

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

March 16, 2022

Time and Location

3 PM - 4:30 PM Via Zoom Link:
<https://cccconfer.zoom.us/j/98822892587>

Next Meeting

April 6, 2022

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Future Business and Updates
- Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One help us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

Strategic Directions

1. Promote Student Success
2. Build Campus Community
3. Develop Teaching + Learning Practices
4. Expand Access
5. Enhance Value to the Surrounding Community
6. Promote Effective Decision Making
7. Develop Programs + Services
8. Support Employee Growth
9. Optimize Resources

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.
5. Create a research agenda to analyze and understand disproportionate impact.

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

Crafton Hills College | Academic Senate Minutes

Members





(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	8	8
Available Seats	4	1	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Macamay, Mariana	Ferrari, Ed (LAM)	Cline, Melissa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	McLaren, Meridyth		Pfahler, Diane (Career Ed & Human Dev.)	Hamlett, Cynthia
	McKee, Julie	Jaques, Paul	Serrano, Thomas		Alex Beechko (SINS)	Mello, Brandi (SINS)
	Olivera, Chris	Juan, Shirley	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests: Cindy Griffith, John Spevak, Lisa Mills, Gio Sosa, Dan Word, Kay Weiss, Joe Cabrales, Jeff Schmidt

Agenda Items

Preliminary Business - Duration 8 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President Brandi Bailes called the meeting to order at 3:02 pm. Read the list of names of the API victims of the shooting in Atlanta a year ago. Called for a moment of silence in remembrance.
Announcements (3 minutes)	Start 3:01 3 Minutes	None
Statements from the public 3 per speaker 15 minutes max	0 minutes	
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	Start 3:04 5 Minutes	<p>Congratulations <u>tenure recipients!</u></p> <ul style="list-style-type: none">  Danielle McCoy  Krista Ivy  Iris Kern-Foster  Amanda Ward <p>Other kudos for faculty, Avenue Q show</p>

Main Business - Duration 51 minutes

Item and Presenter	Approximate Start Time and	Prep Material	Goals and Notes	Examples of Actions
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[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

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	Duration in Minutes			
Approval of Minutes - Bailes	Start 3:09 3 Minutes	<input type="checkbox"/> Minutes Mar 2, 2022	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to make sure motions are accurately reflected in minutes.</p>	Motion: to approve the minutes, with spelling change (Andrews, Bartlett, MSC 1 Abstention - Green)
Educational Master Plan Feedback	Start 3:12 25 minutes	<p>Consider these questions:</p> <p><input type="checkbox"/> What are we doing well both college-wide and in instruction?</p> <p><input type="checkbox"/> What can we improve upon both college-wide and in instruction?</p>	<p>This listening session is a guided discussion to give guidance for the new Educational Master Plan in its beginning stages.</p> <p>Suggestions and ideas for the plan were provided.</p> <ul style="list-style-type: none"> ● Integration of student services into the plans ● Growing enrollment ● Furniture and materials that are conducive to student centered learning ● Not a user friendly campus - need a student centered campus with signage, information ● Integrate equity plan ● More computer classrooms ● Accessibility support ● Technology integration 	No action

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			<ul style="list-style-type: none">• Full time PD Coordinator• Better, more refined website• Student support centers• Land acknowledgement• Part time work space, more, better• Make sure faculty have what they need to teach, make sure students know what is going on with classes, need to be able to cover classes when we have other things we have to do• Expand programs and curriculum - cross department synergy - gaming degree• More support in student life office• Better lighting in parking lot N• Storage spaces• Front desk support in counseling and career center• Technology and money for hyflex• Parking structure• Budgetary support for outreach efforts• Integrating cool things we do into a plan - fully integrating student life into our plan• Monetary support for Online course reviewers• Integrate the guided pathways <p>Faculty will be participating on a variety of other listening opportunities. Other ideas can be sent to Gio.</p>	
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<p>Default Canvas Homepage</p>	<p>Start 3:37 5 minutes</p>	<p><input type="checkbox"/> Homepage</p>	<p>After appropriate input from ETC and others, it is hoped that AS will approve this home page as a template that might be automatically added to face-to-face enrolled courses. Instructors can choose not to use it. The goal is to give a high-quality, low-maintenance option for instructors to allow students to view their syllabus and student support.</p> <p>Discussion: some technical questions about where links go ? about how it would work with counseling</p>	<p>Motion: to approve the homepage (Andrews, Brink, MSC)</p>
<p>Starfish Messaging Templates</p>	<p>Start 3:42 12 minutes</p>	<p><input type="checkbox"/> Messaging Templates</p>	<p>These templates will be reviewed at the next District Applications Work Group (DAWG). These will define all automated Starfish messaging to students.</p> <p>Some discussion at adding students' personal emails</p>	<p>Review and give feedback to ensure that the messaging follows pedagogical standards set by faculty.</p>
<p>5th Wednesday Meeting</p>	<p>Start 3:54 4 minutes</p>	<p><input type="checkbox"/> No Prep</p>	<p>Do we want to have a gathering, snacks, or coffee and desserts?</p> <p>Discussion: none</p>	<p>Motion: to meet and spend up to \$150 for food (McLaren, Bartlett, MSC)</p>
<p>Discussion on Future Agenda Items or Requests for Updates on Past Agenda items,</p>	<p>Start 3:58 2 Minutes</p>	<p><input type="checkbox"/> No Prep</p>	<p>Feedback for AS in general, discussion of items that should be added to a future agenda, or requests for updates on past agenda items</p>	<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. Request updates on past agenda items.</p>

