

Senate Meeting Agenda 8.18.2021



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [The Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

Crafton Hills College

Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

Members

(Roll Call by Zoom Participant List)

	SINS	LAM	Career Ed & Human Dev.	Student Services	Senators at Large	Part-Time Senators*
Total Seats	10	9	6	5	7	4
Available Seats	4	0	0	3	5	2
	Andrews, Breanna	Bailes, Brandi	Brink, TL	Grabow, Jimmy	Hughes, Richard	Tina Gimple (SINS)
	DiBartolo, Cheryl	Bartlett, Ryan	Green, Laurie	Moreno, Mariana	Edward Ferrari	Andrew Bridges (SINS)
	Hellerman, Steve	Diponio, Gwen	Grounds, John			
	Jimenez, Sabrina	Hamlett, Cynthia	McLaren, Meridyth			
	McKee, Julie	Ivy, Krista	Serrano, Thomas			
	Olivera, Chris	Jaques, Paul	Williams, Gary			
		Juan, Shirley				
		Reichert, Nicholas				
		Robles, Josh				

*part-time senators will be elected in Fall of 2021

Guests:

Agenda Items

All documents are linked to their agenda item.

Estimated Meeting Time: 68 minutes

Preliminary Business

Item	Discussion	Action
Call to Order	AS President Brandi Bailes called the meeting to order at 3:04 pm.	
Statements from the public (3 minutes per speaker)	None	
TESS Report - Bixler (3 minutes)	None	
<p>Approval of Minutes and Voting Record for 2/17/2021 (3 minutes)</p> <p><u>Minutes 5/5</u></p> <p>Goal: Assess the written record to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.</p> <p>Note: Anyone can add a comment if something needs to be edited.</p>	<p>Motion: to approve the minutes from 5/5/2021 (Olivera, Hamlett, MSC)</p>	

Preliminary Reports

Item	Discussion	Action
Administration's Report (3 mins)	<p>Kevin Horan reported: Welcome back. Have a great year and do great things on Senate.</p> <p>Mike Strong: Welcome Back! Reach out to Mike to make sure the return to campus goes as smoothly as possible.</p>	

	<p>Keith Wurtz:reminder to wear masks. Any challenges, let Keith know. Reach out to Keith or Dean with any concerns or struggles.</p> <p>Delmy Spencer: Welcome Back! Thanks to everyone who has volunteered at the Answer Centers. Please connect Canvas shells to student service resources. We want to get students connected to any resources or supports that can help them.</p>	
President's Report (5 mins)	Board Meeting is once again FTF. Did not make the last one.	
1 st meeting of the month (3 mins): <ul style="list-style-type: none"> A. Classified Senate (Jaco) B. CTA Report (McLaren) 		
<p>2nd meeting of the month: (3 mins):</p> <p>A. Student Senate Report (Alexander)</p> <p>B. Treasurer's Report (DiBartolo)</p>	<ul style="list-style-type: none"> A. None B. Balance stands at \$2179.56, Need to update the banking so we can get the information switched 	<p>Motion: to remove Scott Rippey, former President and Julie McKee, former treasurer from the bank account Arrowhead Credit Union, CHC Faculty Council Account, 5408263240. and add Cheryl DiBartolo, current treasurer and Brandi Bailes, current AS President (Gimple, DiPonio, MSC)</p>

Old Business

Item	Discussion	Action
On hold or in progress – 0 Min	<ul style="list-style-type: none"> ● On hold: Anti-racism (Bartlett) <ul style="list-style-type: none"> ○ Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definition. 	

