

## Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

### Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

### Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

## Meeting Information

### Date

April 6, 2022

### Time and Location

3 PM - 4:30 PM Via Zoom Link:  
<https://cccconfer.zoom.us/j/98822892587>

### Next Meeting

April 20, 2022

### Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Future Business and Updates
- Reports

### APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

## Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One help us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

### The 10 + 1

#### Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

#### Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty.***

*Administration may be called upon to offer further context.*

# Crafton Hills College | Academic Senate Agenda

## Members

(Roll Call by Zoom Participant List)

	<b>SINS</b>	<b>LAM</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	10	9	6	5	8	8
Available Seats	4	1	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Macamay, Mariana	Ferrari, Ed (LAM)	Cline, Melissa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	McLaren, Meridyth		Pfahler, Diane (Career Ed & Human Dev.)	Hamlett, Cynthia
	McKee, Julie	Jaques, Paul	Serrano, Thomas		Alex Beechko (SINS)	Mello, Brandi (SINS)
	Olivera, Chris	Juan, Shirley	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests: Cindy Griffith, John Spevak, Lisa Mills, Gio Sosa, Dan Word, Kay Weiss, Joe Cabrales, Jeff Schmidt

## Agenda Items

Preliminary Business - Duration 8 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	
Announcements (3 minutes)	Start 3:01 3 Minutes	<input type="checkbox"/> 3 Peaks Challenge - Mt. Baldy tentatively 5/7 <input type="checkbox"/> <a href="#">50th Anniversary Gala - Ticket Discount</a>  Birthdays!  Lauren Bond  Steve Hellerman  Mark McConnell  Kim Salt  Jonathon Anderson  Keith Wurtz
Statements from the public 3 per speaker 15 minutes max	0 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	Start 3:04 5 Minutes	In remembrance continued on to the next page.

# Crafton Hills College | Academic Senate Agenda

		<p><b>Remembering Professor Emeritus Lisa Shimeld</b></p> <p><i>She served our community for 30 years as Microbiology Faculty. Lisa earned an Advanced Certificate in Campus Sustainable Innovation from the University of Vermont and worked to incorporate sustainability in her curriculum. Her 2016 sabbatical was dedicated to creating sustainability curriculum at CHC. She also authored the book <i>Essentials of Diagnostic Microbiology</i>.</i></p> <p><a href="#">Resolution for Professor Emeritus</a></p> <ul style="list-style-type: none"> <li>• <a href="#">In her own words</a></li> <li>• <a href="#">Flipped Classroom Feature</a></li> <li>• <a href="#">Alpacas Research</a></li> </ul> 
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## Main Business - Duration 51 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
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[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

## Crafton Hills College | Academic Senate Agenda

<p>Approval of Minutes - Bailes</p>	<p>Start 3:09 3 Minutes</p>	<p><input type="checkbox"/> <a href="#">Minutes Mar 2, 2022</a></p>	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to make sure motions are accurately reflected in minutes.</p>	<p>Motion to approve the minutes or Motion to approve the minutes with changes</p>	<p>10+1: 7 SD: 6 EG: 1</p>
<p>Supporting Student Engagement - Bailes</p>	<p>Start 3:12 5 Minutes</p>	<p><input type="checkbox"/> <a href="#">Events Calendar</a></p> <p><input type="checkbox"/> Consider ways to increase faculty involvement in the planning and implementation of DEIA events.</p>	<p>Creating an inclusive campus requires that we support inclusive events, not as a fun aside but as a focus of our work.</p> <p>This item is here to encourage all Senators and all faculty to take personal responsibility to ensure that events that support DEIA work are well attended and supported by faculty.</p> <p>Please discuss ways to increase faculty involvement in the planning and implementation of DEIA events.</p>	<p>Attend and volunteer:</p> <p>Gay-Pril Celebrations - Opening Day Yesterday</p> <ul style="list-style-type: none"> <li>● <b>Thurs 04/14</b> Harry Potter Discussion / Misperceptions of Bisexuality 12-1pm</li> <li>● <b>Thurs 04/21</b> Day of Silence/ Marsha PJohnson Documentary 12-130pm ZOOM</li> <li>● <b>Wed 04/26</b> Transgender speaker from Jimmy's Class 1pm ZOOM</li> </ul>	<p>10+1: 5 SD: 2 EG: 2</p>

