Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially requires that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Meeting Information

Date

November 3rd, 2021

Time and Location

3PM - 4:30 PM Via Zoom Link: https://cccconfer.zoom.us/j/98822892587

Next Meeting

November 17th, 2021

Meeting Outline
- ☐ Announcements
- ☐ Kudus
- ☐ Public Comment
- ☐ Main Business
- ☐ Good of the Order
- ☐ Reports

Additional Documents
Additional documents are linked in the preparation section of each agenda item.

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Members
(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators
Total Seats	10	9	6	5	7	8
Available Seats	4	0	0	3	3	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Bridges, Andrew (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Moreno, Mariana	Ferrari, Ed (LAM)	Cardoza, Shannon (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Cline, Melissa (SINS)
	Jimenez, Sabrina	Hamlett, Cynthia	McLaren, Meridyth		Pfaler, Diane (Career Ed & Human Dev.)	Gilmore, Heather (SINS)
	McKee, Julie	Ivy, Krista	Serrano, Thomas			Mello, Brandi (SINS)
	Olivera, Chris	Jaques, Paul	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Juan, Shirley				
		Reichert, Nicholas				
		Robles, Josh				

Guests:

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Agenda Items

Preliminary Business - Duration 6 minutes

Item	Start Time and Duration in Minutes	Content
Call to Order	0	
Announcements (3 minutes)	Start 3:01 3 Minutes	Birthday shoutouts! Troy Dial, Ralph Rabago, Violeta Vasquez, Mariana Macamay, Colleen Maloney-Hinds.
Statements from the public 3 per speaker 15 minutes max	0	
Kudos - Highlighting Faculty Work	Start 3:04 3 Minutes	

Main Business - Duration 61 minutes

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Proposed Action
Approval of Minutes - Bailes	Start 3:07 3 Minutes	☐ Minutes 10/20	Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.	Motion to approve the minutes or Motion to approve the minutes with changes

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			Note: Anyone can add a comment if something needs to be edited.	
Proposed Executive Committee and Executive Team - Bailes	Start 3:10 15 Minutes	☐ Proposal ☐ Terms	Give feedback on the new duties, positions, and release for the proposed Executive Committee. Review the membership of the proposed Executive Team.	Motion to support implementing the changes in Spring 2022 or Fall 2022 or Request to bring back changes to the next meeting of the AS or Request to continue work at the Spring Plenary.
Certified Nursing Assistants (CNA) Program - Wurtz	Start 3:25 10 Minutes	☐ Program Viability Report ☐ Program Viability Process	Give feedback on the program's viability.	Resolution to recommend the development of the program or Request to bring back changes to a future meeting of the AS.
Final Draft: Mission, Vision, and Values	Start 3:35 10 Minutes	☐ Final Draft: Mission, Vision, and Values	Review the updates to the MVV which have been changed to better reflect the Educational Master Plan. The MVV has gone through over a year of revisions, which have included all constituents. Edits should now be limited to grammatical changes.	Motion to approve the MVV Or Request grammatical edits and motion to approve
PPR	Start 3:45 10 Minutes	☐ Updates to participation in the process (page 8) ☐ Instructional ☐ Non-Instructional	From the Planning and Program Review Committee: Review the rubric section on disaggregated student success data, most notably the enhanced focus on equity and inclusion effort. Review changes to the 4yr. PPR process (e.g., meetings with the PPR committee no longer required, the role of PPR coaches)	Resolution to recommend the rubric updates and changes to process or Request for changes or more information from the PPRC.

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Transcripts Updates	Start 3:55 10 Minutes	☐ [Current Transcripts](#) ☐ [Updated Transcripts](#)	Review the updates to the transcripts. Become informed on the changes and familiar with the improved layout.	Resolution by acclamation to recommend the transcript updates or Resolution to recommend the transcript updates or Request for changes from the PPRC to AS.
[Good of the Order](#)	Start 4:05 3 Minutes		Feedback for AS in general and items that should be added to a future agenda	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.

Reports - Duration 21 Minutes

Item	Approximate Start Time and Duration in Minutes	Content
Administration's Report	Start 4:08 3 Minutes	
President's Report	Start 4:11 3 Minutes	Written report: ☐ [Fall 2021 Plenary](#) is upcoming. We have 5 faculty attending. Big thank you to those faculty who are joining me at the plenary! ☐ Check out the [November Rostrum](#) from ASCCC. ☐ [Fall Resolutions ASCCC](#) ☐ [COVID Vaccine](#) Clinics on Campus November 10 and December 2 from noon – 5 p.m. Walk-ins welcome!

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		☐ 15-day notice and text of proposed rulemaking changes from the California Community Colleges Chancellor's Office titled "Distance Education."

1st meeting of the month (3 mins):
    A. Classified Senate (Mello)
    B. CTA Report (McLaren)
	Start 4:14
	6 Minutes	

2nd meeting of the month: (3 mins):
    A. Student Senate Report (Alexander)
    B. Treasurer's Report (DiBartolo)		

1st meeting of the month (3 mins):
    A. Chairs (Andrews)
    B. Honors Steering (Cannon)
    C. Curriculum (DiPonio)
	Start 4:20
	9 Minutes	

2nd meeting of the month: (3 mins)
    A. Educational Technology (Hamlett)
    B. Library Taskforce (Ivy)
    C. Ed Policy (Hughes)		

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Adjournment - Approximately 4:29

Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- 4.0 Scholarship - DiBartolo/Bailes
- On hold: Anti-racism (Bartlett)
    - Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions.
- Social Media Policy (Bailes)
    - Draft Social Media Policy
    - Goal: Review and give feedback on any updates to the draft social media policy presented at the District Assembly.

Administrative Procedures (AP) and Board Policies (BP)

Please see the Academic Senate pages of the Crafton Hills College website for information on Administrative Procedures and Board Policies.

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

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