

## Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 (“Ten Plus One”) and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially requires that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate,  
OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

### Meeting Information

#### Date

November 3rd, 2021

#### Time and Location

3PM - 4:30 PM Via Zoom Link:  
<https://cccconfer.zoom.us/j/98822892587>

#### Next Meeting

November 17th, 2021

#### Meeting Outline

- Announcements
- Kudus
- Public Comment
- Main Business
- Good of the Order
- Reports

#### Additional Documents

Additional documents are linked in the preparation section of each agenda item.

## Members

(Roll Call by Zoom Participant List)

	<b>SINS</b>	<b>LAM</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	10	9	6	5	7	8
Available Seats	4	0	0	3	3	2
	<b>Andrews, Breanna</b>	<b>Bailes, Brandi</b>	<b>Brink, TL</b>	<b>Grabow, Jimmy</b>	<b>de los Reyes, Chloe (Multilingual)</b>	Bridges, Andrew (SINS)
	<b>DiBartolo, Cheryl</b>	Bartlett, Ryan	<b>Green, Laurie</b>	<b>Macamay, Mariana</b>	<b>Ferrari, Ed (LAM)</b>	Cardoza, Shannon (SINS)
	<b>Hellerman, Steve</b>	<b>Diponio, Gwen</b>	<b>Grounds, John</b>		<b>Hughes, Rich (SINS)</b>	<b>Cline, Melissa (SINS)</b>
	<b>Jimenez, Sabrina</b>	<b>Hamlett, Cynthia</b>	<b>McLaren, Meridyth</b>		<b>Pfaler, Diane (Career Ed &amp; Human Dev.)</b>	Gilmore, Heather (SINS)
	<b>McKee, Julie</b>	Ivy, Krista	<b>Serrano, Thomas</b>			Mello, Brandi (SINS)
	<b>Olivera, Chris</b>	<b>Jaques, Paul</b>	<b>Williams, Gary</b>			<b>Weiler-Leon, Lindsay (SINS)</b>
		<b>Juan, Shirley</b>				
		<b>Reichert, Nicholas</b>				
		<b>Robles, Josh</b>				

Guests: Robert Alexander, Keith Wurtz, Delmy Spencer, Judy Cannon, Ivan Pena, Joe Cabrales, Mike Strong, Gio Sosa, Dan Word

## Agenda Items

### Preliminary Business - Duration 6 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	AS President called the meeting to order at 3:03 pm.
Announcements (3 minutes)	Start 3:01 3 Minutes	Birthday shoutouts! Troy Dial, Ralph Rabago, Violeta Vasquez, Mariana Macamay, Colleen Maloney-Hinds.
Statements from the public 3 per speaker 15 minutes max	0	
Kudos - Highlighting Faculty Work	Start 3:04 3 Minutes	

### Main Business - Duration 61 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Proposed Action

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Approval of Minutes - Bailes	Start 3:07 3 Minutes	<input type="checkbox"/> <a href="#">Minutes 10/20</a>	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.  Note: Anyone can <a href="#">add a comment</a> if something needs to be edited.	Motion to approve the minutes (Hamlett, Weiler, MSC 2 abstentions, de los Reyes, Serrano)
Proposed Executive Committee and Executive Team - Bailes	Start 3:10 15 Minutes	<input type="checkbox"/> <a href="#">Proposal</a> <input type="checkbox"/> <a href="#">Terms</a>	Give feedback on the new duties, positions, and release for the proposed Executive Committee. Review the membership of the proposed Executive Team.	<b>Motion:</b> to support implementing the changes in Spring 2022 Request to (Pfahler, Green, MSC)
Certified Nursing Assistants (CNA) Program - Wurtz	Start 3:25 10 Minutes	<input type="checkbox"/> <a href="#">Program Viability Report</a> <input type="checkbox"/> <a href="#">Program Viability Process</a>	Give feedback on the program's viability.	Moved to another agenda.
Final Draft: Mission, Vision, and Values	Start 3:35 10 Minutes	<input type="checkbox"/> Final Draft: <a href="#">Mission, Vision, and Values</a>	Review the updates to the MVV which have been changed to better reflect the <a href="#">Educational Master Plan</a> . The MVV has gone through over a year of revisions, which have included all constituents. Edits should now be limited to grammatical changes.	<b>Motion:</b> to approve the MVV (Jaques, Andrews, MSC)
PPR	Start 3:45 10 Minutes	<input type="checkbox"/> <a href="#">Updates to participation in the process</a> (page 8)	From the <a href="#">Planning and Program Review Committee</a> : Review the rubric section on disaggregated student success data, most notably the enhanced focus on equity and inclusion effort. Review changes to the 4yr.	<b>Motion:</b> to recommend the rubric updates and changes to process (McKee, Macamay, MSC)

