lunch.
		    ☐ Family and friends are welcome.
		    ☐ Here's the website to sign up: https://serveredlands.org/sign-up/
		☐ **50th Anniversary Gala - Ticket Discount** - HAPPENING TOMORROW!
		☐ Reminder that The Force Awakens III occurs on Sat, May 14, 2022
		Location: San Bernardino Valley College
		Contact: Elias Escamilla at epsd16@gmail.com / 619-852-6701: Description: The Force Awakens III is an information sharing and planning event hosted by CCA's Faculty Equity and Diversity Committee. Breakfast will begin at 8 a.m. and the event will run until 4 p.m.

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Statements from the public 3 per speaker 15 minutes max	0 minutes		
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	Start 3:04 5 Minutes		

Main Business - Duration 51 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - Bailes	Start 3:09 3 Minutes	☐ Minutes April 6th	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc. Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to make sure motions are accurately reflected in minutes.	Motion to approve the minutes or Motion to approve the minutes with changes	10+1: 7 SD: 6 EG: 1

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Gender Neutral Professor Emeritus and Emerita	Start 3:12 3 Minutes	☐ [Inside Higher Ed Article on U of Oregon](#)	The Senate Executive team would like to propose moving from Professor Emeritus (masculine) to Professor Emerit (neutral).	Motion to approve the Professor Emerit or Motion to suggest another title or Motion to keep masculline title	10+1: 6 SD: 8 EG: 1*
Flex-time vs in-service vs professional development - Harris	Start 3:15 10 Minutes	☐ [Professional Development and Flex Time](#)	Discussion and opportunity to begin logging flex time. Flex-time Resources • [Professional Development College (PDC) - ASCCC Open Educational Resources Initiative (asccc-oeri.org)](#) • [Free Webinar Calendar - Innovative Educators](#) • [Professional Development College - ASCCC](#) • [Wayfinding Online Sessions - 3CSN](#) • [Vision Resource Center - CCC Chancellor's Office](#)	☐ Complete your flex report through the [Vision Resource Center website](#). ☐ You DO NOT have to wait until the end of the semester to complete your flex report.	10+1: 8 SD: 3, 8 EG: 2
Elections - Senators and Executive Board	Start 3:25 5 Minutes	None	**Timeline:** Send out request for nominations: **4/21** Nominations due: **4/26** Ballots (if needed) open: **5/5** Ballots (if needed) due: **5/10 @ 5 PM**	Motion to approve the timeline or Motion to suggest another timeline	10+1: 6 SD: 6 EG: 1

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			Officer Elections (Vice-President of Outreach, Treasurer): **5/18 @ AS** meeting **Seats by division:** SINS: 10 Student Services: 5 LAM: 9 Career Ed & Human Dev: 6		
Dual Enrollment GPA - Bailes	Start 3:30 5 Minutes	☐ [The Partnership Program (formerly Dual Enrollment High School Partnerships)](#)	Discussion on waving GPA requirements for any Dual Enrollment Student, as we have removed it for non-credit and adult school students.	Motion to remove the GPA requirement for all students or Motion to suggest another GPA requirement or Motion to continue the current requirement	10+1: 5 SD: 4 EG: 3
Course Caps Resolution First Read - Bailes	Start 3:35 10 Minutes	☐ [Course Enrollment Maximums Resolution Draft](#)	Read the resolution Discussion: Steve approves of this resolution! From the Senate [Bylaws](#) Resolutions on which the Senate shall act may have two readings in two separate, scheduled meetings. These should occur in consecutive meetings. The primary authors of the resolution should be in attendance for the first and second reading. Second Reading	Motion to support the resolution or Motion to request edits to the resolution or Motion to not support the resolution	10+1: 1 SD: 5 EG: 2

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			• At the Second Reading, the resolution* is subject to further discussion, amendments, or other actions permitted by Robert's Rules of Order, including a vote on the resolution* itself.		
AP 7211 AP 7211A	Start 3:35 20 Minutes	☐ [What's an AP?](#) ☐ [Revised AP 7210](#) ☐ [New AP 7210A](#) ☐ [Old AP 7210](#)	Questions and concerns on the changes to AP 7211 which dictates the hiring process and equivalency process and the creation of AP 7211A which standardizes methods for hiring part-time faculty.	Give feedback on both documents by adding comments during the meeting or directly on the document Or Motion to not support the changes to AP 7211 Or Motion to no support the creation of 7211A without significant revisions	10+1: 6 SD: 6 EG: 2
A Guided Pathways Approach to Counseling	Start 3:55 5 Minutes	None	The counseling department would like to share a new model of student support that is based on Guided Pathways frameworks.	Motion to support the model or Motion to request more information	10+1: 5 SD: 1 EG: 2*
Discussion on Future Agenda Items or Requests for Updates on Past Agenda items, i.e. [Good of the Order](#)	Start 4:00 2 Minutes	☐ No Prep	Feedback for AS in general, discussion of items that should be added to a future agenda, or requests for updates on past agenda items	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. Request updates on past agenda items.	

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Reports - Duration 24 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:02 3 Minutes	

President's Report	Start 4:05
	5 Minutes
		• [Approved resolutions](#)
		• CTE Handbook for equivalency
		• Disaggregated data plan
		  ○ What data do we need?
		  ○ How would we like to receive it?
		  ○ What guidelines should we use to evaluate it?
		    ■ What should we do if the data shows a need for method evaluation?
		• Community building plan
		  ○ What can we do to increase informal relationship building?
		    ■ What support do we need (time/funding/organization)?
		  ○ How can we increase campus value and peer support relationships for new faculty and exhausted faculty?
		    ■ What support do we need (time/funding/organization)?
		• Fall In-service day
		  ○ What ideas do we want to support?
		  ○ Will the USC training pull faculty away from campus events?

1st meeting of the month (3 mins):
  A. Classified Senate (Mello)
  B. CTA Report (McLaren)
  C. API Association (DiPonio)
	Start 4:10
	9 Minutes	

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2nd meeting of the month: (3 mins):
    A. **Student Senate Report (Alexander)**
    B. **Treasurer's Report (DiBartolo)**
	Start 4:10
	6 Minutes	

1st meeting of the month (3 mins):
    A. Chairs (Andrews)
    B. Honors Steering (Cannon)
    C. Curriculum (Di Ponio)
	Start 4:19
	9 Minutes
		Curriculum Updates: The following are new classes and programs that are being addressed by the Curriculum Committee.
		• New Courses
		    ○ MULTI 191 History, Practices, and Culture of Making
		    ○ VOC/N 624 Home Health Aide Theory
		    ○ VOC/N 625 Home Health Aide Clinical
		    ○ HSE/N 602 Meditation for Health and Wellness
		    ○ HSE/N 603 Disc (Frisbee) Sports
		• New Programs
		    ○ Certified Nursing Assistant

2nd meeting of the month: (3 mins)
    A. **Educational Technology (Hamlett)**
    B. **Library Taskforce (Ivy)**
    C. **Review Workgroup (McLaren)**
	Start 4:16
	9 Minutes	

Future Business

- SLO Rotations
- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- On hold: Anti-racism (Bartlett)
  - Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
  - Draft Social Media Policy
  - Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

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Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.