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i.e. Good of the Order			Future item: Has been confusion with issues such as SLO rotations and syllabus items, for example. Clarity helps to improve communication.
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Reports - Duration 24 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:00 3 Minutes	<p>Keith Wurtz reported. Books+ will continue next year. Available in summer? Yes - Summer 2022, Fall 2022 and Spring 2023</p> <p>Delmy Spencer reported: Guided Pathways submitted an application for support in Career and Guided pathways and scheduling. Will this extend the ZTC timeline? It may.</p> <p>Joe Cabrales: any questions on the email he sent out, reach out to him</p>
President's Report	Start 4:03 7 Minutes	<ul style="list-style-type: none"> ● Updates to agenda - more information to help faculty understand what Senate is and does ● Chaffey College's 11 + 1 ● Update on Board Member Longville's comments from a previous board meeting on budget ● Upcoming Board meetings on Campus <ul style="list-style-type: none"> ○ April 14th Crafton campus LRC 231 ● Masking update ● Definitions from SEAC - can move our anti racism resolution forward now ● Course Caps update

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		<ul style="list-style-type: none"> FACC is organizing training on Academic Freedom and DEIA work - need to value equity work, but also need to maintain control over what and how we teach in our rooms.
<p>1st meeting of the month (3 mins):</p> <ul style="list-style-type: none"> A. Classified Senate (Mello) B. CTA Report (McLaren) C. API Association (DiPonio) 	<p>Start 4:10 9 Minutes</p>	
<p>2nd meeting of the month: (3 mins):</p> <ul style="list-style-type: none"> A. Student Senate Report (Alexander) B. Treasurer's Report (DiBartolo) 	<p>Start 4:10 6 Minutes</p>	<ul style="list-style-type: none"> A. None B. Account Balance is \$2457.53
<p>1st meeting of the month (3 mins):</p> <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) 	<p>Start 4:19 9 Minutes</p>	<p>Curriculum Updates: The following are new classes and programs that are being addressed by the Curriculum Committee.</p> <ul style="list-style-type: none"> • New Courses <ul style="list-style-type: none"> ○ MULTI 191 History, Practices, and Culture of Making ○ VOC/N 624 Home Health Aide Theory ○ VOC/N 625 Home Health Aide Clinical ○ HSE/N 602 Meditation for Health and Wellness ○ HSE/N 603 Disc (Frisbee) Sports • New Programs <ul style="list-style-type: none"> ○ Certified Nursing Assistant
<p>2nd meeting of the month: (3 mins)</p> <ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) 	<p>Start 4:16 9 Minutes</p>	<ul style="list-style-type: none"> A. Will be bringing the revised CHC 062 course back to senate. ? about CHC 062 - why offer it if not transferable? Could make it a non-credit course.

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<p>C. Review Workgroup (McLaren)</p>		<p>B. Working with the research office to develop a student survey about student perceptions of the library. Working on outreach events for faculty. First one tomorrow at noon - will have pizza. Suggestion to integrate the library into the</p> <p>C. Finished revisions of 062 and returned to ETC. Finished Decentering Whiteness Resolution Draft. Will submit to Exec to agendize at a future AS meeting.</p>
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Adjournment. 4:23 pm.

Future Business

- Course Caps
- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- On hold: Anti-racism (Bartlett)
 - o Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
 - o Draft Social Media Policy
 - o Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.