

## Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 (“Ten Plus One”) and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially requires that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate,  
OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

### Meeting Information

#### Date

February 2, 2022

#### Time and Location

3PM - 4:30 PM Via Zoom Link:  
<https://cccconfer.zoom.us/j/98822892587>

#### Next Meeting

February 16, 2022

#### Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Good of the Order
- Reports

#### Additional Documents

Additional documents are linked in the preparation section of each agenda item.

## Members

(Roll Call by Zoom Participant List)

	<b>SINS</b>	<b>LAM</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	10	9	6	5	8	8
Available Seats	4	1	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Cardoza, Shannon (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Moreno, Mariana	Ferrari, Ed (LAM)	Cline, Melissa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gilmore, Heather (SINS)
	Jimenez, Sabrina	Ivy, Krista	McLaren, Meridyth		Pfaler, Diane (Career Ed & Human Dev.)	Hamlett, Cynthia
	McKee, Julie	Jaques, Paul	Serrano, Thomas			Mello, Brandi (SINS)
	Olivera, Chris	Juan, Shirley	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests:



## Agenda Items

### Preliminary Business - Duration 6 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	
Announcements (3 minutes)	Start 3:01 3 Minutes	
Statements from the public 3 per speaker 15 minutes max	0	
Kudos and Comradary - Highlighting Faculty Work and Open Discussion	Start 3:04 5 Minutes	

### Main Business - Duration 63 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions
Approval of Minutes - Bailes	Start 3:09 3 Minutes	<input type="checkbox"/> <a href="#">Minutes 1/19</a>	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.	Motion to approve the minutes or Motion to approve the minutes with changes

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			<p>Note: Anyone can <a href="#">add a comment</a> if something needs to be edited.          Make sure the attendance record is accurate.          Bylaws say senators will be dropped after 3 absences. Check to make sure motions are accurately reflected in minutes.</p>	
Academic Senate Workgroup - McLaren	Start 3:12 5 Minutes	None	<p>Meeting Time: 1:30 - 2:30 PM          Meeting Days: 2nd and 4th Wednesday          Meeting Link:           Working on Decentering Whiteness Resolution.</p>	<p>Volunteers needed to join the workgroup.          Volunteers to recruit for the workgroup needed.</p>
Guided Pathways Updates - Robles	Start 3:17 10 Minutes	<input type="checkbox"/> <a href="#">Homepage</a> Scroll down <input type="checkbox"/> <a href="#">Maps</a>	<p>The guided pathways are now on the homepage. We are looking for volunteers to make videos for each meta-major.           We are going to post the major maps. They have all been reviewed and agreed. They should be live in about 2 weeks. Please review them for one last check.</p>	<p>Volunteer to support meta-majors AKA Career and Academic Pathways videos           Review maps for changes.</p>
ETC Charge - Hamlett	Start 3:27 15 Minutes	<input type="checkbox"/> <a href="#">Review Proposed Charge</a>	<p>The Educational Technology Committee is submitting an updated charge that delineates their work clearly for the Academic Senate to review.</p>	<p>Motion to support the charge          Motion to support the charge with changes          Motion to send it back to the sub committee with suggestions</p>
CTE Updates - Green	Start 3:42 10 Minutes	<input type="checkbox"/> <a href="#">CNA Program</a> (for reference)	<p>Home Health Care curriculum has been submitted for review to support the CNA program. EMS advisories to try to help community partners build their employee bank.</p>	<p>No action needed.</p>

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4.0 Scholarship - DiBartolo	Start 3:52 15 Minutes	None	Discussion on supporting the 4.0 scholarship or adjusting what we do with the funds ~\$1400. Ideas include scholarships for future faculty or for future/current community college employees.	Motion to support the 4.0 Scholarship or Motion to support investigating alternatives.
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## Reports - Duration 21 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:07 3 Minutes	
President's Report	Start 4:10 3 Minutes	<ul style="list-style-type: none"> <li>• Congratulations to Artour</li> <li>• VP Support Committee Spring 2022: Crafton Council and AS Workgroup</li> <li>• VP Outreach: Crafton Council and Professional Development</li> <li>• Professor of the Year</li> </ul>
<b>1<sup>st</sup> meeting of the month (3 mins):</b> A. <b>Classified Senate (Mello)</b> B. <b>CTA Report (McLaren)</b> C. <b>API Association (DiPonio)</b>	Start 4:13 9 Minutes	
2 <sup>nd</sup> meeting of the month: (3 mins): A. Student Senate Report (Alexander)	Start 4:13 6 Minutes	

B. Treasurer’s Report (DiBartolo)		
<b>1<sup>st</sup> meeting of the month (3 mins):</b> <b>A. Chairs (Andrews)</b> <b>B. Honors Steering (Cannon)</b> <b>C. Curriculum (Di Ponio)</b>	Start 4:22 9 Minutes	
2 <sup>nd</sup> meeting of the month: (3 mins) A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Review Workgroup (McLaren)	Start 4:19 9 Minutes	

Adjournment - 4:31 pm.

### Curriculum Updates

The following are new classes and programs that are being addressed by the [Curriculum Committee](#).

- New Courses
  - PHIL 103H Critical Thinking and Argumentation
  - MULTI 191 History, Practices, and Culture of Making
- New Programs
  - Associate Of Science Multimedia: Web Development And Interface Design
  - Originator Iris Kern-Foster
  - Virtual Reality Design Certificate Of Achievement
  - Originator Iris Kern-Foster



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## Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- 4.0 Scholarship - DiBartolo/Bailes
- On hold: Anti-racism (Bartlett)
  - o Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
  - o Draft Social Media Policy
  - o Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

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## Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

### Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

### Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

### Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.