

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 (“Ten Plus One”) and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially requires that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate,
OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

February 16, 2022

Time and Location

3PM - 4:30 PM Via Zoom Link:
<https://cccconfer.zoom.us/j/98822892587>

Next Meeting

March 2, 2022

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Good of the Order
- Reports

Additional Documents

Additional documents are linked in the preparation section of each agenda item.

Members



(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	8	8
Available Seats	4	1	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Moreno, Mariana	Ferrari, Ed (LAM)	Cline, Melissa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	McLaren, Meridyth		Pfaler, Diane (Career Ed & Human Dev.)	Hamlett, Cynthia
	McKee, Julie	Jaques, Paul	Serrano, Thomas			Mello, Brandi (SINS)
	Olivera, Chris	Juan, Shirley	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				


Guests: Kevin Horan, Rejoice Chavira, Delmy Spencer, Nayeli Frutuoso Castro, Natalie Hinton, Jasmine Mejia, Michelle Riggs, Ange Rodriguez, Lisa Mills, Dan Word, Keith Wurtz, Ivan Pena, Luke Bixler, Judy Cannon, Gio Sosa, Robert Alexander

Agenda Items

Preliminary Business - Duration 6 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President Brandi Bailes called the meeting to order at 3:00 pm.
Announcements (3 minutes)	Start 3:01 3 Minutes	<p>  Birthday Shoutouts Rich Hughes Shirley Juan Sabrina Jimenez Danielle McCoy Ashely Hayes </p>  <p> 50th Anniversary Gala - April 21st - casual dress - green and yellow or Crafton attire. Tickets \$50 for employees. Info on website. Can sponsor a student or other projects even if you don't attend the Gala. </p> <p> Crafton has a new athletics logo. Suggestions from student athletes and coaches. Will see about getting attire available in the bookstore. Request for stickers as well. </p> <p> Student of the Year nomination deadline has been extended to April 1. </p>
Statements from the public 3 per speaker 15 minutes max	0	None

Crafton Hills College | Academic Senate Minutes

<p>Kudos and Comradery - Highlighting Faculty Work and Open Discussion</p>	<p>Start 3:04 5 Minutes</p>	<p>Why are elevator jokes so classic and good? From Kevin - Kudos to everyone for getting out of bed this morning! Hang in there</p> <p>Jimmy Grabow - fabulous job on your PPR.</p> <p>To Rejoice for all her work on the student ambassador program</p> <p>They work on many levels.</p>	
----------------------------------------------------------------------------	---------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------

Main Business - Duration 63 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions
<p>Approval of Minutes - Bailes</p>	<p>Start 3:09 3 Minutes</p>	<p><input type="checkbox"/> Minutes Feb 2, 2022</p>	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to make sure motions are accurately reflected in minutes.</p>	<p>Motion: to move student ambassador program to earlier in the agenda (Andrews, DiPonio, MSC)</p> <p>Motion: to approve the minutes (DiPonio, Bartlett, MSC) Discussion: None</p>

Crafton Hills College | Academic Senate Minutes

CTE Updates - Green	Start 3:12 10 Minutes	<input type="checkbox"/> CNA Program (for reference)	Home Health Care curriculum has been submitted for review to support the CNA program. EMS advisories to try to help community partners build their employee bank.	No action is needed.
Guided Pathways Scale of Adoption Assessment (SOAA) - SOSA	Start 3:22 15 Minutes	<input type="checkbox"/> SOAA <input type="checkbox"/> More Information on the SOAA from the California Community Colleges Chancellor's Office	<p>From CCCCO: <i>The SOAA is an assessment tool designed by the Community College Research Center (CCRC) from Columbia University Teachers College; the tool itself is designed to help stakeholders at the college assess and address how far along they are in adopting essential guided pathways practices at scale. These essential practices were identified as being high-impact, evidence-based practices from research conducted by CCRC and discussed in Redesigning America's Community Colleges: A Clearer Path to Student Success (Bailey, Smith Jaggars, & Jenkins, 2015).</i></p> <p>Gio presented the process and the tool. Breakout Rooms to discuss the pillars. Questions and clarifications were addressed. Is this tied into accreditation? Not directly, but it could be used as evidence for meeting standards.</p>	Give Feedback on the report and add any missing details.
The Military Articulation Platform and MilCPL - Mills	Start 3:37 10 Minutes	<input type="checkbox"/> Norco College MAP Page	MAP is basically a spin-off of Assit.org that houses articulation agreements between Joint Service Transcripts (JST), transcripts that are given to military personnel for their occupational training while in the military, and a specific college.	Motion of support or Request for more information or Request for it to be seen by another Senate sub-committee