# Crafton Hills College | Academic Senate Agenda

<p>Resolution Packet ASCCC</p>	<p>Start 3:17 15 Minutes</p>	<p><input type="checkbox"/> <a href="#">PACKET for Discussion - April 7, 2022</a></p>	<p>Resolutions            *3.02 S22 Adopt The DEI In Curriculum Model Principles And Practices Framework            3.03 S22 Oppose Reliance On Textbook Publishers To Achieve Zero Textbook Cost            +3.04 S22 Expand Methods Of Data Collection And Analysis To Fully Measure The Successes And Challenges Of AB705            +3.05 S22 Disaggregate Asian And Pacific Islander Student Data            +6.03 S22 Upholding The California Community College Mission - Seeking Amendments To Ab 1705 (irwin, As Of March 15, 2022)            +6.04 S22 Students' Right To Choose To Take A Pre-transfer Level English Or Mathematics Course            +6.05 S22 Regarding Chancellor's Office Student Enrollment Data In Ab 1705 (irwin, 2022)            7.02 S22 Ensure The Sustainability Of The Zero-textbook-cost Degree Program            *9.01 S22 Definition And Guidance For Cross-listing Courses            *9.02 S22 Co-requisites And Pre-requisites Of Intermediate Algebra And Articulation And C-id Alignment            +9.03 S22 Develop Lower Division Ge Pathway For CCC Baccalaureate Degree Programs</p>	<p><input type="checkbox"/> Review resolutions as they may directly impact our work.  <input type="checkbox"/> <i>Without a formal motion</i>, make pros and cons for the President to keep in mind for both discussion and votes at the Plenary.</p>	<p>10+1: All SD: All EG: All</p>
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## Crafton Hills College | Academic Senate Agenda

			<p>+9.04 S22 Creation Of A Separate Transfer Model Curriculum For Women And Gender Studies</p> <p>+9.05 S22 Defining Competencies For Associate Degree Requirements</p> <p>*13.02 S22 Faculty Responsibility For Equitable, Accessible Learning Environments</p> <p>*13.06 S22 Faculty Responsibility For Confirming Course Resource Accuracy</p> <p>+13.07 S22 Advocate For The Protection Of Online Learning Integrity</p> <p>+13.08 S22 The Open Educational Resources Initiative And Technical Assistance For The Zero-textbook-cost Degree Program</p> <p>+13.09 S22 Understanding The Impact Of Hyflex Modalities And Non-academic Entities</p> <p>*17.01 S22 Ensuring Adequate Online Education Support For California Community College Faculty And Students</p> <p>*17.02 S22 Increase Part-time Faculty Representation And Communication Through Local Part-time Faculty Liaisons</p> <p>+17.03 S22 Faculty Participation In The Creation Of Course Enrollment Maximums For</p>		
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## Crafton Hills College | Academic Senate Agenda

