

Senate Meeting Minutes 9.15.2021



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [The Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

Crafton Hills College

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators*
Total Seats	10	9	6	5	7	8
Available Seats	4	0	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Bridges, Andrew (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Macamay, Mariana	Ferrari, Ed (LAM)	Cardoza, Shannon (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Cline, Mellisa (SINS)
	Jimenez, Sabrina	Hamlett, Cynthia	McLaren, Meridyth			Gimple, Tina (SINS)
	McKee, Julie	Ivy, Krista	Serrano, Thomas			Gilmore, Heather (SINS)
	Olivera, Chris	Jaques, Paul	Williams, Gary			Mello, Brandi (SINS)
		Juan, Shirley				Weiler-Leon, Lindsay (SINS)
		Reichert, Nicholas				
		Robles, Josh				

Guests: Keith Wurtz, Kay Weiss, Judi Cannon

Agenda Items

All documents are linked to their agenda item.

Estimated Meeting Time: 86 minutes

Preliminary Business

Item	Discussion	Action
Call to Order	AS President Brandi Bailes called the meeting to order at 3:15 pm.	
Announcements (3 minutes)	<ul style="list-style-type: none"> Mark Snowwhite for the CHC 50th anniversary publication. Info is published on the website. Please submit any pictures or other items of acknowledgment and/or celebration that could be included. Will have a forum for people to come and share stories. Also will have an advisory committee if anyone wants to participate in the organizing of the book. ? about a student run newsletter/publication. Used to be one "The DustCloud." Would be great to have it started again (with a new name). 	
Statements from the public (3 minutes per speaker)	Download the University Transfer announcement into Canvas	

Main Business

Item	Discussion	Action
Approval of Minutes (3 minutes) <u>Minutes 9/1</u> <i>Goal: Assess the written record to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.</i>	Motion: to reorder agenda (Brink, Bartlett, MSC) Motion: to approve the 9/11/21 minutes (Barlett, Weiler , MSC)	

<p>Note: Anyone can add a comment if something needs to be edited.</p>		
<p>On hold or in progress – 0 Min</p>	<ul style="list-style-type: none"> ● On hold: Anti-racism (Bartlett) <ul style="list-style-type: none"> ○ Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions. ● Social Media Policy (Bailes) <ul style="list-style-type: none"> ○ <u>Draft Social Media Policy</u> <ul style="list-style-type: none"> ○ <i>Goal: Review and give feedback on any updates to the draft social media policy presented at District Assembly.</i> ○ This item will remain on the agenda until it has been approved by the District Assembly now Chancellor's Council 	
<p>OER Liason - 3 Minutes</p> <p>Goal: Support the appointment of Ed Ferrari as OER Liaison.</p>	<p>We need a motion in support of Ed Ferrari as OER Liaison.</p>	<p>Motion: to support (Brink, Andrews, MSC)</p>
<p>Tenure Committee - 10 minutes - Bailes/McLaren/Wurtz/Horan</p> <p>Goal: Address membership of tenure</p>	<p>We need to assign a member to the Tenure review committee. We have three seats.</p> <p>Suggestions:</p> <p>Jodi Hanely - Volunteered and has sat on the committee previously</p> <p>Brandi Bailes - Has release and has positions on AS and SBCCDTA</p> <p>Ryan Bartlett - Volunteered, member of AS - asked to be removed, will support Chris' volunteering</p> <p>Chris Olivera - Volunteered, member of AS, nominated by an AS member</p> <p>Any member of the AS Executive Committee?</p> <p>Any members of AS Body?</p>	

	<p>Have a poll to do a confidential vote. Or we can discuss. Secret vote requested.</p> <p>Poll was distributed. Chris Olivera was voted in.</p>	
<p>Tenure Process Negotiations Feedback - 25 minutes - Bailes/McLauren/Wurtz/Horan</p> <p>Tenure Process Proposal Tenure Process Formatting Removed - Please give feedback and suggestions here.</p> <p>Goal: Make detailed suggestions for the tenure review process. This does not include the evaluation process.</p>	<p>Points to keep in mind:</p> <ul style="list-style-type: none"> ● The evaluation process has already been negotiated. <ul style="list-style-type: none"> ○ SBCCDTA would like us to be mindful of not allowing the Tenure Review Committee to be an additional evaluation. ● There is a need for transparency and flexibility in the process. <ul style="list-style-type: none"> ○ If we are too detailed in the process, even the smallest change will need to be renegotiated. ● There is a need for the untenured faculty member to have a voice in the process. <p>Breakout rooms to discuss suggestions for input.</p>	
<p>Sabbatical Committee - 5 minutes - Bailes/McLauren/Wurtz/Horan</p> <p>Goal: Address membership of Sabbatical</p>	<p>We need to assign a member to the Sabbatical Committee. There are three seats.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> ● B. Andrews - Volunteered, has sat on the committee previously, member of AS, Safe Space Ally, and Lead Trainer ● R. Greyraven - Volunteered, has sat on the committee previously, district-wide equity committee member ● C. Hinds - Volunteered and has sat on the committee previously <p>Have 3 seats and 3 volunteers. Would like to have a non instructional person participate. Krista Ivy volunteered. Now have 4 people for 3 seats. Need to do a poll.</p>	
<p>Follow-up on Plenary Items - 10 mins - Ferrari/Bartlett/Bailes</p> <p>Link to Plenary Documents</p>	<p>Consensus Decision making is an option. Ed Ferrari is willing to look into it. Ryan Bartlett will also review.</p>	

<i>Goal: Continue to update and review items from the Fall plenary.</i>	Executive Committee and Executive Team first draft for agenda at Sept 15 meeting.	
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Reports

Item	Discussion	Action
Administration's Report (3 mins)		
President's Report (5 mins)		
1 st meeting of the month (3 mins): <ul style="list-style-type: none"> A. Classified Senate (Jaco/Mello) B. CTA Report (McLaren) 		
2nd meeting of the month: (3 mins): <ul style="list-style-type: none"> A. Student Senate Report (Alexander) B. Treasurer's Report (DiBartolo) 	<ul style="list-style-type: none"> A. None B. Balance stands at \$ \$2344.06. 	
1 st meeting of the month (3 mins): <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (DiPonio) 		
2nd meeting of the month: (3 mins) <ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Ed Policy (Hughes) 	<ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) Extended to 10 minutes. <ul style="list-style-type: none"> a. Survey Results b. Survey Results Disaggregated. <p>Results of the survey were reviewed. ?about pedagogy resources, newspaper access and</p> <ul style="list-style-type: none"> C. Ed Policy (Hughes) 	

Concluding Business

Item	Discussion	Action
Good of the Order (3 minutes) <i>Goal: Comments and complements for AS in general and items that should be added to a future agenda</i>		
Adjourn		

Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- 4.0 Scholarship - DiBartolo/Bailes

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).