			<p>If the articulation is approved, it will then be housed in MAP where Veterans can upload their JST's and see what credit they will be awarded at Crafton and other schools that are a part of MAP. As of right now, there are approximately 12 schools that are working towards building these articulations; however, Norco college, who is the leader of this program, has just onboarded another 50 community colleges that will start housing articulations in MAP. The goal is to have all California community colleges represented in MAP and to have MAP become a part of the exit process when a service member is exited from the military.</p> <p>Do we have flyers for the program for the welcome back tables? No, program not live yet. Timeline for when this will happen? Working with CTE programs right now. Recommending course equivalency will be the role of the faculty. Chairs? Could be, but may be other faculty as well.</p>	
<p>COVID 19 Student Ambassador Program - Chavira</p> <p>Moved to top of agenda</p>	<p>Start 3:47 10 Minutes</p>	<p><input type="checkbox"/> Local Student Ambassadors Target Low Campus Vaccination Rates</p>	<p>With IEHP funds and San Bernardino County Public Health Department training, SBCCD has hired eight CHC/SBVC students to be peer-to-peer ambassadors to disseminate accurate information on COVID-19 vaccine safety.</p> <ul style="list-style-type: none"> ● Jasmine Mejia, CHC Student ● Natalie Hinton, CHC Student 	




			<ul style="list-style-type: none"> ● Nayeli Frutuoso Castro, CHC Student ● Carina Gutierrez, CHC Student ● Sophia Zamora, SBVC Student ● Allison McInerny, SBVC Student ● Gina Garcia, SBVC Student ● Peace Chinaemerem, Student <p>Target audience - unvaccinated students. \$3000 for student ambassadors - 4 were selected. Goal - to increase vaccination rates by 10%, includes both Crafton and Valley Students presented their stories.</p>	
Good of the Order	Start 3:57 3 Minutes		Feedback for AS in general and items that should be added to a future agenda	<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p> <p>Caps discussion Feedback from faculty teaching dual enrollment courses.</p>

Reports - Duration 21 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
------	------------------------------------------------	---------

Crafton Hills College | Academic Senate Minutes

Administration's Report	Start 4:00 3 Minutes	<p>Kevin Horan reported: All campus meeting on Friday. Email and text went out to everyone about return to in person services and instruction. Services will continue to be remote on Friday.</p> <p>Are we doing welcome tables the first week? Yes. Do we have any budget for snacks and beverages? Will check with Delmy but should be able to have something. New food service in the Queen Bean location - still working out the details. Will refer to the new place as the "Place formally known as Queen Bean."</p>
President's Report	Start 4:03 10 Minutes	<ul style="list-style-type: none"> • There is funding for student retention and recruitment Registration and Web Advisor both AS Presidents have reminded the Chancellor of the importance of streamlining and adjusting language in the registration process and within Webadvisor. • Senate has an updated webpage and a new logo. 
<p>1st meeting of the month (3 mins):</p> <ul style="list-style-type: none"> A. Classified Senate (Mello) B. CTA Report (McLaren) C. API Association (DiPonio) 	Start 4:13 9 Minutes	
2nd meeting of the month: (3 mins):	Start 4:13 6 Minutes	<ul style="list-style-type: none"> A. Robert Alexander reported. Club Rush may move. B. Account balance: \$2333.03. The Senate workgroup began discussions on ideas for changing the way the annual 4.0 Scholarship from AS is

Crafton Hills College | Academic Senate Minutes

<p>A. Student Senate Report (Alexander) B. Treasurer's Report (DiBartolo)</p>		<p>awarded to students. The process will remain the same this year since applications are due from students Feb. 28. Any decisions made about this would take effect next year. If you would like to participate in this discussion in the workgroup, you are welcome to join us (second and fourth Wednesdays at 1:30pm). Please remind students to apply for scholarships by Feb. 28.</p>
<p>1st meeting of the month (3 mins): A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio)</p>	<p>Start 4:22 9 Minutes</p>	
<p>2nd meeting of the month: (3 mins) A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Academic Senate Workgroup (McLaren)</p>	<p>Start 4:19 9 Minutes</p>	<p>A. Working on a variety of things. Tech services will be making improvements in computer labs. Reviewing student satisfaction survey of DE courses. Looking at how to incorporate the equity rubric into online courses. CHC 062 being revamped. Will bring an online Canvas template to Senate that could be made available to instructors - would help with consistency and incorporating resources.</p> <p>B. Met January 28th. Working with Research Dept to create a student satisfaction survey. Library website refresh.</p> <p>C. Review workgroup is working on 4.0 Scholarship Research, CHC 062 updates, and the Decentering Whiteness Resolution.</p>

Adjournment - 4:29 pm.

Curriculum Updates

The following are new classes and programs that are being addressed by the [Curriculum Committee](#).

- New Courses
 - PHIL 103H Critical Thinking and Argumentation
 - MULTI 191 History, Practices, and Culture of Making

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

- New Programs
 - Associate Of Science Multimedia: Web Development And Interface Design
 - Originator Iris Kern-Foster
 - Virtual Reality Design Certificate Of Achievement
 - Originator Iris Kern-Foster
-

Future Business

- Public Comment from Stronger Together IE
 - Lessons Learned: Forums on Race, Healing & Action – Hannon
 - Registration and Web Advisor
 - Tutoring and STEM Center Roles - Weiss
 - Summer Schedule Public Documentation
 - Update deduction form - DiBartolo/McKee
 - On hold: Anti-racism (Bartlett)
 - Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
 - Social Media Policy (Bailes)
 - Draft Social Media Policy
 - Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.
-

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)