			Community College Departments And Courses		
Course Caps Resolution First Read - Bailes	Start 3:32 8 Minutes	<input type="checkbox"/> <a href="#">Course Enrollment Maximums Resolution Draft</a>	<p>From the Senate <a href="#">Bylaws</a></p> <p>Resolutions on which the Senate shall act may have two readings in two separate, scheduled meetings. These should occur in consecutive meetings. The primary authors of the resolution should be in attendance for the first and second reading.</p> <ul style="list-style-type: none"> <li>● First Reading</li> <li>● The resolution will be read aloud to the body.</li> <li>● The resolution may be discussed and changes to occur before the second reading may be proposed.</li> <li>● There may be no vote on the resolution unless a motion to wave the second meeting is approved by <math>\frac{3}{4}</math> of the Senate members.             <ul style="list-style-type: none"> <li>○ Such a motion may be made by any senator, requires a second, and may not be debated.                 <ul style="list-style-type: none"> <li>■ If the waver is approved by the <math>\frac{3}{4}</math> of Senate members</li> </ul> </li> </ul> </li> </ul>	<input type="checkbox"/> Read the resolution <input type="checkbox"/> Discuss and propose changes before the second reading may be proposed <input type="checkbox"/> Make a motion for a second read with or without edits OR Make a motion against the resolution with $\frac{3}{4}$ of Senate members OR Make a motion to approve the resolution with $\frac{3}{4}$ of Senate members	10+1:1 SD: 5 EG: 2

## Crafton Hills College | Academic Senate Agenda

			<p>present, the Senate may take formal action on the major motion at a single meeting.</p> <ul style="list-style-type: none"> <li>■ If the waver fails, the motion will return for a Second Reading.</li> </ul> <p>Second Reading</p> <ul style="list-style-type: none"> <li>● At the Second Reading, the motion is subject to further discussion, amendments, or other actions permitted by Robert's Rules of Order, including a vote on the motion itself.</li> </ul>		
Hiring Prioritization - Andrews	Start 3:40 5 Minutes	<input type="checkbox"/> <a href="#">Prioritization Document</a>	Discussion regarding changes to the full-time hiring prioritization process that the Chairs Council uses to make recommendations for the president's office regarding hiring for new full-time positions.	Motion to approve the new process  Or  Request change to the process	10+1: 10 SD: 6 EG: 2
BLU's Inland Empire Black Education Congress - Delmy	Start 3:45 5 Minutes	<input type="checkbox"/> <a href="#">Inland Empire Black Education Agenda</a>	Crafton Hills College has been invited to attend the BLU's Inland Empire Black Education Congress. This event supports the <a href="#">Inland Empire Black Education Agenda</a> , a <a href="#">report</a> that identifies and provides	<input type="checkbox"/> Faculty that attend should plan to report on the role of faculty and impact on the 10+1 in implementing DEIA	10+1: 8 SD: 3, 8 EG: 2

## Crafton Hills College | Academic Senate Agenda

			<p>insight to educators on the top priorities for equitable education of Black students and families in the Inland Empire. The <a href="#">report</a> ends with a call to action which includes not only what institutions can do to advance equity, but also how community members, parents, and teachers can actively engage and co-create solutions with leaders in schools and school districts.</p>	<p>information gained at this event.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Register and attend.</li> <li><input type="checkbox"/> <a href="#">The Black Education Congress will be:</a> <ul style="list-style-type: none"> <li>o Saturday April 23, 2022 9:00 am-2:30pm</li> <li>o San Bernardino Valley College, rm Business 100</li> <li>o Continental breakfast and lunch will be provided</li> </ul> </li> <li><input type="checkbox"/> Contact Delmy Spencer-Montenegro if you register</li> </ul>	
<p>Minimum percentage of in residence courses for CHC branded degree - Bailes</p>	<p>Start 3:50 10 Minutes</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <a href="#">Certificate Requirements</a></li> <li><input type="checkbox"/> <a href="#">Degree Requirements</a></li> </ul>	<p>Certificate Requirements</p> <p>“Students intending to earn a certificate from CHC must complete no less than 50 percent of the courses required for the certificate in residence at CHC...”</p> <p>Note that this is not a title 5 requirement.</p>	<p>Motion to change degree requirement to match certificate requirement</p> <p>Or</p> <p>Motion to keep no minimum or a different minimum in residence requirement.</p> <p>Or</p> <p>Request more information from Admissions and Records</p>	<p>10+1: 2 SD: 6 EG: 3</p>