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		<input type="checkbox"/> <a href="#">Instructional</a> <input type="checkbox"/> <a href="#">Non-Instructional</a>	PPR process (e.g., meetings with the PPR committee no longer required, the role of PPR coaches)	
Transcripts Updates	Start 3:55 10 Minutes	<input type="checkbox"/> <a href="#">Current Transcripts</a> <input type="checkbox"/> <a href="#">Updated Transcripts</a>	Review the updates to the transcripts. Become informed on the changes and familiar with the improved layout. Transcripts will now give more detail as far as which class(es) transfer, how and where. ? Does this calculate the different GPAs? Yes.	<b>Motion:</b> by acclamation to recommend the transcript updates (Jacques, Robles, MSC)
<a href="#">Good of the Order</a>	Start 4:05 3 Minutes		Feedback for AS in general and items that should be added to a future agenda	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.

## Reports - Duration 21 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:08 3 Minutes	<p>Keith reported on our newest award. Congratulations! Crafton Hills College has been named a 2021 Equity Champion of Higher Education for your exemplary work in awarding Associate Degrees for Transfer (ADT) to Latinx students on your campus! This was something Crafton jumped right into doing on our campus, years ago. Such good work done by everyone to get these done.</p> <p>Delmy reminded everyone about the upcoming vaccination clinic on campus. Will not include 5-11 year old vaccinations.</p> <p>Ivan - reminded about priority registration coming up</p>

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<p>President's Report</p>	<p>Start 4:11 3 Minutes</p>	<p>Written report:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <a href="#">Fall 2021 Plenary</a> is upcoming. We have 5 faculty attending. Big thank you to those faculty who are joining me at the plenary!</li> <li><input type="checkbox"/> Check out the <a href="#">November Rostrum</a> from ASCCC.</li> <li><input type="checkbox"/> <a href="#">Fall Resolutions ASCCC</a></li> <li><input type="checkbox"/> <a href="#">COVID Vaccine</a> Clinics on Campus November 10 and December 2 from noon – 5 p.m. Walk-ins welcome!</li> <li><input type="checkbox"/> 15-day notice and text of proposed rulemaking changes from the California Community Colleges Chancellor's Office titled "<a href="#">Distance Education</a>."</li> <li><input type="checkbox"/> Also mentioned the AS Liaisons - CTE,</li> </ul>
<p><b>1<sup>st</sup> meeting of the month (3 mins):</b>  <b>A. Classified Senate (Mello)</b>  <b>B. CTA Report (McLaren)</b></p>	<p>Start 4:14 6 Minutes</p>	<p>B. Meridyth was having technical issues with her microphone so Brandi reported. Negotiations continue. No updates on vaccine mandate. New podcast with interview with ACCJC VP.</p>
<p>2<sup>nd</sup> meeting of the month: (3 mins):  A. Student Senate Report  (Alexander)  B. Treasurer's Report  (DiBartolo)</p>		
<p><b>1<sup>st</sup> meeting of the month (3 mins):</b>  <b>A. Chairs (Andrews)</b>  <b>B. Honors Steering (Cannon)</b>  <b>C. Curriculum (DiPonio)</b></p>	<p>Start 4:20 9 Minutes</p>	<p>A. Meeting this Friday. Two more meetings after this one. Will be looking at making the catalog changes required by recent legislation. Will be looking at waitlist process. Have submitted Summer 2022 Schedules. Will be meeting with Mark Snowwhite about upcoming CHC History project.</p> <p>B. Received \$150,000 check for scholarships. Have managed to get the Honor's transfer agreement extended to CSUSB. Students have had their project accepted and will present at the Social and Personality</p>

		<p>Conference. CHC Research Conference in November. Student can contact Judy for more info,</p> <p>C. Met with ETC for the OER curriculum template. Will present courses and programs that have gone through Curriculum on the next agenda as a consent item. Curriculum will need to create a work group to address course naming issue.</p>
<p>2<sup>nd</sup> meeting of the month: (3 mins)</p> <p>A. Educational Technology (Hamlett)</p> <p>B. Library Taskforce (Ivy)</p> <p>C. Ed Policy (Hughes)</p>		<p><b>A. ETC needs more volunteers for their workgroup to address DE addendum.</b></p>

Adjournment - Approximately 4:29

### Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- 4.0 Scholarship - DiBartolo/Bailes
- On hold: Anti-racism (Bartlett)
  - o Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
  - o Draft Social Media Policy
  - o Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

## Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).

### Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

### Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

### Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.