

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 (“Ten Plus One”) and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially requires that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date

October 1st, 2021

Time and Location

3PM - 4:30 PM Via Zoom Link:
<https://cccconfer.zoom.us/j/98822892587>

Next Meeting

October 20, 2021

Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Good of the Order
- Reports

Additional Documents

Additional documents are linked in the preparation section of each agenda item.

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators*
Total Seats	10	9	6	5	7	8
Available Seats	4	0	0	3	4	1
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Bridges, Andrew (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Macamay, Mariana	Ferrari, Ed (LAM)	Cardoza, Shannon (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Cline, Mellisa (SINS)
	Jimenez, Sabrina	Hamlett, Cynthia	McLaren, Meridyth		Pfahler, Diane (SINS)	Gimple, Tina (SINS)
	McKee, Julie	Ivy, Krista	Serrano, Thomas			Gilmore, Heather (SINS)
	Olivera, Chris	Jaques, Paul	Williams, Gary			Mello, Brandi (SINS)
		Juan, Shirley				Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests:

Agenda Items

All documents are linked to their agenda item.

Estimated Meeting Time: 85 minutes

Preliminary Business - Duration 6 minutes

Item	Duration in Minutes	Content
Call to Order	0	
Announcements (3 minutes)	3	
Statements from the public 3 per speaker 15 minutes max	0	
Kudos - Highlighting Faculty Work	3	

Main Business - Duration 53 minutes

Item and Presenter	Duration in Minutes	Prep Material	Goal and Notes	Proposed Action
Approval of Minutes - Bailes	3	<input type="checkbox"/> Minutes 9/15	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.</p> <p>Note: Anyone can add a comment if something needs to be edited.</p>	Motion to approve minutes.

Crafton Hills College | Academic Senate Agenda

Sabbatical Committee - Bailes	5		<p>Assign 3 members to the Sabbatical Committee. There are three seats.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> • B. Andrews - Volunteered, has sat on the committee previously, member of AS, current Department Chair. • R. Greyraven - Volunteered, has sat on the committee previously, district-wide equity committee member • K. Ivy - Volunteered and is non-instructional, which has not been represented on the committee • R. McAtee - Volunteered and is non-instructional, which has not been represented on the committee. Would prefer to be selected only if needed. 	Anonymous vote of Senators to assign seats.
Quote and example for plaque and verbiage from the LRC folks - McKee	5		Approve the details for a plaque in memory of Cathrine Hendrickson.	Motion to support the verbiage and plaque.
Resolution: In support of the role of education in combating vaccine hesitancy and anxiety and COVID-19 misinformation	15	<input type="checkbox"/> Draft Resolution	<p>This is the first read of the resolution.</p> <p>The idea of the resolution is to clearly define the obligations of CHC to combat vaccine hesitancy and anxiety and COVID-19 misinformation in a way that is compassionate, fact-based, and unbiased. It has 4 whereas statements and 4 resolves.</p>	Motion to support the first read.

<p>Follow-up on Plenary Items - Ferrari/Bartlett</p> <p>Link to Plenary Documents</p>	15	<input type="checkbox"/> RR vs CD - Ferrari <input type="checkbox"/> Comparison of methods <input type="checkbox"/> Committee Decision Models (page 13)	<p>Discuss the pros and cons and details of adopting a Consensus Decision-making model as an alternative to Robert's Rules of Order.</p>	<p>Motion to accept Consensus Decision making or a motion for a workgroup to study the implications.</p>
<p>Dual Enrolled GPA requirement - Wurtz</p>	5	<input type="checkbox"/> Dual enrollment eligibility section.	<p>Address obstacles facing adult education students wishing to dual enroll.</p>	<p>Motion to admit students in adult education without a GPA requirement.</p>
<p>4-Point Rubric for SLOs - Wurtz</p>	5	<input type="checkbox"/> Sample Default Rubric	<p>Create a default rubric for departments to use when SLO rubrics are not supplied.</p> <p>Note: that In-Service day(s) will allow us time to address all rubrics each Spring and Fall. AS can also use this time to make changes to the default rubric.</p>	<p>Motion to approve the default rubric.</p>
<p>Good of the Order</p>	3		<p>Feedback for AS in general and items that should be added to a future agenda</p>	<p>Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.</p>

Reports - Duration 23 Minutes

Item	Duration in Minutes	Content
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Administration's Report	3	
President's Report	5	
1st meeting of the month (3 mins): A. Classified Senate (Mello) B. CTA Report (McLaren)	6	
2 nd meeting of the month: (3 mins): A. Student Senate Report (Alexander) B. Treasurer's Report (DiBartolo)	0	
1st meeting of the month (3 mins): A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (DiPonio)	9	
2 nd meeting of the month: (3 mins) A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Ed Policy (Hughes)	0	<p>A. Educational Technology (Hamlett)</p> <p>a. ETC is currently reviewing the recently revised and updated State and Federal DE regulations that guide our DE Addendum, in-house training, and training equivalency. We are beginning to build a rubric that will facilitate a more streamlined process for verifying training equivalency and also planning to revise and update ETC's charge in the near future.</p> <p>Our current training opportunities can be found at https://www.craftonhills.edu/faculty-and-staff/online-teaching/facilitated_training_courses.php</p> <p>B. Given at 9/15 meeting C. Ed Policy (Hughes)</p>

		a. Requested Written Report
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Concluding Business - Duration 3 minutes

Item	Duration in Minutes	Content
Adjourn	0	

Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- 4.0 Scholarship - DiBartolo/Bailes
- On hold: Anti-racism (Bartlett)
 - o Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
 - o Draft Social Media Policy
 - o Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

[Mission Statement](#)

[Vision Statement](#)

[Institutional Values](#)

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Crafton Hills College | Academic Senate Agenda



The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

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