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Dual Enrollment GPA - Bailes	Start 4:00 5 Minutes	<input type="checkbox"/> <a href="#">Minutes from Oct 6th</a> <input type="checkbox"/> <a href="#">Non-credit Certificates</a> <input type="checkbox"/> <a href="#">Non-credit Courses</a> <input type="checkbox"/> <a href="#">Non-credit Plan</a>	Discussion on waving GPA requirements for non-credit courses for any Dual Enrollment Student.	<p>Motion to admit students in adult education into non-credit courses without a GPA requirement or with a different GPA requirement.</p> <p>OR</p> <p>Make no motion and allow the rule to stand</p>	10+1: 5 SD: 1 EG: 3
Discussion on Future Agenda Items or Requests for Updates on Past Agenda items, i.e. <a href="#">Good of the Order</a>	Start 4:05 2 Minutes	<input type="checkbox"/> No Prep	Feedback for AS in general, discussion of items that should be added to a future agenda, or requests for updates on past agenda items	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. Request updates on past agenda items.	10+1: 7 SD: 6 EG: 1

### Reports - Duration 24 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:07 3 Minutes	
President's Report	Start 4:10	<ul style="list-style-type: none"> <li>● Registration and Web Advisor</li> </ul>

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	5 Minutes	<ul style="list-style-type: none"> <li>● FACC is organizing training on Academic Freedom and DEIA work - need to value equity work, but also need to maintain control over what and how we teach in our rooms and how we support our students.             <ul style="list-style-type: none"> <li>○ <a href="#">Register for Equity and Anti-Racism in Academic Freedom</a> - April 25, 2:00pm – 3:00pm</li> <li>○ <a href="#">Register for The Student Voice in Academic Freedom</a> - May 23, 2:00pm – 3:00pm</li> </ul> </li> <li>● <a href="#">AB 705 Advocacy Email</a></li> <li>● SLO Rotation is up to the department</li> </ul>
<b>1<sup>st</sup> meeting of the month (3 mins):</b> <b>A. Classified Senate (Mello)</b> <b>B. CTA Report (McLaren)</b> <b>C. API Association (DiPonio)</b>	Start 4:15 9 Minutes	
2 <sup>nd</sup> meeting of the month: (3 mins): A. Student Senate Report (Alexander) B. Treasurer’s Report (DiBartolo)	Start 4:10 6 Minutes	
<b>1<sup>st</sup> meeting of the month (3 mins):</b> <b>A. Chairs (Andrews)</b> <b>B. Honors Steering (Cannon)</b> <b>C. Curriculum (Di Ponio)</b>	Start 4:24 9 Minutes	Curriculum Updates: The following are new classes and programs that are being addressed by the Curriculum Committee. <ul style="list-style-type: none"> <li>● New Courses             <ul style="list-style-type: none"> <li>○ MULTI 191 History, Practices, and Culture of Making</li> <li>○ VOC/N 624 Home Health Aide Theory</li> <li>○ VOC/N 625 Home Health Aide Clinical</li> <li>○ HSE/N 602 Meditation for Health and Wellness</li> <li>○ HSE/N 603 Disc (Frisbee) Sports</li> </ul> </li> <li>● New Programs             <ul style="list-style-type: none"> <li>○ Certified Nursing Assistant</li> </ul> </li> </ul>

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2 <sup>nd</sup> meeting of the month: (3 mins) A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren)	Start 4:16 9 Minutes	
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Adjournment. 4:33 pm.

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## Future Business

- SLO Rotations
- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- On hold: Anti-racism (Bartlett)
  - o Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
  - o Draft Social Media Policy
  - o Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

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## *Mission, Vision, & Values*

### *Mission Statement*

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

# Crafton Hills College | Academic Senate Agenda

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from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

## *Vision Statement*

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

## *Institutional Values*

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.