

Senate Meeting Agenda 9.1.2021



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [The Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

Crafton Hills College

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators*
Total Seats	10	9	6	5	7	8
Available Seats	4	0	0	3	4	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	de los Reyes, Chloe (Multilingual)	Bridges, Andrew (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Moreno, Mariana	Ferrari, Ed (LAM)	Cline, Mellisa (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John		Hughes, Rich (SINS)	Gimple, Tina (SINS)
	Jimenez, Sabrina	Hamlett, Cynthia	McLaren, Meridyth			Gilmore, Heather (SINS)
	McKee, Julie	Ivy, Krista	Serrano, Thomas			Mello, Brandi (SINS)
	Olivera, Chris	Jaques, Paul	Williams, Gary			Weiler-Leon, Lindsay (SINS)
		Juan, Shirley				
		Reichert, Nicholas				
		Robles, Josh				

Guests:

Agenda Items

All documents are linked to their agenda item.

Estimated Meeting Time: 86 minutes

Preliminary Business

Item	Discussion	Action
Call to Order		
Statements from the public (3 minutes per speaker)		
TESS Report - Bixler (3 minutes)		
<p>Approval of Minutes and Voting Record for 2/17/2021 (3 minutes)</p> <p>Voting Record 5/5 Minutes 8/18 Voting Record 8/18</p> <p><i>Goal: Assess the written record to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.</i></p> <p>Note: Anyone can add a comment if something needs to be edited.</p>		

Preliminary Reports

Item	Discussion	Action
Administration's Report (3 mins)		
President's Report (5 mins)	<ul style="list-style-type: none"> ● Committees to be reviewed by Admin ● Committee Chair Training ● Outdoor office space 	

	<ul style="list-style-type: none"> ● Data and Research Task Force (DRTF) ● Evaluations <ul style="list-style-type: none"> ○ Large amount this Fall ● New District Committees <ul style="list-style-type: none"> ○ District Budget Advisory Committee <ul style="list-style-type: none"> ■ (2 from each campus) 3rd Thursday at 2pm ○ District Program Review Committee <ul style="list-style-type: none"> ■ (1 from each campus - Campus Planning and Program Review Committee membership preferred) 2nd Tuesday at 10:30am (dark in June & July) (AS VP) ○ District Diversity, Equity, & Inclusion Advisory Committee <ul style="list-style-type: none"> ■ (2 from each campus) 2nd Tuesday at 3pm ○ Facilities Advisory Committee <ul style="list-style-type: none"> ■ (1 from each campus) TBD ○ Policies & Procedures Advisory Committee <ul style="list-style-type: none"> ■ (1 from each campus) 2nd Wednesday at 2pm (AS Prez) ● Attending Committees Vs Joining Committees 	
<p>1st meeting of the month (3 mins):</p> <ul style="list-style-type: none"> A. Classified Senate (Jaco/Mello) B. CTA Report (McLaren) 		
<p>2nd meeting of the month: (3 mins):</p> <ul style="list-style-type: none"> A. Student Senate Report (Alexander) B. Treasurer’s Report (DiBartolo) 		

Old Business

Item	Discussion	Action
<p>On hold or in progress – 0 Min</p>	<ul style="list-style-type: none"> ● On hold: Anti-racism (Bartlett) <ul style="list-style-type: none"> ○ Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definitions. ● Social Media Policy (Bailes) <ul style="list-style-type: none"> ○ <u>Draft Social Media Policy</u> <ul style="list-style-type: none"> ○ <i>Goal: Review and give feedback on any updates to the draft social media policy presented at District Assembly.</i> ○ This item will remain on the agenda until it has been approved by the District Assembly now Chancellor's Council 	
<p>Follow-up on Plenary Items - 0 mins - Ferrari/Bartlett/Bailes</p> <p>Link to Plenary Documents</p> <p><i>Goal: Continue to update and review items from the Fall plenary.</i></p>	<p>Consensus Decision making is an option. Ed Ferrari is willing to look into it. Ryan Bartlett will also review.</p> <p>Executive Committee and Executive Team first draft for agenda at Sept 15 meeting.</p>	
<p>Bylaws Update - 5 minutes - Bailes</p> <p>Link to edited bylaws</p> <p><i>Goal: Review updates to bylaws to ensure they reflect the motion allow FT faculty to nominate PT faculty for their area seats and edit bylaws to reflect this change (Ferrari, DiPonio) and increase overall PT senator seats from 4 to 8 and edit bylaws to reflect this change</i></p>		

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New Business

Item	Discussion	Action
Welcome Part-time Senators - 1 minute - Bailes	<ul style="list-style-type: none"> ● Cline, Mellisa (SINS) ● Gimple , Tina (SINS) ● Gilmore, Heather (SINS) ● Mello, Brandi (SINS) ● Weiler-Leon, Lindsay (SINS) ● Andrew Bridges (SINS) 	
Mission, Vision, and Values - 10 minutes - Sosa/Bailes Link to MVV Document <i>Goal: Review and give feedback on the Mission, Vision, and Values statements for CHC.</i> <i>Note: Anyone with the link can comment on this document. However, comments added without the name of a senator to sponsor them during discussion may not be addressed by the senate body.</i>		
Facilities Master Plan - 10 minutes - Strong Link to Master Plan <i>Goal: Review and give feedback on the yellow highlighted facilities master plan updates.</i> <i>Note: Anyone with the link can comment on this document. However, comments added without the name of a senator to sponsor them during discussion may not be addressed by the senate body.</i>		

<p>Tenure and Sabbatical Committees - 10 minutes - Bailes/McLauren/Wurtz/Horan</p> <p>Goal: Address membership of tenure and sabbatical committees</p>	<p>Who should be assigned to these committees? How often should it change? How should we address it in the bylaws?</p>	
<p>Tutoring Center data & Tutoring Center Task Force - 10 minutes - Reichart</p> <p><i>Goal: Review tutoring data and updates and recruit for the GET SET task force.</i></p>	<p>GET SET</p> <p>Growing Engagement in Tutoring and Supporting Embedded Tutors</p>	

AS Sub-Committee/Committee Assignment Reports

Item	Discussion	Action
<p>1st meeting of the month (3 mins):</p> <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (DiPonio) 		
<p>2nd meeting of the month: (3 mins)</p> <ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Ed Policy (Hughes) 		

Concluding Business

Item	Discussion	Action
Announcements (3 minutes)		
Good of the Order (3 minutes)		

<i>Goal: Comments and complements for AS in general and items that should be added to a future agenda</i>		
Adjourn		

Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Summer Schedule Public Documentation
- Update deduction form - DiBartolo/McKee
- 4.0 Scholarship - DiBartolo/Bailes

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).