<p>Social Media Policy 0 mins - Bailes</p> <p><u>Draft Social Media Policy</u></p> <p><i>Goal: Review and give feedback on any updates to the draft social media policy presented at District Assembly.</i></p>	<p>This item will remain on the agenda until it has been approved by the District Assembly.</p>	
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New Business

Item	Discussion	Action
<p>Return To Campus 10 mins - Bailes</p> <p><i>Goal: Discuss success and needs as we return to campus.</i></p>	<p>Students are able to join Zoom meetings on campus (group study rooms, other campus rooms). Keith will send out a flyer to students.</p> <p>Reminder to report Covid exposures as well as Covid positives to Dean and HR.</p> <p>Thanks to everyone who came to Union Luncheon today! It was nice to see each other.</p>	
<p>Follow-up on Plenary Items - 10 mins - Bailes</p> <p><u>Link to Plenary Documents</u></p> <p><i>Goal: Continue to update and review items from the Fall plenary.</i></p>	<p>Alternative to Robert's Rules - anyone interested in researching this?</p> <p>Consensus Decision making is an option. Ed Ferrari is willing to look into it. Ryan Bartlett will also review.</p>	
<p>Senators-At-Large - 10 mins - Bailes</p> <p><i>Goal: Discuss opening Senator-at-large seats to part-time faculty/Allowing the department/area to nominate a part-time senator for their full-time seat. If so, what would the timeline be?</i></p>	<p>Do we want to open up our Senator at large seats to Part time faculty?</p> <p>Or do we want to open up the initial senator seats to PT Faculty?</p> <p>Offer seats to full time faculty in an area, if open seats they can be offered to PT faculty in the area.</p> <p>Can we increase the number of general PT seats? Yes. Would give PT faculty two ways to join senate - one self nomination as well as being nominated by the departm</p>	<p>Motion: To allow FT faculty to nominate PT faculty for their area seats and edit bylaws to reflect this change (Ferrari, DiPonio, MSC,</p> <p>Motion: to increase overall PT senator seats from 4 to 8 and edit bylaws to reflect this change</p>

		(Gimple, Olivera, MSC)
Part-time faculty election timeline. <i>Goal: Set the timeline for part-time faculty elections</i>	Draft: <ul style="list-style-type: none"> ● Announcement 8/18 ● Responses due 8/24 ● Senate exec meets 8/25 ● Elections at AS meeting 9/1 	Motion: to approve the Part-time faculty election timeline. (DiPonio, Brink, MSC)

AS Sub-Committee/Committee Assignment Reports

Item	Discussion	Action
1 st meeting of the month (3 mins): <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (DiPonio) 		
2nd meeting of the month: (3 mins) <ul style="list-style-type: none"> A. Educational Technology (Hamlett) B. Library Taskforce (Ivy) C. Ed Policy (Hughes) 	<ul style="list-style-type: none"> A. Students should be able to change their displayed name in Canvas. Online DE Intro courses will be available each semester. Advanced course being offered - Intro to Live Online teaching - August 30 startdate. Also offering the Equity in online teaching class in November. Posted a link to the update on the DE program at Crafton. B. Will be bringing the survey results to a later meeting. C. Rich can continue to chair. APs and BPs have been removed from the campus committee. Have not met yet. Need to have further conversation about what the committee charge would be, how often the committee might need to meet, etc. 	

Concluding Business

Item	Discussion	Action
Announcements (3 minutes)	<p>Any non-perishable snacks you would like to donate to students can be dropped off at the Tutoring Center.</p> <p>Please check to see if you are contributing to the Faculty Association Fund - \$4 per month.</p> <p>Students can request tutoring sessions to happen outside.</p>	
<p>Good of the Order (3 minutes)</p> <p>Goal: Comments and complements for AS in general and items that should be added to a future agenda</p>	<p>Change to printing process - no longer have cash boxes on the printers. They can now use paypal or credit cards, but that also creates some issues. Looking into free printing for students - would like to have student senate come and present the info to AS. Should start at Crafton Council first and then come to Academic Senate.</p> <p>Brandi wants to apply to ASCCC Board of Governors. Cynthia and Chris can work on Writing. Will make the letter available to other senators.</p>	<p>Student fees will be added to Crafton Council Agenda.</p> <p>Motion; to support President Bailes' application for the ASCCC Board of Governors and to write a letter of recommendation. (Hamlett, Olivera, MSC)</p>
Adjourn	AS President adjourned the meeting at 3:50 pm.	

Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor
- Tutoring and STEM Center Roles - Weiss
- Tutoring Center data - Reichart
- Tutoring Center Task Force - Reichart
- Summer Schedule Public Documentation

Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).